

# ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

## FINANCE AND OPERATIONS COMMITTEE MINUTES MAY 16, 2012

Pastor Charles E. Brown, Committee Chair, called the Finance & Operations Committee meeting to order at 4:00 p.m. and noted that a quorum was present.

**Committee Members Present:** Pastor Charles Brown, Rev. Charlotte Still Noble, Harvey Snider, Mary Warr  
Absent: Rick Kemm

**Board Staff Present:** William M. Denihan, C.E.O., Cassandra Richardson, Michael Doud, Tami Fischer, Cheryl Fratalone, Carol Krajewski, Ralph Piatak, Starlette Sizemore-Rice

### 1. **APPROVAL OF MINUTES**

The Finance & Operations Committee minutes of April 18, 2012, were approved as submitted.

### 2. **ADMINISTRATION / CLINICAL ISSUES**

#### • **State Hospital Bed Day Utilization**

Through April 2012, the fiscal year-to-date (YTD) actual hospital bed day usage is 20,583 days; the YTD figure is under projection by 4,922 days. Average bed day usage is 67.49 which is 16.19 under the planned days. (The report is attached to original minutes stored in the Executive Unit.)

#### • **Central Pharmacy**

An updated Central Pharmacy report was distributed. Actual utilization for Central Pharmacy in April 2012 was 73.45% for mental health and 108.07% for AOD methadone. Overall utilization was 74.56%. It was noted that the full Board set-aside \$10,000 last month to cover AOD overages. Ms. Richardson noted that Mental Health Services' Central Pharmacy costs will certainly increase as it will soon take over operation of the Crisis Stabilization Unit formerly run by Bridgeway.

Ms. Warr noted her interest in learning employment statistics for those individuals in the methadone program. Mr. Denihan suggested inviting staff from Community Action Against Addiction (CAAA) to present this information to the Planning and Oversight Committee at its September meeting.

### 3. **FINANCE REPORTS**

#### a. **Board Voucher and Operating Expenditures Reports for April 2012**

Ms. Richardson reviewed the Income Statements, Expenditures Reports, Balance Sheets and Board Vouchers for April 2012 and addressed questions of committee members. The projected Administrative Budget should be at 83.00%; actual utilization stands is 75.78%. (Financial Reports and Vouchers are attached to minutes stored in the Executive Unit.)

#### **Motion to recommend approval of Board Vouchers & Expenditures Reports for April 2012 to the full Board.**

MOTION: H. Snider / SECOND: C. Noble / AYES: C. Noble, H. Snider, M. Warr / NAYS: None / **Motion passed.**

### 4. **CONTRACTS**

Ms. Richardson highlighted the agenda process sheets for contracts listed below, answered questions and provided clarification for committee members.

#### a. **Interagency Agreements:**

- ◇ ODADAS: SFY2012 Strategic Prevention Framework State Incentive Grant (SPF SIG)
- ◇ NAMI Ohio: Law Enforcement Training Grant
- ◇ Cuyahoga County Board of Developmental Disabilities: Renewal of Shared Service Agreement

**b. Service Provider Agreements:**

- ◇ Crisis Stabilization Unit – Mental Health Services, Inc.
- ◇ Residential Care Facilities
  - W. 81<sup>st</sup> Street – Murtis Taylor Human Services System
  - Bradley Manor – Murtis Taylor Human Services System
  - Roberto Flores Home – Mental Health Services, Inc.
- ◇ Suburban Municipal Jail Liaison Program
  - Recovery Resources
  - Murtis Taylor Human Services System

**c. Operational Agreement:**

- Bomgar Corporation – Hardware Maintenance & Software Licenses

**Motion to recommend approval of (a) Interagency, (b) Service Provider, and (c) Operational Agreements to the full Board.** MOTION: H. Snider / SECOND: M. Warr / AYES: C. Noble, H. Snider, M. Warr / NAYS: None  
**Motion passed.**

**5. AUTHORITY TO TRANSFER PROPERTY TO A NON-PROFIT ENTITY**

Ms. Richardson reported that the ADAMHS Board is no longer funding the former Links East Consumer Operated Service program that was located at 2500 Noble Road in Cleveland Heights. A recommendation was made to authorize ADAMHSCC Board staff to identify a Non-Profit 501 (c) (3) to accept ownership of Board property located at 2500 Noble Road.

**Motion to recommend authorization to transfer ownership of 2500 Noble Road to a non-profit entity to the full Board.** MOTION: H. Snider / SECOND: M. Warr / AYES: C. Noble, H. Snider, M. Warr / NAYS: None  
**Motion carried.**

**6. AMENDMENT TO RESOLUTION NO. 12-04-01, PENDING CHAPTER 7 BANKRUPTCY & CLOSING OF BRIDGEWAY, INC. TRANSITION PLAN**

Ms. Richardson referenced the recommendations contained in Resolution No. 12-04-01, shown below. After review by Board staff, it has been determined that items 2-4 would require amending. From initial contacts with the Ohio Department of Mental Health and our legal representative, the transitioning of properties will go beyond the date of June 30, 2012. Additionally, it has been determined that funding is no longer necessary to maintain the UNBAR program as persons participating in the program graduated during the initial months of the transition.

On 4/02/12, the ADAMHS Board of Directors adopted Res. #12-04-01 comprised of the following recommendations:

1. ADAMHS Board rejects Bridgeway's request for funding to keep the agency operating through April 30, 2012.
2. ADAMHS Board of Cuyahoga County allocates up to \$857,795 to use to transition consumers/clients to other providers, and employ former Bridgeway staff through independent contracts so that consumers may continue to reside in independent, crisis and residential care facilities through June 30, 2012.
3. ADAMHS Board allocates up to \$50,000 in potential attorney fees that will be covered through our Operating Budget.
4. ADAMHS Board allocates \$75,000 to assist with the transition and sustainability of the UNBAR program through June 30, 2012.
5. As former Bridgeway consumers and staff are transitioned to other providers, the independent contracts will terminate.

**Motion to recommend amending Resolution No. 12-04-01 by changing the time frame for Items #2 and #3 from 6/30/12 to 12/31/12 and by eliminating Item #4 to the full Board.** MOTION: H. Snider / SECOND: M. Warr / AYES: C. Noble, H. Snider, M. Warr / NAYS: None / **Motion passed.**

## **7. NON MEDICAID ALLOCATION OF FUNDS FOR 7/1/12 TO 12/31/12 TO CHANGE CONTRACT FUNDING PERIOD FROM STATE FISCAL YEAR TO CALENDAR YEAR**

- **Direct Services Allocation**
- **Board Operating Budget**
- **Other Behavioral Health Set Aside Funds**
- **Restricted Reserve Funds**

Ms. Richardson explained that the ADAMHS Board of Directors adopted Resolution #12-01-09, on 1/25/12, to change the Board's Non Medicaid funding cycle from a fiscal year to a calendar year. Upon Board staff's review of anticipated revenues from the State, a funding extension recommendation, as delineated in the Budget Book document attached to the original minutes in the Executive Unit, was proposed to the Finance and Operations Committee. Rev. Noble, on behalf of Board members, commented on the sad observation of seeing the AOD funding reduction decisions made at the state level which negatively impact our excellent providers for such needed services.

**Motion to approve the change in the Contract Cycle from a State Fiscal Year to Calendar Year, and the Funding Extension Recommendations for July through December 2012, as delineated in the Budget Book Document to the full Board.** MOTION: M. Warr / SECOND: H. Snider / AYES: C. Noble, H. Snider, M. Warr  
NAYS: None / **Motion passed.**

## **8. IDENTIFY CONSENT AGENDA ITEMS**

Pastor Brown suggested including all recommendations from the Finance & Operations Committee into the Consent Agenda with the exception of the Non Medicaid Allocation of Funds for 7/1/12 to 12/31/12 to Change Contract Funding Period from State Fiscal Year to Calendar Year. Committee members concurred.

## **9. OLD/NEW BUSINESS**

- Mr. Snider addressed recent efforts of state legislators to require individuals accepting state aid to undergo drug testing; he asked whether the ADAMHS Board should review this effort in order to take a stance on the issue. Mr. Denihan learned earlier in the day that the Chairman of the Senate Committee has pulled this provision from the Biennium Budget due to its controversial nature. Mr. Denihan agreed that future discussion is needed as this concept may reoccur in a different way or piece of legislation.
- Ms. Warr commented on the exceptional Annual Meeting held on 5/15/12 and the sincerity of the presenters and Board Officers.
- Mr. Denihan wished to reiterate that the adjustment made to the state-wide ODADAS funding reduction from \$6.2 million to \$5.8 million is not an increase in funding but a reduction to the initial funding cut. Mr. Denihan noted that for one brief moment last week, alcohol and drug treatment produced an acknowledgement and understanding by legislators of the importance of treatment.
- In terms of bed day reconciliation, the issue is still pending. Discussions are still underway and the concept of including forensic bed days is also being considered.
- Follow-up Issues: 1) Schedule a Community Action Against Addiction (CAAA) Presentation for the September P&O Committee; 2) Determine overall costs for all Crisis Intervention Treatment trainings to train police officers in our county since 2004.

***There being no further business, the meeting adjourned at 5:05 p.m.***

***Submitted by: Carol Krajewski, Executive Specialist***

***Approved by: Pastor Charles E. Brown, Finance & Operations Committee Chair***