

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

FINANCE AND OPERATIONS COMMITTEE MINUTES  
MARCH 21, 2012

Vice Chair, Harvey Snider, called the Finance & Operations Committee meeting to order at 4:00 p.m. Ms. Warr read aloud the committee's mission statement, *"To assist the full Board in fulfilling its fiduciary responsibility by reviewing and overseeing financial and operational aspects of the system."*

Committee Members Present: Rick Kemm, Harvey Snider, Mary Warr / Absent: Charles E. Brown, Committee Chair, Rev. Charlotte Still Noble

Board Staff Present: William M. Denihan, C.E.O., Christina Delos Reyes, M.D., Tami Fischer, Cheryl Fratalone, Carol Krajewski, Scott Osiecki, Ralph Piatak, Cassandra Richardson, Starlette Sizemore-Rice, Maggie Tolbert

1. APPROVAL OF MINUTES

The Finance & Operations Committee minutes of February 15, 2012, were approved as submitted.

2. ADMINISTRATION / CLINICAL ISSUES

• State Hospital Bed Day Utilization

Through February, the fiscal year-to-date (YTD) actual hospital bed day usage is 16,345 days; the YTD figure is under projection by 4,036 days. Average bed day usage is 66.89 which is 16.79 under the planned days. (The report is attached to original minutes stored in the Executive Unit.)

• Central Pharmacy

Actual utilization for Central Pharmacy in February 2012 was 57.84% for mental health and 85.39% for AOD methadone. Overall utilization was 58.72%. (Reports are attached to minutes stored in the Executive Unit.)

3. AUTHORIZATION TO ESTABLISH A RESERVE FUND FOR AOD CENTRAL PHARMACY

Ms. Richardson introduced the concept of establishing a Reserve Fund for AOD Central Pharmacy. She noted that the ADAMHS Board has monitored AOD Central Pharmacy usage since 7/1/11. The reduced allocation at the onset of the fiscal year resulted in insufficient funds through the line of credit with the Ohio Department of Mental Health (ODMH) for access of methadone for eligible AOD consumers. An analysis indicates that the ADAMHS Board will need to render payment to Central Pharmacy for prescription drug access potentially the latter half of March 2012. Consequently, Board staff recommends establishing a reserve fund not to exceed \$10,000 to render payment to ODMH for Central Pharmacy prescription costs for the period of 3/01/12 to 6/30/12. Ms. Richardson explained that funds cannot be transferred across categories from mental health to AOD; therefore, it is necessary to establish a reserve fund.

Motion to recommend authorization to establish a Reserve Fund for AOD Central Pharmacy not to exceed \$10,000.00 to the full Board. MOTION: R. Kemm / SECOND: M. Warr / AYES: R. Kemm, H. Snider, M. Warr  
NAYS: None / ABSTAIN: None / Motion passed.

4. AUTHORIZATION TO RELEASE SET-ASIDE FUNDS TO THE THREE-C RECOVERY & HEALTH NETWORK – COUNCIL OF GOVERNMENT (COG)

Ms. Richardson noted that Board staff recommends authorizing the transfer of \$100,000.00 from the reserved set-aside for the Shared Healthcare and Recovery Enterprise System (S.H.A.R.E.S). She explained further that the three large Behavioral Health Boards, through the COG, are collaborating and developing a new information system in place when MACSIS is no longer operable. The new computerized information system will allow for Boards to process claims for Non-Medicaid services.

Motion to recommend authorization to release Set-Aside Funds to the Three-C Recovery & Health Network-COG to the full Board. MOTION: M. Warr / SECOND: R. Kemm / AYES: R. Kemm, H. Snider, M. Warr  
NAYS: None / ABSTAIN: None / Motion passed.

## 5. MEDICAID ELEVATION UPDATE (For Information Only)

Over the last two months, Ms. Richardson reported that Board staff have participated in several meetings and Webinars with the Ohio Department of Mental Health (ODMH), Ohio Department of Alcohol and Drug Addiction Services (ODADAS) and the Ohio Department of Jobs and Family Services (ODJFS).

To summarize, as of 7/1/12, no provider can submit any of their Medicaid claims with service dates beginning 7/1/12 to their local Boards. Meetings have begun to address what the impact will be on providers and what they will have to do with the new arrangement. Providers may have to go through a Web portal in order to introduce their claims or interface with their software vendors to modify systems for the testing process. Additionally, no hard checks will be used with the MITS (information system for Medicaid claims) system; agencies must be placed on direct deposit. Any claims with a service date of 7/1/12 coming into the Board will be rejected and will have to be re-submitted to ODJFS.

Ms. Richardson noted that all communication received regarding MACSIS/MITS issues and Medicaid Elevation has been shared with provider Executive Directors and Information Technology staff. Additionally, all communication is posted on the ADAMHS Board Web site. All Boards have encouraged ODJFS to establish an "800" number for provider questions and concerns. Ms. Richardson wished all to know that the ADAMHS Board will be unable to assist with Medicaid claims as of 7/1/12. Also, ODJFS does not intend to consider any requests for advances. In terms of enrollment for dually-funded providers, Ms. Richardson encouraged them to continue to enroll their consumers with the ADAMHS Board in the event that the claim reverts between a Medicaid and Non-Medicaid service.

Mr. Denihan addressed providers in the audience. If your financial situation is tight—from paycheck to paycheck, he advised that providers work to understand the new rules and to establish a reserve fund during this Medicaid elevation transitional period in case there is a delay in payment.

Mr. Snider asked if there was any new information from ODMH regarding partial hospitalization. Mr. Denihan and Ms. Richardson noted that they would follow up on this request.

## 6. FINANCE REPORTS

### a. Board Voucher and Operating Expenditures Reports for February 2012

Ms. Richardson reviewed the Income Statements, Expenditures Reports, Balance Sheets and Board Vouchers for February 2012 and addressed questions of committee members. (Financial Reports and Vouchers are attached to minutes stored in the Executive Unit.)

Motion to recommend approval of Board Vouchers and Expenditures Reports for February 2012 to the full Board. MOTION: M. Warr / SECOND: R. Kemm / AYES: R. Kemm, H. Snider, M. Warr / NAYS: None  
ABSTAIN: None / Motion passed.

## 7. CONTRACTS

Ms. Richardson highlighted the agenda process sheets for contracts listed below, answered questions and provided clarification for committee members.

### a. Interagency Agreements:

- ◇ Notice of Sub-Award (NOSA) – ODMH Pass through Funds: SAMHSA System of Care Expansion Planning Grant – Circles of Care Annual Grantee Meeting
- ◇ Notice of Sub-Award (NOSA) – ODMH Pass through Funds: Facilitation of Early Childhood Mental Health Professionals Work Groups, Data Update & ECMH Consultation Logic Model
- ◇ Notice of Sub-Award (NOSA) – ODMH Pass-Through Funds: Stipend for Participation in the Development of the ECMH Consultation Logic Model

b. **Service Provider Agreements:**

- ◇ Notice of Sub-Award (NOSA) – ODMH Pass through Funds: SAMHSA System of Care Expansion Planning Grant: Circles of Care Annual Grantee Meeting
  - *Cleveland Christian Home*
- ◇ Notice of Sub-Award (NOSA) – ODMH Pass through Funds: Facilitation of Early Childhood Mental Health Professionals Work Groups, Data Update & ECMH Consultation Logic Model
  - *Berea Children's Home and Family Services*
- ◇ Notice of Sub-Award (NOSA) – ODMH Pass-Through Funds: Stipend for Participation in the Development of the ECMH Consultation Logic Model
  - *Positive Education Program*
- ◇ Amendment to Resolution No. 11-06-08 for FY2012 Funding Adjustments: *Community Assessment and Treatment Services (CATS)*
- ◇ Amendment to Resolution No. 12-01-06 for FY2012 Funding Adjustments: *Corrections Planning Board Drug Court Sustainability Contract Funds*

c. **Operational Agreements:**

- ◇ Sponsorships:
  - *Cleveland International Film Festival – Bill W. (March 26-28, 2012)*
  - *NAMI Ohio 2012 Conference – April 27, 2012*
  - *NAMI Walks America – September 22, 2012*
  - *Suicide Prevention Education Alliance 2012 Into the Light Walk – September 3, 2012*
- ◇ *Hilton Garden Inn: Faith-Based Breakfast – May 22, 2012*
- ◇ *Marriott Cleveland Airport: 2012 Annual Meeting – Tuesday, May 15, 2012*
- ◇ *AT&T: Online & Hardcopy Phone Book Advertising*

**Motion to recommend approval of (a) Interagency, (b) Service Provider, and (c) Operational Agreements to the full Board.** MOTION: M. Warr / SECOND: R. Kemm / AYES: R. Kemm, H. Snider, M. Warr / NAYS: None / ABSTAIN: None / **Motion passed.**

**8. IDENTIFY CONSENT AGENDA ITEMS**

Mr. Snider proposed including the approval of Financial Reports and all Contracts--Interagency, Service Provider, and Operational Agreements into the Consent Agenda format for consideration by the full Board; committee members concurred.

**9. OLD/NEW BUSINESS**

- Mr. Denihan summarized the Mid-Biennial Budget Review decisions presented by Governor Kasich earlier in the day. Highlights of the SFY12-13 Biennial Budget Bill (HB 153) include:
  - \$10 million in capital funding for ODMH to invest in housing for individuals with mental illness.
  - An additional \$3 million added to ODMH 5050 Community Mental health funding for target hot spots for mental health service capacity.
  - Expand Medicaid coverage for Medication Assisted Treatment to ODADAS; this will allow for an additional 21,000 people with addictions to be served.
  - \$1.05 million to ODADAS to fund opiate treatment services.
  - All departments were asked to cut 1% in administrative costs.
  - ODADAS was given a waiver for the 1% administrative reduction; however, there was a net reduction of \$6.2 million to ODADAS because of reductions defined in the SFY 13 budget.
  - The MBR also includes language changes regarding behavioral health.

Clarity is needed regarding the \$3 million additional funds. Since the Director Plouck has previously stated that the additional funds would be geared for those Boards that were grossly underfunded in the last 505 line.

**10. AUDIENCE INPUT**

- Jim Nagle of Connections asked if there was an update on the hospital bed day reconciliation process. Mr. Denihan noted that he had spoken with ODMH's Finance Director who had not found available reconciliation funds. After speaking with Ms. Richardson, the Finance Director noted that he wanted to consult with the ODMH Director. No further word has been received.

*There being no further business, the meeting adjourned at 4:55 p.m.*

*Submitted by: Carol Krajewski, Executive Specialist*

*Approved by: Harvey A. Snider, Vice Chair/ADAMHS Board  
Member of Finance & Operations Committee*