

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

FINANCE AND OPERATIONS COMMITTEE  
NOVEMBER 16, 2011 MINUTES

Committee Chair, Pastor Charles Brown, called the Finance & Operations Committee meeting to order at 4:00 p.m.

Committee Members Present:

Rev. Iris Lynn Bailey, Charles E. Brown, Rick Kemm, MNO, Rev. Charlotte Still Noble, Harvey Snider, Mary Warr

Board Staff Present: William M. Denihan, C.E.O., Christina Delos Reyes, M.D., Michael Doud, Cheryl Fratalonie, John Garrity, Ph.D., Valeria A. Harper, Carol Krajewski, Scott Osiecki, Ralph Piatak, Cassandra Richardson

1. APPROVAL OF MINUTES

The Finance & Operations Committee minutes of October 19, 2011, were approved as written.

2. ADMINISTRATION / CLINICAL ISSUES

• Central Pharmacy

Actual utilization for Central Pharmacy in October 2011 was 32.15% for mental health and 42.45% for AOD methadone. Overall utilization was 32.48%; projected utilization was 33.33%. (The October report is attached to minutes stored in the Executive Unit.) Ms. Richardson noted that three agencies on the mental health side are over the projected utilization--Connections, Jewish Family Service Association, and Murtis Taylor Human Services Center. Dr. Delos Reyes will work with these agencies around utilization issues.

Discussion followed on next steps if utilization trends do not change. Ms. Richardson noted that presently the Central Pharmacy line of credit from the Ohio Department of Mental Health (ODMH) is sufficient to cover the overage. However, if other agencies also begin to trickle upward, we may use up the \$1,900,000 available; at that point, the ADAMHS Board would have to begin paying ODMH for every dollar above the total allocation. With regard to Community Action Against Addiction (CAAA), if CAAA's utilization figures do not come downward, then possibly in February or March the Board may have to begin sending a check to the Ohio Department of Drug Addiction Services (ODADAS) for that portion of methadone over its allocation.

• State Hospital Bed Day Utilization

During October 2011, hospital bed day usage was 2,041 which is 180 days under our projection. YTD usage is at 8,584 which is currently 1,633 bed days under projected usage. Average bed day usage is 69.79 which is 13.89 under the planned days. (Report attached to original minutes stored in the Executive Unit.) Mr. Denihan provided an update on discussions held with private hospitals around bed days.

3. FINANCE REPORTS

a. Board Voucher and Operating Expenditures Reports for October 2011

Ms. Richardson reviewed the Income Statements, Expenditures Reports, Balance Sheets and Board Vouchers for September and addressed questions of committee members.

Motion to recommend approval of Board Vouchers and Expenditures Reports for October 2011 to the full Board. MOTION: R. Kemm / SECOND: H. Snider / AYES: I. Bailey, R. Kemm, C. Noble, H. Snider, M. Warr  
NAYS: None / ABSTAIN: None / Motion passed.

4. CONTRACTS

Ms. Richardson highlighted the agenda process sheets for contracts listed below, answered questions and provided clarification for committee members.

a. Interagency Agreements:

◇ Ohio Department of Mental Health: Notice of Sub-Award for Comprehensive Evaluation of Early Childhood Mental Health (ECMH) Consultation for Ohio; the ECMH/Child Welfare Demonstration Project; & Training : Berea Children's Home & Family Services

b. **Service Provider Agreements:**

- ◇ Ohio Department of Mental Health: Notice of Sub-Award for Comprehensive Evaluation of Early Childhood Mental Health (ECMH) Consultation for Ohio; the Early Childhood Mental Health/Child Welfare Demonstration Project; and training
  - Berea Children's Home & Family Services
- ◇ Memorandum of Understanding (MOU) with Cuyahoga County Board of Developmental Disabilities (CCBDD) and Catholic Charities Services/Parmadale
- ◇ Amendment to Resolution No. 10-06-06 for FY2011 Non-Medicaid Funding Recommendations
  - Connections
- ◇ Amendment to Resolution No. 10-11-04 for Contract Extension of the FIRST Treatment Program (Early Identification & Treatment of Schizophrenia) to February 29, 2012
  - Jewish Family Services Association (JFSA)
  - The BeST Practices in Schizophrenia Treatment Center - Northeast Ohio Medical Univ.
- ◇ Amendment to Resolution No. 11-01-08 for a Contract Extension Regarding Mental Health Services in the Detention Center
  - Catholic Charities/Parmadale
- ◇ Amendment to Resolution No. 11-06-08 for FY2012 Funding Adjustments
  - ADAMHS Board
  - Emerald Development & Economic Network, Inc. (EDEN)
  - Murtis Taylor Human Services Center
  - Recovery Resources
- ◇ Amendment to Resolution No. 11-10-05 for the Early Childhood Mental Health/Child Welfare Demonstration Project:
  - Positive Education Program - Connections
  - Beech Brook

c. **Operational Agreements:**

- ◇ Suicide Prevention Campaign
- ◇ Dell, Inc. – Data Storage Array System

**Motion to recommend approval of all Contracts—Interagency, Service Provider, and Operational Agreements to the full Board.** MOTION: C. Noble / SECOND: H. Snider / AYES: I. Bailey, R. Kemm, C. Noble, H. Snider, M. Warr / NAYS: None / ABSTAIN: None / **Motion passed.**

5. **IDENTIFY CONSENT AGENDA ITEMS**

Rev. Noble proposed including all Contracts--Interagency, Service Provider, and Operational Agreements into a Consent Agenda for consideration by the full Board.

**Motion to include all Agreements (a) Interagency, (b) Service Provider and (c) Operational into the Consent Agenda Format.** MOTION: C. Noble / SECOND: H. Snider / AYES: I. Bailey, R. Kemm, C. Noble, H. Snider, M. Warr / NAYS: None / **Motion passed.**

6. **OLD/NEW BUSINESS** - None

*There being no further business, the meeting adjourned at 4:40 p.m.*

*Submitted by: Carol Krajewski, Executive Specialist*

*Approved by: Pastor Charles E. Brown, Finance & Operations Committee Chair*