

# ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

## FINANCE AND OPERATIONS COMMITTEE MARCH 16, 2011 MINUTES

Harvey Snider, Committee Vice Chair, called the Finance & Operations Committee meeting to order at 4:00 p.m. Ms. Warr read aloud the committee's mission statement "To assist the full Board in fulfilling its fiduciary responsibility by reviewing and overseeing financial and operational aspects of the system."

Committee Members Present: David Biegel, Ph.D., Rev. Charlotte Still Noble, Harvey Snider, Mary Warr  
Absent: Rev. Iris Lynn Bailey, Pastor Charles Brown, Marc G. Crosby, MBA

Board Staff Present: William M. Denihan, C.E.O., Vivian Catchings-El, Cheryl Fratalone, Lisa Griffith, Valeria Harper, Carol Krajewski, Ralph Piatak, Cassandra Richardson, Yancey Quinn

### 1. APPROVAL OF MINUTES

The Finance & Operations Committee minutes of February 16, 2011, were approved as submitted.

### 2. STATE BUDGET UPDATE

The Committee Vice Chair asked Mr. Denihan to comment on the recent state budget announcement. Regarding the 2012-2013 State Biennium Budget Report, Mr. Denihan noted that there may be slight increases for mental health and alcohol and drug services; however, there also may be several line item shifts within the budget. One major change is that Medicaid will be taken over by the state including the match. Board staff will continue to analyze the first round of numbers.

Board allocations have not yet been made. On the AOD side, there is concern about funding for TASC (Treatment Alternatives to Street Crime) and the Drug Courts. The ODADAS Director has made it clear that grants coming from the state will be phased out and will go directly to Boards. Some reductions are expected in Central Pharmacy but assurance has been given that the same number of consumers will be served. The state budget lists \$4 million as revenue saved through a recent decision to use a Summit County location for inpatient treatment for residents of Cuyahoga County rather than building a facility in Cleveland as previously planned. Mr. Denihan noted his concern over this decision and its impact on consumers of mental health services and their families. Advocacy efforts continue to heighten the sensitivity and awareness of the state mental health hospital location, and a press conference is being planned for Friday, 3/18/11.

Since one of ODMH's priorities has been evidence-based practices, Dr. Biegel noted that seven different Coordinating Centers of Excellence around the state have been funded by block grants to provide training and technical assistance to agencies. He asked if these Centers may be in jeopardy. Mr. Denihan noted that he would add this issue to his list of questions regarding the state budget.

Discussion followed on the concept of prisons being operated by private organizations. It was noted that potential capacity issues may counter efforts regarding re-entry programs and behavioral health treatment.

Mr. Denihan met with the Cuyahoga County Council last week to address the issues of inadequate funding for mental health services over the past 22 years as well as the comparison funding study of other Ohio counties. The study shows that Cuyahoga County is grossly underfunded for mental health services:

- Hamilton County - \$48 million
- Franklin County - \$62 million
- Summit County - \$38 million
- Cuyahoga County - \$25 million

Mr. Denihan shared with the County Executive Edward FitzGerald and County Council members the disproportionate distribution of funds from the Health & Human Service Levy of 2006. A lengthy discussion ensued. Council members were not supportive of a new independent Behavioral Health Levy; however, Councilman Miller recommended that the current levy include set increases over the years so that our allocation grows incrementally until it reaches the appropriate funding level.

### 3. ADMINISTRATION / CLINICAL ISSUES

#### Central Pharmacy

Ms. Richardson reported that the Central Pharmacy allocation total for mental health providers in February was \$65,482.03; year-to-date (YTD) utilization stands at \$593,176.55. For AOD methadone services, \$2,571.20 was expensed with an YTD expenditure of \$29,331.32. Collectively, the system is spending 54.22% of the total allocation compared to a projected utilization of 66.67%. (Report attached to original minutes stored in the Executive Unit.)

**State Hospital Bed Day Utilization** – In the month of February 2011, 2,324 hospital bed days were utilized which is under projection by 94 days. YTD usage is at 1,231 bed days under projection. Average bed day use through 2/28/11 is 77.93 which is 5.07 under the planned utilization of 83 beds per day. (Report attached to original minutes stored in the Executive Unit.)

Ms. Warr inquired whether the Board monitors bed days for detoxification programs. Ms. Richardson noted that detoxification residential programs are run by individual agencies. Within AOD agency budgets, there is a line item for detoxification services. This information is received through our MACSIS billing system. Ms. Richardson noted that she would provide the YTD information regarding detoxification services at the April Finance & Operations Committee meeting.

### 4. FINANCE REPORTS

#### a. Operating Expenditures Report: February 2011 *(For Information Only)*

Ms. Richardson highlighted the Income Statements and Expenditures Reports. Through February, YTD operating expenses totaled \$4,043,859 utilizing 58.59% of the budget. The Board is currently underutilizing our budget as the projected figure is 66.67%.

b. **Board Voucher Report:** The committee reviewed the February 2011 Board Voucher Reports, Board Property Reports and Balance Sheets.

**Motion to recommend approval of February 2011 Board Vouchers to the full Board.** MOTION: C. Noble  
SECOND: M. Warr / AYES: C. Noble, M. Warr / NAYS: None / ABSTAIN: D. Biegel / Motion passed.

### 5. CONTRACTS

Ms. Richardson highlighted the agenda process sheets for contracts listed below and answered questions of committee members.

#### a. **Interagency Agreements:**

- ◇ Cuyahoga County Corrections Planning Board: Common Pleas Stephanie Tubbs Jones  
Drug Court – Community Assessment and Treatment Services (CATS)
- ◇ Ohio Rehabilitation Service Commission: Vocational Rehabilitation Public & Private Partnership (VPR3) – Statewide Behavioral Health Project

Ms. Richardson explained that the deadline for submitting match dollars for the VPR-3 State-wide Behavioral Health Project is Friday, 3/25/11. Upon approval by the Finance & Operations Committee of the acceptance and disbursement of funds from the Ohio Rehabilitation Commission to participate in this state-wide behavioral health 18-month initiative, Board staff would need to process the funds immediately in order to meet the deadline. Ms. Richardson explained that the issue will be brought before the full Board as a contract ratification.

#### b. **Service Provider Agreements:**

- ◇ Cuyahoga County Corrections Planning Board: Common Pleas Stephanie Tubbs Jones  
Drug Court – Community Assessment and Treatment Services (CATS)
- ◇ New Medicaid Contracts with New Provider: Residential Treatment Services (ODADAS)-  
Berea Children's Home & Family Services

#### c. **Operational Agreements:**

- ◇ Co-Sponsorship of Suicide Prevention Education Alliance's 8<sup>th</sup> Annual Into the Light Walk
- ◇ SPSS Software License Renewal

#### d. **Personal Service Agreements:** None

**Motion to recommend approval of the (a) Interagency Agreements, (b) Service Provider Agreements and (c) Operational Agreements to the full Board.** MOTION: D. Biegel / SECOND: M. Warr / AYES: D. Biegel, C. Noble, M. Warr / NAYS: None / **Motion passed.**

#### **6. IDENTIFY CONSENT AGENDA ITEMS**

The committee agreed to include the following contracts into the Consent Agenda format: Interagency, Service Provider and Operational Agreements.

#### **7. RFI (REQUEST FOR INFORMATION) UPDATE**

Ms. Richardson highlighted the FY2012 Update:

- RFI was due to the ADAMHS Board on 3/2/11.
- All responses were received in a timely manner.
- After review, only three providers did not respond to the request: Stella Maris, Consumer Protection Agency and Hopewell.
- ADAMHS Board will provide due process to each and schedule meetings in the near future.
- A total of 52 proposals were received.
- ADAMHS Staff is identifying the agencies for the meetings.
- Agencies will receive notification soon for their scheduled appointments to begin 4/4/11.

In order to provide due process for three respected agencies that indicated that they were not aware of the need to have a proposal submitted by 3/2/11, Mr. Denihan has decided to hold a hearing. Board staff appointed to participate in the hearing are: Scott Osiecki, John Garrity, Cassandra Richardson, Valeria Harper and Dr. Christina Delos Reyes. It was noted that this is a serious dilemma and that Mr. Denihan would keep the Board fully informed. With respect to the RFI process, Dr. Biegel suggested that a letter of intent might be a good vehicle to consider in the future as a way to identify agencies that have not responded and to reach out to them. It was noted that the overall RFI schedule when completed will be shared with the ADAMHS Board of Directors.

#### **OLD/NEW BUSINESS**

- Dr. Biegel asked whether all service-related contracts were previously reviewed by the Planning & Oversight (P&O) Committee before coming to the Finance & Operations Committee. It was noted that new programs are routinely brought before the P&O Committee prior to the Finance & Operations Committee. Dr. Biegel suggested that those contracts or programs previously reviewed by the P&O Committee should be designated (perhaps by an \*) for the benefit of committee members.
- Ms. Richardson answered questions of Jim Nagle from Connections:
  - RE: state hospital bed days – at this time, Boards are still receiving funds for bed days.
  - RE: the Community 505 line item, Board staff is unaware of specifics at this time.
  - RE: VRP-3 Contracts - funds for services will be filtered through something like a “Pathways” counterpart.
- John Nosek, Positive Education Program & CAD (Council of Agency Directors/MH) President, asked Mr. Denihan if he was concerned about the details regarding the state’s Medicaid budget proposals (service benefit limits, a possible authorization process, etc.). Mr. Denihan noted that he is concerned about all issues involved and intends to work on them with both Directors of ODMH and ODADAS.

*There being no further business, the meeting adjourned at 5:10 p.m.*

*Submitted by: Carol Krajewski, Executive Specialist*

*Approved by: Harvey A. Snider, 1<sup>st</sup> Vice Chair, & Finance & Operations Committee Vice Chair*