

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

FINANCE AND OPERATIONS COMMITTEE

APRIL 21, 2010 MINUTES

Committee Chair, Bob Fowler, called the meeting of the Finance & Operations Committee to order at 4:00 p.m.

Committee Members Present: J. Robert Fowler, Ph.D., Kathryn Gambatese, Amy Leopard, Harvey Snider, Rev. Charlotte Still Noble / Absent: Pastor Charles E. Brown

Board Staff Present: William M. Denihan, C.E.O., Cindy Chaytor, Michael Doud, Rose Fini, Tami Fischer, Cheryl Fratalonie, John Garrity, Lisa Griffith, Valeria Harper, Carol Krajewski, Scott Osiecki, Beth Pfohl, Ralph Piatak, Yancey Quinn, Cassandra Richardson, Michael Scherer, Star Sizemore-Rice, Linda Torbert

1. APPROVAL OF MINUTES

The Finance & Operations Committee minutes of March 17, 2010, were approved as mailed.

2. ADMINISTRATION / CLINICAL ISSUES

Central Pharmacy – For March, the budgeted amount for Central Pharmacy was 75.00% with actual use on the mental health side at 44.71% and at 112.27% for the alcohol & other drugs side (AOD). The overall actual Central Pharmacy utilization for February is 46.15%. Board staff members are meeting with providers to determine the course of action for the upcoming fiscal year. ODMH has contacted the Board about different funding options for Central Pharmacy. Ms. Richardson noted that she favors the three-year average option.

State Hospital Bed Day Utilization – Bed day utilization in March was under projection by 113 bed days. The year-to-date utilization stands at 21,377 bed days; consequently we are 1,913 bed days under projection. Average bed day usage is 78.02 beds/day which is 6.98 under projection.

3. FY2011 STATE HOSPITAL BED DAY PROJECTION

Based upon bed day utilization averages, Mr. Denihan recommended that the ADAMHS Board reduce its current bed day projection of 85 beds per day to 83 beds per day for FY2011. Ms. Richardson added that the bed day per diem rate is slated to increase from the current rate of \$525/per bed day to \$535/bed day in FY2011.

Motion to recommend approval of FY2011 State Hospital Bed Day Projection at 83 beds per day.

MOTION: C. Still Noble / SECOND: H. Snider / AYES: K. Gambatese, A. Leopard, H. Snider, C. Still Noble  
NAYS: None / Motion passed.

4. NOTICE OF 408 DISTRIBUTION

Mr. Denihan summarized 408 formula discussions and recent developments. Committee members were informed that Governor Strickland and ODMH Director Sandra Stephenson have determined that the ADAMHS Board of Cuyahoga County will be held harmless for FY2011 and will continue to discuss the new 408 allocation formula. Mr. Denihan noted that this will be a one-year reprieve; however, efforts must continue to advocate for our system which is grossly underfunded.

Discussion followed on the potential shift of funds totaling \$25 million within the 88 counties in Ohio. The formula under question targeted 74 counties for increased funding and 14 counties would realize reduced funding. Mr. Denihan felt strongly that ODMH should not take funds away from counties already underfunded in order to serve an increased demand for services in other counties.

All providers were provided with a 120-day notice. The process to review the FY2011 Non-Medicaid Funding Requests for Information started on 4/21/10. Meetings will be held with each provider agency to discuss the specifics of its proposal. Funding recommendations will be brought through the Board committee cycle in June.

Motion to recommend the ADAMHS Board to elect the distribution of 408 funds for SFY2011.

MOTION: H. Snider / SECOND: A. Leopard / AYES: K. Gambatese, A. Leopard, H. Snider, C. Still Noble  
NAYS: None / Motion passed.

## 5. FINANCE REPORTS

### a. Operating Expenditures Report: March 2010 *(For Information Only)*

Ms. Richardson highlighted the Income Statements and Expenditures Reports. Projected utilization is at 75.00%; actual expenditures are 71.66%. She anticipates expending 96%-97% of its operating budget by year end. The Board projects that it will underspend its budget by \$323,891 and intends to put those dollars toward direct services.

Ms. Gambatese asked if any consideration had been given to reserving a portion of the operating expenditure variance to re-establish a funding reserve for potential catastrophic events. Mr. Denihan advocated for using funds for services rather than put them in a reserve. Mr. Denihan felt that the County should be able to help with catastrophic events by using Health & Human Services dollars. Discussion followed.

Committee members concurred that the Board should write a letter to the County Transition Team and next County Administrator regarding the concept of the County covering unforeseen catastrophic events and noted that the Executive Committee could work on the strategic communication issues to be shared with the transition team.

b. Board Voucher Report: March 2010 Board Vouchers were reviewed; Ms. Richardson highlighted specific actions related to the new building; final bills are expected in May. On page 2, Ms. Richardson highlighted the \$28,000 payment made to the Treasurer of State for the special audit having to do Bridgeway, Inc. and TLC. Ms. Richardson answered questions of committee members.

### Motion to recommend approval of the March 2010 Board Vouchers as presented to the full Board.

MOTION: A. Leopard / SECOND: H. Snider / AYES: K. Gambatese, A. Leopard, H. Snider, C. Still Noble  
NAYS: None Motion passed.

## 6. CONTRACTS

Ms. Richardson highlighted the details on the agenda process sheets for contracts listed below.

### A. INTERAGENCY AGREEMENTS: Acceptance of Funds

- ◇ St. Luke's and Mt. Sinai Healthcare Foundations: Needs Assessment & Appreciative Inquiry
- ◇ Invest in Children: Early Childhood Mental Health

### B. SERVICE PROVIDER AGREEMENTS: Allocation of Funds

- ◇ Invest in Children: Early Childhood Mental Health
  - Achievement Centers for Children
  - Applewood Centers
  - Beech Brook
  - Bellefaire Jewish Children's Bureau
  - Berea Children's Home & Family Services
  - Positive Education Program
- ◇ Supplemental Payment to Women's Alliance for Recovery Services, Inc.

### C. OPERATIONAL AGREEMENTS:

- ◇ Security Contract: Tenable Protective Services, Inc.
- ◇ Renewal of Statistical Package for Social Sciences Software

Motion to recommend approval of the Interagency Agreements, Service Provider Agreements, and Operational Agreements, listed above, to the full Board. MOTION: A. Leopard / SECOND: H. Snider  
AYES: K. Gambatese, A. Leopard, H. Snider, C. Still Noble / NAYS: None / Motion passed.

**7. IDENTIFY CONSENT AGENDA ITEMS**

Committee members concurred with Dr. Fowler's suggestion that Board Vouchers and Contracts be placed in the Consent Agenda Format for consideration by the full Board.

**Motion to recommend approval of the Consent Agenda as proposed.** MOTION: A. Leopard  
SECOND: H. Snider / AYES: K. Gambatese, A. Leopard, H. Snider, C. Still Noble / NAYS: None / **Motion passed.**

**8. OLD/NEW BUSINESS - None****9. AUDIENCE INPUT**

Kathy Kazol, E.D.E.N., Inc. Executive Director, was pleased to learn that state officials agreed to continue the 408 formula discussions and hold the ADAMHS Board harmless for FY2011. With respect to the discussion around county reform and transition, Ms. Kazol shared that legal statutes do not require county approval for an independent behavioral health levy when it is proposed from a multi-county board.

*There being no further business, the meeting adjourned at 5:00 p.m.*

*Submitted by: Carol Krajewski, Executive Specialist*

*Approved by: J. Robert Fowler, Ph.D., Finance & Operations Committee Chair*