

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY**

**FINANCE AND OPERATIONS COMMITTEE**

**JULY 15, 2009 MINUTES**

**Committee Members Present:** Bob Fowler, Kathryn Gambatese, Amy Leopard, Harvey Snider, Rev. Charlotte Still Noble, Lisa Thomas / Absent: None

**Board Staff Present:** William M. Denihan, Chief Executive Officer; Cassandra Richardson, Chief Financial Officer; Valeria A. Harper, Chief Operating Officer; Scott Osiecki, Director of External Affairs; John Garrity, Ph.D., Director of Research & Evaluation; Rose Fini, Director of Legal Affairs; Tami Fischer, Director of Human Resources, Cindy Chaytor, Adult Projects Administrator; Chris Paternoster, Administrative Officer; Bill Tobin, Operations Administrator; Ralph Piatak, Financial Analyst Administrator; Cheryl Fratalone, Claims & Membership Administrator; Esmat Nasr, Adult Programs Specialist; Terri Oldham, Children's Projects Administrator; Yancey Quinn, Director of Information Services; Tom Williams; Data Research Specialist; Carol Krajewski, Executive Specialist to the Board of Governors

J. Robert Fowler, Ph.D., Committee Chair, called to order the inaugural meeting of the Finance & Operations Committee of the ADAMHS Board of Cuyahoga County at 4:00 p.m. Chief Financial Officer, Cassandra Richardson, noted that in the flurry of activity to produce the lengthy agenda and numerous attachments, some typographical errors were made. She noted that corrections would be made before the information goes to the full Board.

**1. ADMINISTRATION / CLINICAL ISSUES**

**Central Pharmacy** – Information has been received for May 2009 only. The agencies listed participate and receive funds from the ODMH line of credit which provides subsidized support for the psychotropic medication needs of indigent adults and children/adolescents and subsidized support for methadone. Ms. Richardson elaborated on the utilization statistics as 5/31/09. (Central Pharmacy reports are attached to the original minutes in the Executive Unit.)

**State Hospital Bed Day Utilization** – Bed day reports for May and June 2009 were reviewed. Year-to-date bed day utilization through 6/30/09 was 30,307 bed days, which is under the FY09 bed day projection of 35,040. Ms. Richardson explained that ODMH will review/reconcile the numbers. She anticipated that approximately \$2 million will return to the Board's SFY2010 408 allocation representing the adjustment for unused bed days in FY09.

**2. FINANCE REPORTS**

**a. Board Voucher Report:** May 2009 and June 2009 vouchers were reviewed by committee members. It was noted that the Alcohol and Drug voucher information for the month of June is still being formulated and will be brought to the Finance & Operations Committee in September.

**b. Operating Expenditures Report: May 2009 and June 2009** *(For Information Only)*

Actual operating expenditures for the mental health side during May were under our budget projection. As of the end of June, we are slightly over our projection. Ms. Richardson noted that some costs will need to be adjusted in light of pending payments from the County for the Board's consolidation expenses. Approximately \$293,000 is attributed to the Board's consolidation process, new site activities, etc. Mr. Denihan recently sent a letter to the County Administrator informing him that the amount to be reimbursed to the ADAMHS Board is \$930,000. Mr. Denihan reported that it is our hope and expectation that these expenses will be reimbursed.

**Motion to recommend approval of the May 2009 and June 2009 Board vouchers, as presented, to the full Board.** MOTION: C. Still Noble / SECOND: L. Thomas AYES: K. Gambatese, A. Leopard, C. Still Noble, H. Snider, L. Thomas / NAYS: None / **Motion passed.**

Given that this meeting was the first financial meeting of the ADAMHS Board, Mr. Denihan wished to make the following points. The projected budget of the total revenues for the combined Board is \$174 million. The projected expenditures are approximately \$170 million leaving an unreserved cash balance of \$4 million prior to any additional reductions made by the county or the state.

### **3. SFY2010 BOARD SPECIAL PROGRAMS**

The special programs listed are funded locally from either the mental health or alcohol and drug addiction side. Ms. Richardson elaborated on the programs listed. She noted that the Free Clinic was inadvertently omitted on Table 3A, under HIV Early Intervention; it shall be added to the listing. The grand total for special programs is \$8,879,591.00. Ms. Gambatese suggested Tables 3 and 3A should be considered a reference guide for use by committee members and other Board members. (Tables 3 & 3A are attached to the original minutes.)

#### **Motion to recommend approval of the SFY2010 Board Special Programs to the full Board.**

MOTION: L. Thomas / SECOND: A. Leopard / AYES: K. Gambatese, A. Leopard, H. Snider, C. Still Noble, L. Thomas / NAYS: None / **Motion passed.**

### **4. SET-ASIDE SFY2010 FUNDING FOR PASS-THROUGH ACTIVITIES**

SFY2010 Set-aside funds for pass-through activities are targeted for Medicaid, Medicaid match, Developmental Disabilities Grant Share and Medicaid match for grant programs. The grand total for pass-through programming is \$90,393,383.00. (Tables 4 & 4A contain the detail funding amounts for the specific program areas for mental health and alcohol & drug addiction are attached to the original minutes stored in the Executive Unit.)

#### **Motion to recommend approval of the Set-Aside SFY2010 Board Pass-Through Program Funding to the full Board.**

MOTION: H. Snider / SECOND: L. Thomas / AYES: K. Gambatese, A. Leopard, H. Snider, L. Thomas / NAYS: None / ABSTAIN: C. Still Noble / **Motion passed.**

### **5. REAPPROVING EARLY RETIREMENT INCENTIVE PROGRAM (ERIP) CARRYOVER FOR FORMER MENTAL HEALTH BOARD EMPLOYEES**

Due to timing issues related to the final mental health board participants in the ERIP and their retirement dates, Ms. Richardson recommended approval of carrying over the remaining balance of ERIP funds, \$284,133.00. According to information from Mr. Tobin, an adjusted amount will need to come back before the committee in September.

#### **Motion to recommend reapproval of the Early Retirement Incentive Program Carryover for former Mental Health Board Employees to the full Board.**

MOTION: C. Still Noble / SECOND: H. Snider / AYES: K. Gambatese, A. Leopard, H. Snider, C. Still Noble, L. Thomas / NAYS: None / **Motion passed.**

### **6. CONTRACTS**

Ms. Richardson summarized, explained and answered questions regarding the numerous agenda process sheets mailed to committee members regarding the following contracts.

#### **A. INTERAGENCY AGREEMENTS:**

- ◇ ODMH Corrected Pass-Thru FY2010 Federal Funds for Projects for Assistance in Transition from Homelessness (PATH) and Board Local Match
- ◇ Board of County Commission (BOCC) – Invest in Children: Early Childhood Mental Health
- ◇ ODADAS Pass-Thru FY2010 Federal and State Funded Programs:
  - Treatment Alternative to Street Crime (TASC)
  - Drug Free Community
  - UMADAOP
  - Women's Treatment
  - Community Prevention
  - Drug Free Schools
  - Therapeutic Community
  - Problem Gambling
- ◇ BOCC: Mentally Disordered Offender (MDO) Project
- ◇ BOCC: Corrections Planning Board for the Early Intervention Program
- ◇ Developmental Disabilities Contracts:
  - Individual Option Multiple Dual Diagnosed Consumers Agreement
  - Residential Treatment Agreement
  - University House

**Motion to recommend approval of the Interagency Agreements to the full Board.**

MOTION: H. Snider SECOND: L. Thomas AYES: K. Gambatese, A. Leopard, H. Snider, L. Thomas  
 NAYS: None / ABSTAIN: C. Still Noble / **Motion passed.**

**B. SERVICE PROVIDER AGREEMENTS:**

- ◇ ODMH Corrected Pass-Thru Federal Funds for PATH: Mental Health Services, Inc.
- ◇ Allocation of Funds from Invest in Children to Early Childhood Mental Health Providers:
  - Achievement Centers for Children
  - Applewood Centers
  - Beech Brook
  - Bellefaire Jewish Children's Bureau
  - Berea Children's Home & Family Services
  - Positive Education Program
- ◇ ODADAS Pass-Thru FY2010 Federal and State Funded Programs: [See Attached List]
- ◇ Living Miracles/Spectrum: SFY09 approved funds
- ◇ Murtis H. Taylor Multi-Services Center: Funding for transition of Bridgeway clients
- ◇ Connections: Funding for transition of Bridgeway clients
- ◇ Bridgeway, Inc.: One-Month Allocation for Pharmacological & Central Pharmacy needs of remaining Medicaid-only clients
- ◇ Contract Issuance with 46 Adult Care Facilities (ACF's)
- ◇ Amendment to Resolution No. 09-07-02: Non-Medicaid Service Allocation/New Directions
- ◇ Vocational Employment Programs:
  - Spectrum of Supportive Services
  - Jewish Family Service Association
- ◇ Mentally Disordered Offender Program: Recovery Resources
- ◇ Parole Project: Recovery Resources
- ◇ Hopewell
- ◇ Community Action Treatment Services

**Motion to recommend approval of the Service Provider Agreements to the full Board.**

MOTION: H. Snider SECOND: L. Thomas AYES: K. Gambatese, A. Leopard, H. Snider, L. Thomas  
 NAYS: None / ABSTAIN: C. Still Noble / **Motion passed.**

**C. OPERATIONAL AGREEMENTS:**

- ◇ Approval of Computer Hardware Destruction
- ◇ Approval of Computer Server & Support Equipment
- ◇ Approval of High Speed Data Communication Circuit & Equipment
- ◇ Microsoft Office Training
- ◇ MSASS: Cuyahoga County Behavioral Health Training and Intern Program
- ◇ University of Akron, Institute for Health and Social Policy for CIAI-C Software Support Services
- ◇ West Legal Research
- ◇ Lexis Nexis: Ohio Transaction Guide Subscription
- ◇ Hickman & Lowder, Legal Consulting
- ◇ Blaugrund, Herbert & Martin, Legal Consulting

**Motion to recommend approval of the Operational Agreements to the full Board.**

MOTION: C. Still Noble SECOND: H. Snider AYES: K. Gambatese, A. Leopard, H. Snider, C. Still Noble,  
 L. Thomas / NAYS: None / **Motion passed.**

**D. PERSONAL SERVICE AGREEMENTS:**

- ◇ Attorneys/Nurses: ORC. Chapter 5122
- ◇ United Way Services First Call for Help
- ◇ Cleveland Hearing and Speech Center
- ◇ Scarborough House for ¾ House
- ◇ Union Construction Industry Partnership (UCIP) Apprenticeship Skills Achievement Program

**Motion to recommend approval of the Personal Service Agreements to the full Board.**

MOTION: C. Still Noble / SECOND: H. Snider / AYES: K. Gambatese, A. Leopard, H. Snider, C. Still Noble, L. Thomas / NAYS: None / **Motion passed.**

**7. IDENTIFY CONSENT AGENDA ITEMS**

Dr. Fowler suggested that the Board Vouchers and Contracts be included in the Consent Agenda for consideration by the full Board.

**Motion to include all recommendations for approval in the Consent Agenda Format.** MOTION: H. Snider  
SECOND: L. Thomas AYES: K. Gambatese, A. Leopard, H. Snider, C. Still Noble, L. Thomas / NAYS: None  
**Motion passed.**

**8. STATE BUDGET**

Mr. Denihan equated the status of the state budget as a roller coaster ride. Although the mental health system was told originally that the Conference Committee had placed \$65 million for mental health services above what the Governor proposed, the funding cannot be found in the final bill. All that can be found is \$14,830,000.00. Currently, there is a \$51 million gap. Recently, the mental health and addiction treatment advocates testified before a special House Finance Committee meeting. Mr. Denihan noted that advocacy needs to continue to drive home the fact that treatment works and people recover.

**9. 408 FORMULA**

Mr. Denihan noted that we are half-way there regarding this issue. Due to heavy political advocacy, the Governor has placed a two-year freeze on a new 408 allocation formula devised by the Ohio Department of Mental Health to redistribute existing funds to the county Boards. It was noted that Franklin County has filed a lawsuit to implement the 408 formula as proposed and to allocate 100% of the redistributed funds the first year. The ADAMHS Board of Cuyahoga County has received approval from the Board of County Commissioners that our Board should intervene on that lawsuit in order to protect our interest. Two other large counties, Lucas and Montgomery, are also considering the concept of intervening in the lawsuit as well.

Mr. Nosek inquired whether the ADAMHS Board and staff were doing contingency planning about ways to impact reductions to the direct service providers and capacity issues. Mr. Denihan responded affirmatively and noted that was the reason only one brand new program, Hopewell, was approved in this budget. Mr. Denihan addressed the concern about the issue of closed intakes.

**10. OLD/NEW BUSINESS**

Dr. Thomas inquired about the budget situation for the alcohol and drug addiction services. Mr. Denihan noted that for alcohol and drug addiction services the cut from ODADAS is approximately 30%. In answer to Ms. Gambatese's inquiry about the existence of an advocacy effort for addiction issues, Mr. Denihan noted that the group, headed by Donna Conley, C.E.O., is Ohio Citizen Advocates for chemical dependency, prevention and treatment. The Web site is [www.oca-ohio.org](http://www.oca-ohio.org) Mr. Denihan is a member of this Board.

*There being no further business, the meeting adjourned at 5:35 p.m.*

*Submitted by: Carol Krajewski, Executive Specialist*

*Approved by: J. Robert Fowler, Ph.D., Finance & Operations Committee Chair*