

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

FINANCE AND OPERATIONS COMMITTEE MINUTES
JUNE 19, 2013

David E. Biegel, Ph.D., Committee Chair, called the meeting to order at 4 p.m. and welcomed Ericka Thoms as a new committee member. Ms. Thoms was asked to read aloud the committee's mission statement, *"to assist the full Board in fulfilling its fiduciary responsibility by reviewing and overseeing financial and operational aspects of the system."*

Committee Members Present: David E. Biegel, Ph.D., Mary Boyle, J. Robert Fowler, Ph.D., Pythias Jones, M.D., Rev. Benjamin F. Gohlstin, Sr., Harvey A. Snider, Esq., William J. Tobin, Ericka L. Thoms, Mary R. Warr, M.Ed.
Absent: None

Board Staff Present: William Denihan, C.E.O., Frank Brickner, Michael Doud, Cheryl Fratalone, Valeria Harper, Carol Krajewski, Starlette Sizemore-Rice, Linda Torbert

1. APPROVAL OF MINUTES

The Finance & Operations Committee minutes of May 15, 2013, were approved as submitted.

2. ADMINISTRATION / CLINICAL ISSUES

▪ State Hospital Bed Day Utilization – May 2013

Frank Brickner, Chief Financial Officer, reported that the Board is significantly under its three-year bed day average and may expect a sizable portion of the state's incentive dollars based upon our underutilization of projected bed days. Based on the latest report, the estimate is close to \$180,000. Mr. Brickner hopes to be able to report the actual incentive dollar amount at the committee's next meeting in July. (The report is attached to original minutes stored in the Executive Unit.)

▪ Central Pharmacy Reports – April 2013 and May 2013

Both the April and May reports were included in the agenda packet. Mr. Brickner focused on the May 2013 report and reported that the Board is under budget in the mental health category; however, AOD expenditures are over budget for the distribution of methadone prescriptions. A unique situation has emerged as a state contract was awarded to a new vendor that increased its price per bottle from \$32 to \$66. Based upon input from several Boards, the state is working on the issue. Currently, the state has renegotiated the price to \$45 per bottle and hopes to reduce it further.

Mr. Brickner noted that, historically, the Board has gone over its allocation in the AOD category and has set-aside \$10,000 of local funds to cover this eventuality. However, at its current pace, the Board may be over its AOD budget by \$15,000 or \$20,000 by the end of the state's fiscal year on 6/30/13. Mr. Denihan added that the population served by Community Action Against Addiction (CAAA) has increased substantially due to the heroin addiction epidemic.

Ms. Boyle asked a procedural question regarding the need for a Bed Day Report and Central Pharmacy Report each month. In response, Mr. Denihan noted that previous County Commissioners asked him at the onset of his leadership to monitor Bed Day Reports and Central Pharmacy Reports in order to provide feedback. Mr. Denihan stated that he would like to keep the Bed Day Report especially as it relates to forensic and civil bed days.

3. FINANCE REPORTS

Board Voucher and Operating Expenditures Reports for May 2013

Mr. Brickner reviewed the Income Statements, Expenditures Reports, Balance Sheets and Board Vouchers for May 2013. The Board is still within all administrative budget categories, has spent 35.81% of its budget and is \$20,000 under what we spent at this time last fiscal year.

With respect to Board vouchers, Mr. Brickner highlighted several items. Under contractual services, V2 Technology, LLC represents contract workers for the Board's Information Technology (I.T.) Unit since there have been several resignations/vacancies. The intent is to replace the vacant positions in the next several months.

A new line item has been added to the Income Statement entitled ODADAS Problem Gambling. This is a new revenue resource that ADAMHS Boards will begin to receive as casino revenues are received by the state. Our share of this revenue for SFY13 was \$157,614.

Regarding Board owned properties, expenses for non-routine expenses at Bradley Manor were incurred to replace heavy secure doors and at the Euclid Property to replace a major hot water tank, lighting and doors.

Motion to recommend approval of Board Vouchers & Expenditures Reports for May 2013 to the full Board.

MOTION: M. Boyle / SECOND: H. Snider / AYES: M. Boyle, R. Fowler, B. Gohlstin, P. Jones, H. Snider, W. Tobin, E. Thoms, M. Warr / NAYS: None / ABSTAIN: None / **Motion passed.**

4. CONTRACTS

Dr. Biegel explained to committee members that the first 7 agenda process sheets in the packet address both (a) Interagency Agreements (in the acceptance of the funds) and (b) Service Provider Agreements (for the allocation of funds to the appropriate service provider agency/s).

Mr. Brickner highlighted the agenda process sheets for contracts listed below, answered questions and provided clarification for committee members.

a. Interagency Agreements:

- ◇ Cuyahoga County Corrections Planning Board - Early Intervention and IOP and Aftercare Dual Diagnosed Programming
- ◇ Cuyahoga County Corrections Planning Board – Intensive Outpatient services known as Early Intervention Program
- ◇ Cuyahoga County Corrections Planning Board - Mental Health Treatment and Clinical services to Assist Severely Mentally Ill Offenders
- ◇ Ohio Department of Mental Health – Projects for Assistance in Transition from Homelessness (PATH)
- ◇ Ohio Department of Mental Health – Innovation Mini Grant
- ◇ Ohio Department of Rehabilitation and Correction – Assertive Community Treatment Team
- ◇ Ohio Department of Alcohol & Drug Addiction Services – Problem Gambling and Addiction Allocation

b. Service Provider Agreements:

- ◇ Notice of Funding Award: Cuyahoga County Corrections Planning Board - Early Intervention and IOP and Aftercare Dual Diagnosed Programming
 - Catholic Charities Services
- ◇ Notice of Funding Award: Cuyahoga County Corrections Planning Board - Intensive Outpatient services known as Early Intervention Program
 - Community Assessment and Treatment Services, Inc. (CATS)
- ◇ Notice of Funding Award: Cuyahoga County Corrections Planning Board Mental Health Treatment and Clinical services to Assist Severely Mentally Ill Offenders
 - Recovery Resources
- ◇ Notice of Funding Award: Ohio Department of Mental Health - Projects for Assistance in Transition from Homelessness (PATH)
 - Mental Health Services, Inc.
- ◇ Notice of Funding Award: Ohio Department of Mental Health - Innovation Mini Grant
 - Achievement Centers for Children

Service Provider Agreements (Allocation of Funds) - (Continued):

- ◇ Notice of Funding Award: Ohio Department of Rehabilitation and Correction – Assertive Community Treatment Team
 - Recovery Resources
 - ◇ Notice of Funding Award: ODADAS – Problem Gambling and Addiction Allocation
 - Recovery Resources
 - ◇ Amendment to Resolution 12-11-07- Approval of CY2013 Funding Recommendations – Support Services for Permanent Housing
 - Emerald Development & Economic Network, Inc. (EDEN)
 - Mental Health Services, Inc.
 - ◇ Amendment to Resolution 12-11-07- Approval of CY2013 Funding Recommendations – Youth Assertive Community Treatment
 - Beech Brook
 - ◇ First Treatment Program for Early Psychosis
 - The BeST Practices in Schizophrenia Treatment Center at NEOMED
 - ◇ Amendment to Resolution 12-11-07- Approval of CY2013 Funding Recommendations – BHJJ Program
 - Cuyahoga County Juvenile Court
 - ◇ Amendment to Resolution 12-11-07- Approval of CY2013 Funding Recommendations – Service Coordination Residential Treatment Program
 - Positive Education Program
 - ◇ Amendment to Resolution 12-11-07- Approval of CY2013 Funding Recommendations – Treatment for Heroin Dependency
 - Community Action Against Addiction
- c. **Operational Agreements: None**

With regard to the ODADAS Problem Gambling and Addiction Allocation agenda process sheet, Ms. Boyle suggested revising language to accurately reflect that prevention and treatment services are for “problem gambling”. Mr. Denihan concurred and noted that a revised APS would be prepared for the full Board.

Mr. Brickner and Mr. Denihan responded to Board members questions. Mr. Brickner explained that the source of the funding increases proposed would come out of special set-aside funds and unspent funds from the FY2012 contracts. He noted that in the next few months it may be necessary to realign expenditures in light of future revenue allocations and/or reductions.

Discussion followed on the \$50,000 increase proposed for Positive Education Program (PEP). Ms. Linda Torbert, Children’s Projects Administrator, explained that the current crisis is that PEP’s funds are nearly depleted due to the increased needs for residential placement for children. The residential per diem for children is \$600/per day. Mr. Denihan noted that the amount proposed will address the current emergent situation with the hope that potential revenue from the state may allow the Board to further help the continued management of the system. Efforts will continue to review the program and report back to the committee in July.

Motion to recommend approval of Interagency and Service Provider Agreements to the full Board.

MOTION: B. Gohlstin / SECOND: H. Snider / AYES: M. Boyle, R. Fowler, B. Gohlstin, P. Jones, H. Snider, W. Tobin, E. Thoms, M. Warr / NAYS: None / ABSTAIN: None / **Motion passed.**

For future agendas, Dr. Biegel suggested determining a way to identify which agenda process sheets had been reviewed and recommended by a Board committee prior to coming to the Finance & Operations Committee. Dr. Fowler also suggested numbering pages included in the agreement portion of the packet.

6. IDENTIFY CONSENT AGENDA ITEMS

Given no objections, Dr. Biegel suggested that the Board Vouchers and Expenditures and all Agreements be placed in the Consent Agenda format for consideration by the full Board.

7. OLD/NEW BUSINESS

Board Chair, Harvey Snider, reported that he along with Board members—Mary Boyle, Mary Warr, and Rev. Gohlstin—were present for the Cuyahoga County Council's meeting at 1:00 p.m. regarding the possibility of a dedicated Mental Health and Addiction Services Levy. After the Council members gave their individual comments, public comments were received; Mr. Snider thanked those present for their presence and testimonies. Presently, it appears that 7 Council Members favor such a levy; a total of 8 members is needed to move the resolution forward.

Mr. Snider proposed the concept of conducting a levy poll to determine whether or not our community is receptive and supportive of a dedicated levy. Upon Mr. Snider's request, Mr. Denihan contacted Bob Dykes of Triad Research Group, who has conducted such polls in the past, and learned that the cost for a poll in a limited time frame would cost \$22,500. The timing is rather critical as the Health & Human Service Committee will meet again on July 17th to determine whether they make a recommendation to the full Council on July 26.

Mr. Snider moved to recommend allocating \$22,500 to be utilized for obtaining a levy poll from the residents of Cuyahoga County to determine the level of support for a dedicated Mental Health & Addiction Services Levy. The motion was seconded by Rev. Gohlstin.

Discussion followed. Two polling topics/questions were proposed: (1) what is the receptiveness to a dedicated Mental Health & Addiction Services Levy? (2) are there concerns about the HHS levies currently in existence? Dr. Fowler asked whether the levy poll would address the cost of the levy tax to an average household? Mr. Denihan noted that he would find out more information and share it at the General Meeting. Ms. Boyle suggested that the County should be responsible for paying for such a poll. Mr. Denihan agreed; however, he stated that the immediate concern now is around the timing issue.

Motion to recommend the allocation of funds (\$22,500) to conduct a levy poll of Cuyahoga County residents regarding their support of a dedicated Mental Health and Addiction Services Levy. / MOTION: H. Snider / SECOND: B. Gohlstin / AYES: R. Fowler, B. Gohlstin, P. Jones, H. Snider, W. Tobin, E. Thoms, M. Warr / NAYS: M. Boyle ABSTAIN: None / Motion passed.

- **Federal Sequester** - Mr. Brickner noted that a lot of our Federal and State funds are received on the July through June cycle. The issue of Federal Sequester is rearing its head. Due to a significant loss of money at the state level that started in 2013, the state found funds to keep ADAMHS Boards whole. For allocations starting 7/1/13, the state does not have additional resources to allocate; therefore, we may realize a cut in Federal Block funds (Non-Medicaid funds) that total as much as a \$400,000 reduction effective 7/1/13, and this addresses only one particular funding source. We have not yet heard about other such impacts. As information is learned, Board members will be kept apprised.
- **State Funding Update** - Mr. Denihan reported that there appears to be some movement. Additional funding has been proposed, \$95 million for the two-year budget that means \$47.5 million each year for mental health and addiction services state-wide.
- **Medicaid Expansion** - Mr. Denihan noted that legislative efforts are being made to keep Medicaid Expansion out of the final version of the budget while leaving a door open for future Medicaid discussions.

There being no further business, the meeting adjourned at 5:20 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: David E. Biegel, Ph.D., Finance & Operations Committee Chair