

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

FINANCE AND OPERATIONS COMMITTEE MINUTES

MARCH 19, 2014

Mary R. Warr, M.Ed., Committee Vice Chair, called the meeting to order at 4:15 p.m. Eugenia Cash, LSW, MSSA, CDCA, read aloud the committee's mission statement, *"to assist the full Board in fulfilling its fiduciary responsibility by reviewing and overseeing financial and operational aspects of the system."*

Committee Members Present:

Mary Boyle, Eugenia Cash, LSW, MSSA, CDCA, Robert Fowler, Ph.D., Harvey A. Snider, Esq., Ericka L. Thoms, Mary Warr, M.Ed. / **Absent:** David E. Biegel, Ph.D., Reginald C. Blue, Ph.D., Rev. Benjamin F. Gohlstein, Sr., Charlotte Rerko, MSN, RN, BC, William J. Tobin

Board Staff Present: William Denihan, C.E.O., Frank Brickner, Tami Fischer, Cheryl Fratalone, John Garrity, Ph.D., Valeria Harper, Esther Hazlett, Carol Krajewski, Scott Osiecki, Ralph Piatak, Starlette Sizemore-Rice, Leshia Yarbrough-Franklin

1. APPROVAL OF MINUTES

The Finance & Operations Committee minutes of October 16, 2013 were approved as submitted.

2. ADMINISTRATION / CLINICAL ISSUES

▪ **State Hospital Bed Day Utilization – February 2014**

Chief Financial Officer, Frank Brickner, when reviewing the Bed Day Report for February, noted that there is very little change from previous months. The Board continues to be under our three-year average of state hospital bed day usage. With regard to forensic bed days, Mr. Denihan noted that efforts are underway to work with the Courts to initiate round-trip journal entries to streamline the process and help reduce the number of forensic bed days. Given that another drug court would help to address the growing heroin epidemic, Mr. Denihan suggested that the negotiation process might address how this could be funded through the reduction of forensic bed days. (The report is attached to the original minutes stored in the Executive Unit.)

3. FINANCE REPORTS

Board Voucher and Operating Expenditures Report for February 2014 - Mr. Brickner reviewed the Income Statements, Expenditure Reports, Balance Sheets and Board Vouchers for February 2014. The Board continues to forecast that it will be under its administrative budget in most categories.

Motion to recommend approval of Board Vouchers & Expenditures Reports for February 2014 to the full

Board. MOTION: R. Fowler / SECOND: H. Snider / AYES: M. Boyle, E. Cash, R. Fowler, H. Snider, E. Thoms

NAYS: None / ABSTAIN: None / **Motion passed.**

4. CONTRACTS

Mr. Brickner highlighted the agenda process sheets for contracts listed below, answered questions and provided clarification for committee members.

a. **Interagency Agreements: Acceptance of Funds:** None

b. **Service Provider Agreements:**

1. Refugee Mental Health in Cleveland – Asian Services in Action (\$35,000.00)
2. Pharmacological Management for Adolescents – New Directions (\$46,800.00)
3. Forensic Training for Adult Care Facilities – Lutheran Metropolitan Ministries (\$80,000.00)

Resolution Amendments:

1. Amendment to Res. 14-01-08 – (Approval of 2014 Base Funding Recommendations) – Additional Funds Hitchcock Center for Women (\$20,000.00 Increase)
- c. **Operational Agreements:** None
d. **Personal Service Agreements:** None

Discussion ensued on the proposed refugee mental health project, on behalf of the Refugee Services Collaborative of Greater Cleveland, to conduct a specialized needs assessment of the provider's capacity to serve refugees and the funds needed for translation services. It was noted that the federal government assigns refugees to specific areas, and it is our responsibility to provide the necessary services to these individuals. Mr. Denihan noted that there is a significant barrier to providing services given the various languages and dialects of refugees assigned to our county.

If the refugee needs assessment is approved by the Board, Ms. Boyle stated that the Finance & Operations Committee should understand that it may be required to provide additional services as well as translation services. Mr. Denihan noted that once this particular needs assessment is conducted, Board staff will report the findings back to the Board of Directors.

Motion to recommend approval of the Service Provider Contracts (listed above) to the full Board.

MOTION: M. Boyle / SECOND: E. Cash / AYES: M. Boyle, E. Cash, R. Fowler, H. Snider, E. Thoms / NAYS: None
 ABSTAIN: None / **Motion passed.**

**5. APPROVAL OF AMENDMENT TO RESOLUTION NO. 13-11-04 CY2014 FUNDING RECOMMENDATIONS
 - Increase 2014 Budget Amount from \$73,745,729 to \$80,827,971, an increase of \$7,082,242**

Mr. Brickner explained that there have been some significant revisions made to the CY2014 Funding Recommendations voted upon and approved in November. This agenda process sheet aims to delineate the updated revenue amounts received in the various expenditure categories. A Summary Page listing the budget changes as of 2/28/14:

[E. Cash excused left the meeting.]

- Health & Human Service Levy Dollars - \$5 million. Additional funding was received after Board initially approved 2013 budget.
- Opportunities for Ohioans with Disabilities - \$1 million. Commitment of funding just recently was made by the state. Note: \$2,250,000 of ward funding by the state is not included. This is funding that the state directly pays to the contracted providers.
- Additional Federal and State allocations - \$430 Thousand. New allocations were received in the following areas:
 - Hot Spot Funds for Youth Crisis Stabilization - \$275,000
 - Homeless Demonstration Project - \$100,000
 - State Forensic Allocation Increase - \$50,000
 - Access to Recovery - \$5,000
- Cash 12/31/13 Balance - \$695 Thousand. Cash balance was higher than anticipated due to the fact that the VRP3 match payment was not made until 2014.

Motion to recommend approval of amending Resolution No. 13-11-04 to the full Board.

MOTION: R. Fowler / SECOND: H. Snider / AYES: M. Boyle, R. Fowler, H. Snider, E. Thoms / NAYS: None
 ABSTAIN: None / **Motion passed.**

6. STATE FUNDING

Mr. Denihan reported on recent efforts by the state administration to begin to restrict funding by reprioritizing local investments and program decisions for Cuyahoga County through the Mid-Biennium Budget process. This effort assumes that our core services are stable; however, our capacity in Cuyahoga County to meet core services is not stable. The state administration wants to target the \$47.5 million which seems to be an effort to dismantle what local Boards are doing. When meeting with legislators yesterday in Columbus, Mr. Denihan noted that it also seemed to be a serious disconnect between the administration and the General Assembly.

The Ohio Association of County Behavioral Healthcare Authorities (OACBHA) feels strongly that a number of things being suggested would take away the authority of local Boards. OACBHA adopted a resolution that does not agree with the dismantling of the \$47.5 million and opposes any actions or language that would curb, limit or remove local authorities for mental health and addiction services from local control.

A draft resolution was distributed and read aloud by Mr. Denihan. Discussion followed on the concept of including a specific funding impact/consequence in terms of dollars for behavioral health services in Cuyahoga County as a result of this action. A suggestion was made to separate the two issues as the reduction of dollars should be addressed by the Finance & Operations Committee, while the issue of local control should be addressed by the full Board. Mr. Snider registered his opposition to this suggestion.

Ms. Thoms expressed an interest in discussing the issues further in order to gain a clearer understanding of the various issues. In answer to her inquiry about the urgency of the issues, Mr. Denihan responded that the urgency has to do with timing of this decision at the state level and our hope to express our opposition to any such action. If the state administration is successful, then all of the provider contracts just approved would need to be cancelled.

Committee members concurred that additional background should be included in the resolution along with the specific impact of the withdrawal of state dollars to our county. As a result of the discussion, Ms. Thoms agreed to work with Board staff to revisit the draft resolution to include additional background information, the specific financial impact to our County, and provide clarity for the full Board at its March General Meeting.

IDENTIFY CONSENT AGENDA ITEMS

Ms. Warr suggested that each item should be considered separately at the March General Meeting; committee members concurred with her suggestion.

8. OLD/NEW BUSINESS - None

There being no further business, the meeting adjourned at 5:45 P.M.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: Mary R. Warr, M.Ed., Finance & Operations Committee Vice Chair