

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY
FINANCE & OPERATIONS COMMITTEE MINUTES
OCTOBER 21, 2015**

David E. Biegel, Ph.D., Committee Chair, called the meeting to order at 4:00 p.m. Rev. Gohlstin read aloud the Committee Mission Statement: *“To assist the full Board in fulfilling its fiduciary responsibility by reviewing and overseeing financial and operational aspects of the system.”*

Present: David E. Biegel, Ph.D.; Eugenia Cash, LSW, MSSA, CDCA; Robert Fowler, Ph.D.; Rev. Benjamin F. Gohlstin, Sr.; Charlotte Rerko, MSN, RN, BC; Ericka Thoms; Mary R. Warr, M.Ed./ **Absent:** Harvey A. Snider, Esq.

Board Staff Present: William Denihan, C.E.O., Frank Brickner, Tami Fischer, Cheryl Fratalone, Esther Hazlett, Myra Henderson, June Hudson, Carol Krajewski, Dave Lambert, Scott Osiecki, Ralph Piatak, Starlette Sizemore-Rice

1. APPROVAL OF MINUTES

The Finance & Operations Committee minutes of September 16, 2015 were approved as submitted.

2. FINANCE REPORT

Board Voucher and Operating Expenditures Report for September 2015

Frank Brickner, Chief Financial Officer, reported on the September 2015 Administrative Budget Reports and noted that the Board continues to be under in its administrative cost category; it has spent approximately \$4 million against its total \$5.5 million administrative budget. By the end of 2015, we project that the Board will spend slightly less than \$5.4 million against the \$5.5 million budget. The areas over budget are the salary and fringe benefit line items. Mr. Denihan explained that this overage is due to the fact that there is a 27th payroll in 2015 this year as a result of the County’s decision to move from Friday, 1/1/16 to Thursday, 12/21/15; the overage will be made up through other line items.

During the Voucher review, Mr. Brickner explained that advertising expenditures are part of our social media campaign approved in January. On page 10, some needed enhancements were made to the Life Exchange Center on its outside property, such as concrete tables, benches, front/back fences, etc. (All financial reports are attached to the original minutes stored in the Executive Unit.)

Motion to recommend approval of Board Vouchers & Expenditure Reports for September 2015 to the full Board. MOTION: B. Gohlstin / SECOND: E. Cash / AYES: E. Cash, R. Fowler, B. Gohlstin, C. Rerko, E. Thoms, M. Warr / NAYS: None / ABSTAIN: D. Biegel / **Motion passed.**

3. CALENDAR YEAR 2016 RECOMMENDED PRIORITIES

Mr. Denihan noted that the ADAMHS Board is charged in its policy, Prioritization of Resources/Services, through its planning and funding process to prioritize the provision of all services and resources. The CEO and Board Executive Staff developed the draft Calendar Year 2016 Recommended Priorities as reflected in the Agenda Process Sheet. Mr. Denihan noted that System Priorities, a new category, has been added. The priorities listed do not represent a ranking or order of importance.

Scott Osiecki, Director of External Affairs, summarized the background information and read into the record the items that comprise the recommended System Priorities and Mental Health & Addiction Services Priorities. Input from Board members was requested.

- Ms. Cash suggesting adding “intervention” along with prevention for both categories--adults & children.
- Dr. Biegel suggested providing a potential listing of interim services for people on waiting lists and/or who are not ready to commit to treatment.

Motion to recommend approval of the CY2016 Priorities as amended to the full Board. MOTION: R. Fowler
 SECOND: B. Gohlstin / AYES: E. Cash, R. Fowler, B. Gohlstin, C. Rerko, E. Thoms, M. Warr / NAYS: None
Motion passed.

4. RECOMMENDATIONS FOR FAITH-BASED INITIATIVES

Starlette Sizemore-Rice, Public Benefits Administrator, summarized the Request for Information process used to ascertain and identify contract providers and/or faith-based organizations interested in developing partnerships and strategies to ensure that when a client acknowledges or gestures their spirituality beliefs through the assessment process, it is integrated in the overall treatment and recovery process.

The ADAMHS Board received sixteen (16) responses. All responses were reviewed by a seven (7) member Review Team appointed by the Chief Executive Officer. The seven-member Review Team recommends a total of six (6) awardees, three (3) faith-based organizations, two (2) providers and one (1) faith-based provider for a 14-month term, November 1, 2015 to December 31, 2016.

The three (3) *faith-based organizations (listed below) propose new programs providing prevention services; while three (3) contract providers propose expanding current behavioral health programs.

1. Hispanic UMADAOP - \$28,000.00
2. * Inner Healing Ministries - \$45,000.00
3. * Life Recovery Ministries - \$54,000.00
4. NAMI Greater Cleveland - \$19,000.00
5. OhioGuidestone - \$50,000.00
6. * Trinity Outreach Ministries - \$54,000.00

This recommendation was approved previously by the Faith-based Outreach Committee and the Planning & Oversight Committee. Discussion followed. Dr. Biegel questioned the number of estimated individuals to be served among 6 awardees. He suggested the concept of listing the estimated # of individuals and # of families or perhaps including the rationale for the numbers. Mr. Denihan noted that efforts would be taken to explain or clarify this information. The Committee Chair was pleased to acknowledge the fact that one Board member's vision led to the formation of a Board Committee, then to a Subcommittee, and now has evolved into several new programs.

Motion to recommend approval of the Faith-based Outreach Initiatives Pilot and to enter into agreements with contract providers and faith-based organizations in the amounts listed above to the full Board.

MOTION: B. Gohlstin / SECOND: E. Cash / AYES: E. Cash, R. Fowler, B. Gohlstin, C. Rerko, E. Thoms, M. Warr / NAYS: None / **Motion passed.**

5. CONTRACTS

Mr. Brickner highlighted the agenda process sheets for contracts listed below, answered questions and provided clarification for committee members.

- a. **Interagency Agreements:** None
- b. **Service Provider Agreements:** [**Recommended by Planning & Oversight Committee*]
 1. *Transitional Youth Housing Pilot – Peer Support Services
 - Life Exchange Center - \$156,902.00
 2. *Vivitrol Medication Assisted Treatment Pilot
 - Salvation Army Harbor Light Complex - \$100,000 One-Time Funding

Amendments:

1. Amendment to Resolution 14-11-08, Approval of CY2015 Service Provider Core, Mid-Biennium and One-Time Funding Contracts
 - Cleveland Treatment Center - \$15,000.00 Increase

2. Amendment to Resolution 14-11-08, Approval of CY2015 Service Provider Core, Mid-Biennium and One-Time Funding Contracts – Representative Payee Services
 - Murtis Taylor Human Services System - \$29,400.00 Increase

3. Amendment to Resolution 14-11-08, Approval of CY2015 Service Provider Core, Mid-Biennium and One-Time Funding Contracts
 - Community Assessment & Treatment Services - \$50,000.00 Increase
 - Hitchcock Center for Women - \$100,000.00 Increase

c. Operational Agreements: None

Motion to recommend approval of Service Provider Agreements to the full Board. MOTION: R. Fowler
 SECOND: B. Gohlstin / AYES: E. Cash, R. Fowler, B. Gohlstin, C. Rerko, E. Thoms, M. Warr / NAYS: None
Motion passed.

6. IDENTIFY CONSENT AGENDA

Dr. Biegel recommended that the proposed Consent Agenda be comprised of the Recommendations for Faith-based Initiatives, Finance Reports and Vouchers and Service Provider Agreements; committee members concurred. As the CY2016 Priorities do not involve dollars, the concept will be considered/reviewed separately by the full Board.

Rev. Gohlstin expressed his appreciation to Faith-based Committee Chair, Mary Warr, Faith-based Subcommittee members and Subcommittee Chair, Rev. Karell McDaniel, and Board staff for the collaborative efforts to arrive at this outcome--awarding allocations for faith-based initiatives.

7. CEO UPDATE

County Budget – Mr. Denihan noted that the County Budget as presented would reduce our subsidy by \$5 million dollars with a 5% reduction of our services for a total reduction of \$6.8 million. The result would be a reduction of our previous allocation of \$39 million to approximately \$32 million. Mr. Denihan has received a request from County Executive Budish to meet and discuss a proposal that would address the mental health needs of children in foster care.

Given this new development, the ADAMHS Board will not present its proposed budget to the County on October 22nd but will be re-scheduled for its budget presentation on November 5, 2015. This is the purpose of getting a time extension, and Mr. Denihan will keep Board members apprised of further developments.

8. OLD/NEW BUSINESS

- Board Chair, Eugenia Cash, noted that both she and Ms. Warr sincerely appreciated the wonderful, remarkable event recently hosted by the Life Exchange Center. She shared that the Life Exchange Center has created an award entitled, The William M. Denihan Award and its recipient this year was Murtis Taylor. Ms. Cash was most proud of this endeavor to recognize Mr. Denihan's efforts and achievements.

There being no further business, the meeting adjourned at 5:50 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: David E. Biegel, Ph.D., Finance & Operations Committee Chair