

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY
FINANCE & OPERATIONS COMMITTEE MINUTES
JUNE 17, 2015**

David E. Biegel, Ph.D., Committee Chair, called the meeting to order at 4:00 p.m. Mr. Snider read aloud the Committee Mission Statement: *"To assist the full Board in fulfilling its fiduciary responsibility by reviewing and overseeing financial and operational aspects of the system."*

Present: David E. Biegel, Ph.D.; Harvey A. Snider, Esq.; Ericka L. Thoms

Absent: Eugenia Cash, LSW, MSSA, CDCA; Robert Fowler, Ph.D.; Rev. Benjamin F. Gohlstin, Sr.; Charlotte Rerko, MSN, RN, BC; Mary R. Warr, M.Ed.

Board Staff Present: William Denihan, C.E.O., Frank Brickner, Tami Fischer, Cheryl Fratalone, Esther Hazlett, June Hudson, Carol Krajewski, Dave Lambert, Scott Osiecki, Ralph Piatak

1. APPROVAL OF MINUTES

The Finance & Operations Committee minutes of May 20, 2015 were approved as submitted.

2. FINANCE REPORT

Board Voucher and Operating Expenditures Report for May 2015

Chief Financial Officer, Frank Brickner, reviewed the May 2015 Administrative Budget Report. Through May, the Board expended \$2,238,332 against its \$5.5 million budget. Actual expenditures at this point total 40.70% which is under the projected figure of 41.67%. (All financial reports are attached to the original minutes stored in the Executive Unit.)

Two items on page 4 of the Board Voucher Report were highlighted.

- It was noted in a previous month that the Board purchased additional computers to be able to run SHARES; consequently, this month an expenditure of \$7,284 was made to Provantage Superstore for the upgraded software needed.
- The expenditure to Warwick Communications, Inc. is our annual telephone support in the amount of \$10,768 which is paid annually and is consistent with what has been paid in previous years.

On the Income Statement under State Revenue, a line item was added, Central Pharmacy--Community Medication, to reflect that the ADAMHS Board received \$421,066 from OhioMHAS. Due to Medicaid Expansion, the state realized that most Boards were under their line of credit; therefore, OhioMHAS made available to Boards those funds that were underspent for the year.

Motion to recommend approval of Board Vouchers & Expenditures Reports for May 2015 to the full Board.

MOTION: H. Snider / SECOND: E. Thoms / AYES: H. Snider, E. Thoms / NAYS: None / ABSTAIN: D. Biegel

Motion passed.

3. CONTRACTS

Mr. Brickner highlighted the agenda process sheets for contracts listed below, answered questions and provided clarification for committee members.

- a. **Interagency Agreements: Acceptance of Funds:**
 - Ohio Department of Mental Health & Addiction Services (OhioMHAS) – Projects for Assistance in Transition from Homelessness (PATH)
- b. **Service Provider Agreements: Allocation of Funds**
 1. OhioMHAS – Projects for Assistance in Transition from Homelessness (PATH)
 - FrontLine Services (\$505,223.00)
- c. **Operational Agreements:**
 1. 13th Annual NAMIWalks for the Mind of America Sponsorship

Motion to recommend approval of Interagency, Service Provider and Operational Agreements to the full Board.

MOTION: H. Snider / SECOND: E. Thoms / AYES: D. Biegel, H. Snider, E. Thoms / NAYS: None / ABSTAIN: None
Motion passed.

4. AUTHORIZATION TO ISSUE REQUEST FOR INFORMATION (RFI) FOR CY2016 NON-MEDICAID FUNDED BEHAVIORAL HEALTH SERVICES

Mr. Brickner explained that for CY2014 & 2015, the ADAMHS Board utilized the Request for Information (RFI) as a means of soliciting responses from our behavioral health care local provider community to deliver Non Medicaid behavioral health services to clients. The process allowed the Board to review programmatic, clinical, performance outcomes and financial information from each intended provider who submitted an RFI to the Board and allowed Board staff to make recommendations to the Chief Executive Officer and ultimately to the Board of Directors of the selected providers responsible for delivering the array of services meeting ADAMHSCC requirements.

Board staff proposes utilizing a similar process for selecting providers commencing in CY 2016. The anticipated timeline of the RFI process is as follows:

- 6/25/15 ADAMHS Board of Cuyahoga County Releases CY2016 RFI.
- 6/25/15 – 8/3/15 Timeframe for Providers to complete and submit their RFI. Responses will be due to ADAMHS Board by 4:00 P.M. on 3/2/15.
- 8/3/15 – 9/25/15 Internal period of time Board staff reviews and evaluates proposals, makes preliminary recommendations to CEO, and CEO responds to Board staff with final funding recommendations.
- 9/28/15 – 10/9/15 ADAMHS staff put together 2016 funding recommendation document.
- 10/14/15 & 10/21/15 CEO presents initial RFI information to Planning & Finance Committees for information and review.
- 10/28/15 CEO submits recommendation to Board of Directors for recommendation and approval of RFI awards

Motion to recommend authorization to issue an RFI for CY2016 Non-Medicaid Funded Behavioral Health Services to the full Board. MOTION: H. Snider / SECOND: E. Thoms / AYES: D. Biegel, H. Snider, E. Thoms
 NAYS: None / ABSTAIN: None **Motion passed.**

5. IDENTIFY CONSENT AGENDA

Dr. Biegel recommended that the proposed Consent Agenda should include the Interagency, Service Provider and Operational Agreements.

6. SFY 16-17 STATE BUDGET UPDATE

Mr. Denihan reported that the Senate Finance Committee accepted the Omnibus Amendment to the State Budget Bill on 6/16/15 that included over 800 pages of amendments. The bad news is that no additional funding for community mental health and addiction services was included. Two legislators who have been working to advocate for behavioral health funding are Senator Tom Patton and Senator Michael Skindell who deserve our appreciation for their efforts. The good news is that language changes we requested were included in the amendments or not removed from the bill.

7. OLD/NEW BUSINESS - None

There being no further business, the meeting adjourned at 4:25 p.m.

Submitted by: *Carol Krajewski, Executive Specialist*

Approved by: *David E. Biegel, Ph.D., Finance & Operations Committee Chair*