

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

**FINANCE AND OPERATIONS COMMITTEE MINUTES
MARCH 18, 2015**

Ericka Thoms, Committee Vice Chair, called the meeting to order at 4:00 p.m.

Present: Robert Fowler, Ph.D., Rev. Benjamin F. Gohlstin, Sr., Charlotte Rerko, MSN, RN, BC, Harvey A. Snider, Esq., Ericka Thoms / **Absent:** David E. Biegel, Ph.D., Eugenia Cash, LSW, MSSA, CDCA, Mary Warr, M.Ed.

Board Staff Present: William Denihan, C.E.O., Frank Brickner, Vivian Catchings-El, Esther Hazlett, Carol Krajewski, Scott Osiecki, Ralph Piatak

1. APPROVAL OF MINUTES

The Finance & Operations Committee minutes of February 18, 2015 were approved as submitted.

2. FINANCE REPORTS

Board Voucher and Operating Expenditures Report for February 2015

With regard to the Administrative budget, the Board is slightly overspending at this time for several reasons. Mr. Brickner explained that there were 5 pay periods during the first two months of 2015 combined with the impact of the early close of County books in December 2014 resulting in the necessity to hold invoices for payment until 2015.

This year, we will experience 27 pay periods in 2015 based upon a decision of the County to move the final pay period ending on 01/01/16 to 12/31/15. Since the ADAMHS Board budgeted 26 pay periods for this year, we will have to keep an eye on this and may need to shift funds from other line items to stay under our projected administrative budget total.

Mr. Brickner highlighted items from the Expenditure Reports and Balance Sheets for February 2015. (All financial reports are attached to the original minutes stored in the Executive Unit.)

Motion to recommend approval of Board Vouchers & Expenditures Reports for February 2015 to the full Board. MOTION: H. Snider / SECOND: B. Gohlstin / AYES: R. Fowler, B. Gohlstin, C. Rerko, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

3. CONTRACTS

Mr. Brickner highlighted the agenda process sheets for contracts listed below, answered questions and provided clarification for committee members.

a. Interagency Agreements: Acceptance of Funds

- Amendment to Resolution 14-10-03, FFY15 & FFY16 Vocational Rehabilitation Public & Private Partnerships (VRP3) Case Service Contract (\$6,153,362.26)

b. Service Provider Agreements: Allocation of Funds: From Pass-Thru Funds above in placement order.

[*Recommended by P&O Committee]

1. * Eligibility Agreements with Licensed Adult Care Facilities (ACF)
2. * Grief Counseling Services
 - FrontLine Service (\$20,000.00)

Amendments:

1. Amendment to Resolution 14-10-03: Opportunities for Ohioans with Disabilities Agency – VRP3 funding for employment services (Reference Interagency Agreement Item 1)
 - Jewish Family Services Association (\$733,553.61)
 - Recovery Resources, Inc. (\$786,734.33)

2. Amendment to Resolution 14-11-08, Approval of CY 2015 Service Provider Core, Mid-Biennium and One-Time Funding Contracts
 - Positive Education Program (\$124,109.00 Increase)
3. Amendment to Resolution 14-11-08, Approval of CY 2015 Service Provider Core, Mid-Biennium and One-Time Funding Contracts
 - Lutheran Metropolitan Ministry (\$77,000.00 Decrease)

c. Operational Agreements:

1. Question, Persuade & Refer Suicide Prevention *Training* [**Recommended by Faith-Based Outreach Com.**]
 - Hilton Garden Inn (Not to Exceed \$5,000.00)
2. AT&T Phone Book and Internet Advertising [**Recommended by Community Relations & Advocacy Com.**]
 - AT&T (\$9,858.00)
3. NAMI Ohio Conference Sponsorship [**Recommended by Community Relations & Advocacy Com.**]
 - NAMI Ohio (\$2,500.00)

Ms. Thoms suggested that agenda process sheets going forward should substitute the term, client, for consumer as stated in our 2015 Action Advocacy Agenda.

Motion to recommend approval of the Contracts - - Interagency, Service Provider, and Operational Agreements to the full Board. MOTION: R. Fowler / SECOND: B. Gohlstin / AYES: R. Fowler, B. Gohlstin, C. Rerko, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

4. IDENTIFY CONSENT AGENDA

Ms. Thoms recommended that Consent Agenda should include the Finance Reports/Vouchers for February 2015 as well as all Contracts/Agreements; committee members concurred.

5. OLD/NEW BUSINESS

• **MACSIS System Processing Issues**

Mr. Brickner reported that lately Boards and agencies have been wrestling with the MACSIS billing system. MACSIS is currently being used by all providers to submit claims to the state. The state reviews the files and matches them against a Medicaid file in order to determine if it is Medicaid eligible or not and then sends the file back to Boards to process payments to providers. About a month ago, a glitch occurred at the state level and problems developed. The state decided not to process files for several weeks until the problem was resolved. As a result, conversations were held between Boards and providers in order to decide how to proceed. The decision was made to process claims at this time recognizing the fact that there would be some mistakes made in the interim.

As the situation has still not been corrected at the state level, this situation will cause the Claims Unit staff a lot of additional work to determine which claims were Medicaid eligible and which were not, to reconcile claims and to work with the provider community that will also be similarly affected in the process. Mr. Brickner noted that this situation has been a big challenge; however, Boards do not wish to negatively impact providers and, ultimately, our clients.

There being no further business, the meeting adjourned at 4:25 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: Ericka Thoms, Finance & Operations Committee Vice Chair