

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY**

**FINANCE AND OPERATIONS COMMITTEE MINUTES  
FEBRUARY 18, 2015**

David E. Biegel, Ph.D., Committee Chair, called the meeting to order at 4:05 p.m. Harvey Snider read aloud the committee mission statement: *“To assist the full Board in fulfilling its fiduciary responsibility by reviewing and overseeing financial and operational aspects of the system.”*

**Present:** David E. Biegel, Ph.D., Charlotte Rerko, MSN, RN, BC, Harvey A. Snider, Esq. / **Absent:** Eugenia Cash, LSW, MSSA, CDCA, Robert Fowler, Ph.D., Rev. Benjamin F. Gohlstin, Sr., Ericka Thoms, Mary Warr, M.Ed.

**Board Staff Present:** William Denihan, C.E.O., Frank Brickner, Tami Fischer, Cheryl Fratalone, Valeria Harper, Esther Hazlett, June Hudson, Carol Krajewski, Scott Osiecki, Ralph Piatak

**1. APPROVAL OF MINUTES**

The Finance & Operations Committee minutes of January 21, 2015 were approved as submitted.

**2. FINANCE REPORTS**

**Board Voucher and Operating Expenditures Report for January 2015**

Mr. Brickner highlighted items from the Expenditure Reports and Balance Sheets for January 2015. With regard to the Administrative budget, he reported that the amount expended was higher than usual due to several reasons:

- 1) three pay dates in January; therefore, salaries and benefits accounts were inflated for the month; and,
- 2) the impact of Cuyahoga County Administration’s decision to close its books early in December 2014; consequently, numerous bills were moved to January 2015 for payment.

Board vouchers processed in January were reviewed and several items highlighted. (All financial reports are attached to the original minutes stored in the Executive Unit.)

**Motion to recommend approval of Board Vouchers & Expenditures Reports for January 2015 to the full Board.** MOTION: C. Rerko / SECOND: H. Snider / AYES: R. Fowler, C. Rerko, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

**3. CONTRACTS**

Mr. Brickner highlighted the agenda process sheets for contracts listed below, answered questions and provided clarification for committee members.

**a. Service Provider Agreements: Allocation of Funds:** *From Pass-Thru Funds above in placement order.*  
***[\*Recommended by P&O Committee]***

1. \* Weekend Access to AOD Non-Medical Residential Treatment Beds (\$125,000.00)
  - Catholic Charities Corporation
  - ORCA House, Inc.
  - Hispanic UMADAOP

**Amendments:**

1. Amendment to Resolution 14-11-08, Approval of CY 2015 Service Provider Core, Mid-Biennium and One-Time Funding Contracts
  - Cuyahoga County Common Pleas Court – Corrections Planning Board (\$41,466.00 Increase)

**b. Operational Agreements:**  
***[\*Recommended by P&O Committee]***

1. \* AIDS Funding Collaborative
  - The Center for Community Solutions (\$75,000.00)
2. Film Sponsorship, March 18-29, 2015: *“A Royal Hangover”*
  - Cleveland International Film Festival (\$1,000.00)

**Motion to recommend approval of the Contracts - - Service Provider Contracts and Operational Agreements to the full Board.** MOTION: C. Rerko / SECOND: H. Snider / AYES: R. Fowler, C. Rerko, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

**4. IDENTIFY CONSENT AGENDA**

Dr. Biegel recommended that Consent Agenda should include the Finance Reports/Vouchers for January 2015 as well as the Service Provider Contracts and Operational Agreements; committee members concurred.

**5. OLD/NEW BUSINESS** – None

*There being no further business, the meeting adjourned at 4:20 p.m.*

**Submitted by:** *Carol Krajewski, Executive Specialist*

**Approved by:** *David E. Biegel, Ph.D., Finance & Operations Committee Chair*