

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

FINANCE & OPERATIONS COMMITTEE

JUNE 21, 2017

PRESENT: Rev. Benjamin F. Gohlstin, Sr., Committee Chair, Eugenia Kirkland, LSW, MSSA, CDCA, J. Robert Fowler, Ph.D., Ericka Thoms, Mary R. Warr, M.Ed. / **ABSENT:** Harvey A. Snider, Esq.

BOARD STAFF PRESENT: William Denihan, C.E.O., Frank Brickner, Cheryl Fratalone, Valeria Harper, Esther Hazlett, June Hudson, Carol Krajewski, Ralph Piatak

1. CALL TO ORDER

Rev. Gohlstin, Committee Chair, called the Finance & Operations Committee meeting to order at 4:00 p.m. Dr. Fowler read aloud the committee mission statement: ***“To assist the full Board in fulfilling its fiduciary responsibility by reviewing and overseeing financial and operational aspects of the system.”***

2. APPROVAL OF MINUTES

The Joint Planning & Finance Committee minutes of May 17, 2017 were approved as written.

3. FINANCE REPORTS

Board Voucher and Operating Expenditures Report for May 2017

Frank Brickner, Chief Financial Officer, reported on the Administrative Budget Reports for May 2017. Total spending for May was \$2.2 million; Board staff anticipates being slightly under budget at the half-year mark. On the Voucher Report, there was a significant payment of \$11,175.00 to RAMA Consulting Group--the final payment for the completion of the Strategic Plan Initiative.

Income Statement: Total revenues through May are at \$32.8 million. Federal revenues picked up as the Board received \$5.9 million, a large portion of which was our Medicaid Waiver program through several months of claims submissions. The Board is on pace to receive all State and local revenues budgeted; Board staff continues to forecast that it will receive more than our projected revenue budget of \$63.4 million.

Expenses: Total expenses through May were \$31,251,000.00. Mr. Brickner highlighted that we are significantly over budget in a couple areas. One is the Medicaid Waiver program as the system is serving more children; consequently, we will receive more revenue in this category. The other area, “Other Behavioral Services”, in the line item for the Non-Medicaid Wrap-Around Support are payments made to the Adult Care Facilities. The Board has spent almost \$1.9 million against the \$3.4 million budgeted which is over one-half in a five month time period. This will be one area where we may need to realign funds later in the year.

Board Properties: No unusual activities; payments made were for utilities or on-going maintenance. (Financial Reports are attached to the original minutes in the Executive Unit.)

Motion to recommend approval of Board Vouchers & Expenditure Reports for May 2017 to the full Board.

MOTION: R. Fowler / SECOND: E. Kirkland / AYES: R. Fowler, E. Kirkland, E. Thoms, M. Warr / NAYS: None
ABSTAIN: None / **Motion passed.**

4. CONTRACTS

Mr. Brickner highlighted agenda process sheets for Interagency, Service Provider and Operational Agreements, answered questions, and provided clarification for committee members.

a. Interagency Agreements: Acceptance of Funds *Pass-Through Items

1. OhioMHAS – Youth-Led Prevention- \$12,231.00 (Contractor: Recovery Resources, Inc.)
2. *OhioMHAS – SAPT Pass Through \$3,171,734 (Contractors: Catholic Charities, Cleveland UMADAOP, Community Assessment and Treatment Services, Hispanic UMADAOP, Hitchcock Center for Women, New Directions, ORCA House, Inc., Recovery Resources, Inc., Women’s Recovery Center)
3. *Ohio Department of Mental Health & Addiction Services (OhioMHAS) – Employment Opportunities within Housing Agencies - \$6,195.00 (Emerald Development and Economic Network, Inc.)
4. Cuyahoga County Corrections Planning Board - Mental Health Treatment and Clinical Services to Assist Offenders who are Severely Mentally Ill - \$86,000.00 (Contractor: Recovery Resources, Inc.)

b. Service Provider Agreements: Allocation of Funds

1. OhioMHAS – Youth-Led Prevention
 - Recovery Resources, Inc. – \$22,474.00
2. *OhioMHAS – SAPT Pass Through - \$3,313,343.00
 - Catholic Charities Corporation (Hispanic Women’s Program) - \$59,701.00
 - Catholic Charities Corporation (Juvenile TASC) - \$232,102.00
 - Cleveland UMADAOP (Community Prevention – NIA) - \$55,827.00
 - Cleveland UMADAOP (Community Prevention – Seniors Aiming High) - \$60,127.00
 - Cleveland UMADAOP (Drug Free Community – Hough Youth Leadership) - \$32,461.00
 - Cleveland UMADAOP (UMADAOP) - \$216,064.00
 - Cleveland UMADAOP (AKOMA Women’s Program) - \$115,556.00
 - Community Assessment & Treatment Services (Therapeutic Community) – \$157,570.00
 - Cuyahoga County Court of Common Pleas (Drug Court) - \$220,500.00
 - Cuyahoga County Court of Common Pleas (TASC) - \$810,006.00
 - Hispanic UMADAOP (Hispanic Alcohol and Drug Prevention) - \$186,845.00
 - Hispanic UMADAOP (Youth Center Coalition)- \$32,429.00
 - Hispanic UMADAOP (CASA Maria) - \$79,813.00
 - Hitchcock Center for Women (Residential Treatment for Women) - \$378,882.00
 - New Directions (Female Adolescent Treatment Program) - \$124,201.00
 - ORCA House, Inc. (Women’s Program) - \$156,499.00
 - Recovery Resources, Inc. (Women’s Program) - \$78,618.00
 - Recovery Resources, Inc. (Gambling Treatment and Prevention) - \$75,000.00
 - Women’s Recovery Center (Women’s Treatment) - \$241,142.00
3. *OhioMHAS – Employment Opportunities within Housing Agencies, Inc.
 - Emerald Development and Economic Network, Inc. - \$6,195.00
4. Cuyahoga County Corrections Planning Board - Mental Health Treatment and Clinical Services to Assist Offenders who are Severely Mentally Ill
 - Recovery Resources, Inc. - \$172,000.00
5. Problem Gambling Prevention and Treatment
 - Recovery Resources - \$207,608.00
6. Medication Assisted Treatment Recovery Housing
 - Cleveland Treatment Center - \$171,516.00

Amendments:

1. Amendment to Resolutions 15-11-05 and 17-03-03, Approval of CY2016 ADAMHS Board Operational Budget and CY2016 – 2017 Service Provider Contracts – AOD Sober/Recovery Housing
 - I’m in Transition - \$40,000.00 Increase
 - Stella Maris, Inc. - \$100,000.00 Increase
2. Amendment to Resolutions 15-11-05 and 16-10-04, Approval of CY2016 ADAMHS Board Operational Budget & CY2016-2017 Service Provider Contracts: MH & AOD Treatment Services, Residential Treatment
 - Eldercare Services Institute, LLC.- \$12,000.00 Increase (MH Outpatient Treatment)
 - Community Action Against Addiction - \$24,234.00 Increase (AOD Outpatient Treatment)
 - Hispanic UMADAOP - \$11,270 Increase (AOD Residential Treatment)

c. Operational Agreements:

1. Independent Peer Review of AOD Outpatient and Intensive Outpatient Services
 - Brown Consulting - \$48,890.00
2. Amendment to Resolution 16-03-04 – HIPAA Risk Assessment & Update of Security & Privacy Policies
 - Christina Shaynak-Diaz, Esq. - \$4,000.00 Increase

Committee Input:

- A discrepancy was noted regarding the amount listed on the APS for the Amendment to “I’m in Transition” contract and the amount listed on the agenda. Mr. Brickner noted that the correct amount is a \$40,000.00 increase.
- Discussion followed on the increases listed for the second amendment listed on the agenda. Mr. Denihan explained that the funding increases were needed to reimburse agencies who responded to the opioid crisis by providing life-saving services to those needing it and thanked provider agencies for their compassionate responses to this crisis.

Motion to recommend approval of Interagency, Service Provider and Operational Agreements to the full Board.

MOTION: R. Fowler / SECOND: M. Warr / AYES: R. Fowler, E. Kirkland, E. Thoms, M. Warr / NAYS: None

ABSTAIN: None / **Motion passed.**

5. IDENTIFY CONSENT AGENDA

Finance & Operations Committee members agreed to include the Finance Reports and Agreements into the Consent Agenda.

6. OLD/NEW BUSINESS

- Rev. Gohlstin reported on the recent WERE radio program broadcast regarding the importance of Spirituality in the Recovery process as well as the activities of the Faith-based Outreach Committee. Both he and Ms. Warr participated on the broadcast; the program’s producer stated that it was one of the best programs aired on the station. Another broadcast shall be scheduled and the intent is to tape the program so that it can be posted on the Board’s website.

There being no audience comment or further business, the meeting adjourned at 4:30 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: Rev. Benjamin F. Gohlstin, Ph.D., Finance & Operations Committee Chair