

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

FINANCE & OPERATIONS COMMITTEE

MAY 17, 2017

**PRESENT:** Rev. Benjamin F. Gohlstin, Sr., Committee Chair, J. Robert Fowler, Ph.D., Mary R. Warr, M.Ed.

**ABSENT:** Eugenia Cash, LSW, MSSA, CDCA, Harvey A. Snider, Esq., Ericka Thoms

**BOARD STAFF PRESENT:**

William Denihan, C.E.O., Frank Brickner, Holly Butterfield, Cheryl Fratalone, Valeria Harper, Esther Hazlett, June Hudson, Carol Krajewski, David Lambert, Ralph Piatak, Starlette Sizemore-Rice, Maggie Spellman

**1. CALL TO ORDER**

Rev. Gohlstin, Committee Chair, called the Finance & Operations Committee meeting to order at 4:00 p.m.

**2. APPROVAL OF MINUTES**

The Joint Planning & Finance Committee minutes of April 15, 2017 were approved as written.

**3. FINANCE REPORTS**

**Board Voucher and Operating Expenditures Report for April 2017**

Frank Brickner, Chief Financial Officer, reported on the Administrative Budget Reports for April 2017. Total spending for April was slightly under \$1.8 million as compared to the \$5.7 million annual budget. The Board was under budget in line item, Salaries & Fringes, mainly due to a couple of staff vacancies. The payment to Warwick Communications for \$8,481.76 represents the annual support cost for the Board's telephone system and is slightly less than last year. The annual dues payment to the Urban Board Trade Association was \$17,000.00.

**Income Statement:** Total revenues through April were \$15.7 million. The Board is on pace to receive all State and local revenues budgeted. Federal revenues to-date continue to lag; this will change in May as the Board received Medicaid Waiver 1915A funding and SAPT Pass-Through funds. Board staff forecasts full receipt of the \$63.4 million revenue budget.

**Expenses:** Total expenses for April were \$24.9 million; of this amount \$5.5 million was spent on services rendered in Calendar Year 2016 services but paid in 2017. The Board is slightly over budget in a couple budget categories:

- Medicaid Waiver Program – \$1.5 million was spent against \$3.8 million budget. As mentioned last month, the positive is this means we are serving more youth that should translate into additional 1915A Waiver revenues.
- Other Behavioral Health Services – We are significantly over budget as spending has been slightly over \$1.5 million against the \$3.4 million budget. Enhanced use of Adult Care Facilities has led to increased expenses as reflected in the MH Non Medicaid Wrap Around Support line.

**Board Properties:** No unusual activities; payments made were for utilities or on-going maintenance. (Financial Reports are attached to the original minutes in the Executive Unit.)

**Motion to recommend approval of Board Vouchers & Expenditure Reports for April 2017 to the full Board.**

MOTION: M. Warr / SECOND: R. Fowler / AYES: R. Fowler, B. Gohlstin, M. Warr / NAYS: None / ABSTAIN: None

**Motion passed.**

**4. CONTRACTS**

Mr. Brickner highlighted agenda process sheets for Interagency, Service Provider and Operational Agreements, answered questions, and provided clarification for committee members.

**a. Interagency Agreements: Acceptance of Funds \*Pass-Through Items**

1. \* Amendment to Resolutions 14-11-03, 16-01-06 and 16-07-04, Cuyahoga County Corrections Planning Board - Adult Probation Substance Abuse Residential Treatment Program - \$793,465.00 Increase (Catholic Charities Services, Community Assessment and Treatment Services, Inc., and ORCA House, Inc.)
2. Amendment to Resolution 16-06-05, Ohio Department of Youth Services - Behavioral Health Juvenile Justice - \$88,261.00 Increase (Cuyahoga County Juvenile Court, Bellefaire Jewish Children's Bureau)

**b. Service Provider Agreements: Allocation of Funds**

1. Heroin Crisis Partnership Initiative – Recovery/Sober Beds Expansion
  - YMCA of Greater Cleveland – Y-Haven - \$34,000.00
2. Heroin Crisis Partnership Initiative – Ambulatory Detoxification
  - Visiting Nurse Association - \$148,782.00

**Amendments:**

1. Amendment to Resolution 16-06-05, Behavioral Health Juvenile Justice
  - Cuyahoga County Juvenile Court - \$64,027.00 Increase
  - Bellefaire Jewish Children's Bureau - \$6,500.00 Increase
2. Amendment to Resolutions 14-11-03, 16-01-06 and 16-07-04, Cuyahoga County Corrections Planning Board - Adult Probation Substance Abuse Residential Treatment Program - \$793,465.00 Increase Pooled with the following agencies:
  - Catholic Charities Services
  - Community Assessment and Treatment Services, Inc.
  - ORCA House, Inc.
3. Amendment to Resolution 16-11-03, Approval of CY 2016 ADAMHS Board Operational Budget and CY 2016 – 2017 Service Provider Contracts –Transitional Age Community Treatment (TACT) Team
  - Ohio Guidestone - \$30,000.00 Increase
4. Amendment to Resolution 17-01-05, AOD Prevention Services
  - East Cleveland Neighborhood Center - \$87,305.00 Increase
5. Amendment to Resolution 16-01-07, Youth/Adolescent Intensive Crisis Stabilization Bed
  - Applewood Centers, Inc. - \$125,000.00 Increase
6. Amendment to Resolution 16-05-04, Universal Pre-Kindergarten Program Expansion
  - Achievement Centers for Children, Inc. - \$0.00 Increase

**c. Operational Agreements:**

1. Educational/Awareness Campaign
  - VoiceltRadio.com - \$15,000.00
2. Sponsorship: Releasing the Pressure
  - Greater Cleveland Urban Film Festival - \$2,000.00
3. Sponsorship: Beyond the Storm – The Art of Healing
  - FrontLine Service - \$1,000.00
4. Sponsorship: Alive on Purpose Father & Daughter Gala
  - Alive on Purpose - \$1,000.00
5. Summer Camp Prevention Program
  - Hitchcock Center for Women - \$22,000.00

Committee Input:

- Inquiry expressed regarding the cost per person for Behavioral Health Juvenile Justice program. It was noted that this information would be added to the agenda process sheet coming before the full Board.
- Regarding the Ambulatory Detox/Withdrawal Management Services/VNA, page 2 should be corrected to reflect the number of clients (120) to be served.
- Ms. Warr suggested a collaborative arrangement be explored between the Summer Day Camp program and faith-based organizations in the community.

**Motion to recommend approval of Interagency, Service Provider and Operational Agreements, as revised, to the full Board.** MOTION: R. Fowler / SECOND: M. Warr / AYES: R. Fowler, B. Gohlstin, M. Warr / NAYS: None / ABSTAIN: None / **Motion passed.**

5. **IDENTIFY CONSENT AGENDA**

Finance & Operations Committee members agreed to include the Finance Reports and Agreements into the Consent Agenda.

6. **REQUEST FOR ADVANCE – HITCHCOCK CENTER FOR WOMEN (HCFW) - (\$110,000.00)**

Mr. Denihan stated that he would like to table the discussion on HCFW's request for advance until he is able to hear back from the agency's bank President regarding HCFW's loan application. Mr. Denihan noted that HCFW is in a better financial position ~~that than~~ previous updates; however, if the agency is unable to obtain the bank loan, he will bring this issue before the full Board for its consideration of the advance request.

Dr. Fowler noted several questions that should be addressed if the matter is to come before the Board: where will the ~~\$100,000~~110,000.00 come from, will this affect other programs, what was the reason for the delinquent tax situation.

7. **STATE BUDGET UPDATE**

Mr. Denihan explained that the Federal government in 2017 appropriated funding to help find the opioid epidemic through the 21<sup>st</sup> Century Cures Act. OhioMHAS submitted a grant application and was notified of its award in late April. Our Board could receive \$2.1 million to go toward peer programs and beds needed. The Ohio House of Representatives has a number of specific programs for Cuyahoga County.

8. **OLD/NEW BUSINESS** - None

*There being no audience comment or further business, the meeting adjourned at 4:35 p.m.*

*Submitted by: Carol Krajewski, Executive Specialist*

*Approved by: Rev. Benjamin F. Gohlstin, Ph.D., Finance & Operations Committee Chair*