

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

FINANCE & OPERATIONS COMMITTEE JUNE 20, 2018

Committee Members Present: Rev. Benjamin F. Gohlstin, Sr., Committee Chair, Eugenia Kirkland, LSW, MSSA, CDCA, Sharon Rosenbaum, MBA, Hugh B. Shannon, Harvey A. Snider, Esq., Ericka L. Thoms

Absent: J. Robert Fowler, Ph.D., Pythias D. Jones, M.D.

Board Staff Present: Scott Osiecki, Chief Executive Officer, Carole Ballard, Holly Butterfield, Tami Fischer, Felicia Harrison, John Garrity, Esther Hazlett, June Hudson, Derrick Kirklen, Carol Krajewski, Ralph Piatak, Starlette Sizemore-Rice, Maggie Tolbert

1. CALL TO ORDER

Committee Chair, Rev. Gohlstin, called the Finance & Operations Committee meeting to order at 4:00 p.m.

2. APPROVAL OF MINUTES

The Finance & Operations Committee minutes of May 16, 2018 were approved as submitted.

3. FINANCE REPORTS

Board Voucher and Operating Expenditures Report for May 2018

Felicia Harrison, Chief Financial Officer, reported on the Administrative Budget Report for May 2018. The Administrative Budget for CY2018 is \$5.4 million; through the end of May, the Board expended \$2,145,572.00. The Board's projected expenditure percentage through May should be 41.67%; actual utilization stands at 39.73%.

Ms. Harrison noted that there were only two unusual expenditures in the May Board Voucher Report: the Annual Meeting payment and OACBHA Annual Membership dues. (The Financial Report is attached to the original minutes stored in the Executive Unit.)

Motion to recommend approval of Board Vouchers & Expenditure Reports for May 2018 to the full Board.

MOTION: H. Snider / SECOND: H. Shannon / AYES: E. Kirkland, S. Rosenbaum, H. Shannon, H. Snider, E. Thoms
NAYS: None / ABSTAIN: None / **Motion passed.**

4. CONTRACTS

Ms. Harrison highlighted the agenda process sheets for Contracts and Amendments to Service Provider Contracts, answered questions, and provided clarification for committee members:

- a) Ohio Mental Health & Addiction Services (OhioMHAS) & ADAMHS Board – Projects for Assistance in Transition from Homelessness (PATH) Program: Total allocation: \$451,119.12
(Ohio MHAS pass-through allocation: \$338,339.34; ADAMHS Board Local Match: \$112,779.78)
 - FrontLine Service - \$451,119.12
- b) OhioMHAS – SAPT (Substance Abuse Prevention & Treatment) Pass Through - \$ 2,729,590.00
 - Catholic Charities - \$ 291,803.00
 - Cleveland UMADAOP - \$ 115,556.00
 - Community Assessment & Treatment Services - \$157,570.00
 - Cuyahoga County Court of Common Pleas Drug Court - \$ 220,500.00
 - Cuyahoga County Court of Common Pleas TASC - \$ 810,006.00
 - Hispanic UMADAOP - \$ 79,813.00
 - Hitchcock Center for Women - \$378,882.00
 - New Directions - \$124,201.00
 - ORCA House, Inc. - \$156,499.00
 - Recovery Resources - \$153,618.00
 - Women's Recovery Center - \$241,142.00

- c) OhioMHAS State Forensic Evaluations Pass Thru - \$194,406.00
 - Recovery Resources - \$72,406.00
 - Cuyahoga County Court Psychiatric Clinic - \$122,000.00
- d) Northeast Ohio Regional Collaborative – OhioMHAS State Fiscal Year 2018 and 2019: Withdrawal Management/Detoxification and Mental Health Crisis Expansion
 - Windsor Laurelwood - \$650,000.00 each state fiscal year
 - Stella Maris - \$200,000.00 each state fiscal year
 - Ravenwood Health - \$225,000.00 each state fiscal year
- e) Cuyahoga County Division of Children & Family Services Treatment Foster Care/Kinship Care
 - Catholic Charities - \$251,000.00
- f) OhioMHAS Funding: Whole Child Matters: Early Childhood Mental Health - \$441,906.00
 - Bellefaire Jewish Children's Bureau - \$155,972.00
 - OhioGuidestone - \$168,511.00
 - Positive Education Program - \$117,423.00
- g) White Pages & yp.com Advertising & Search Engine Marketing
 - YP Advertising Solutions - \$8,508.00

Maureen Dee, Catholic Charities Executive Director, was asked to provide information regarding the services to be provided through the Treatment Foster Care/Kinship Care program. Ms. Dee noted that the Department of Children & Family Services aims to bring therapy into foster homes that they currently manage for children who have mental health issues. Catholic Charities will utilize its in-home primary therapy teams. It was noted that Medicaid will be billed initially for the treatment services with the ADAMHS Board paying for those services not covered.

Motion to recommend approval of Contracts to the full Board. MOTION: H. Snider / SECOND: S. Rosenbaum / AYES: E. Kirkland, S. Rosenbaum, H. Shannon, H. Snider, E. Thoms / NAYS: None / ABSTAIN: None / **Motion passed.**

5. **CONTRACT AMENDMENTS**

- a) Amendment to Res. 17-11-06 Approval of CY2018 Service Provider Contracts for Child Response Team
 - FrontLine Service - \$280,000.00 Increase
- b) Amendment to Res. 18-01-08 Approval of Personal Service Agreement
 - Chief Clinical Officer Consultant Farid Sabet-Sharghi M.D. - \$68,952.00 Increase & Extension of term

Mr. Snider made a suggestion that Board members receive, either at a meeting or via email, information from the Chief Clinical Officer Consultant regarding the services that he provides, especially for the benefit of newer Board members. Discussion followed on the rationale for having a part-time Chief Clinical Officer Consultant; Tami Fischer, Director of Human Resources, provided background information to support this direction.

Motion to recommend approval of Contract Amendments to the full Board. MOTION: H. Snider / SECOND: E. Kirkland / AYES: E. Kirkland, S. Rosenbaum, H. Shannon, H. Snider, E. Thoms / NAYS: None / ABSTAIN: None
Motion passed.

6. **IDENTIFY CONSENT AGENDA**

Committee members agreed to include Financial Reports, Contracts and Amendments into the Consent Agenda.

7. **OLD/NEW BUSINESS**

- In response to Ms. Kirkland's inquiry, Mr. Osiecki confirmed that the ADAMHS Board currently is applying for approximately six state and federal grants. Ms. Kirkland was pleased to learn this and asked that a list of grant applications be shared with all Board members.
- Mr. Osiecki reported that PEP Connections is receiving a \$2.5 million grant resulting from the state legislature. The funds will come from the state's General Revenue fund and will be allocated directly to PEP Connections.

- With regard to the implementation of SHARES, Board staff met with representatives of the Council of Agency Directors to discuss its request to continue the 1/12th payments beyond the June 30th date. The request was made to assist agencies through the transition to SHARES and the state's conversion to managed care. Board staff has agreed to continue the 1/12th payments for an additional 2 months through 8/31/18.
- Mr. Osiecki announced that Michael Doud has resigned from the Board and has accepted a position at E.D.E.N., Inc. as its Chief Operating Officer. His last day at the ADAMHS Board will be 7/13/18; we wish him well.

There being no further business, the meeting adjourned at 4:35 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: Rev. Benjamin F. Gohlstin, Sr., Finance & Operations Committee Chair