

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY  
FINANCE & OPERATIONS COMMITTEE  
MAY 16, 2018**

**Committee Members Present:** Rev. Benjamin F. Gohlstin, Sr., Committee Chair, J. Robert Fowler, Ph.D., Pythias D. Jones, M.D., Sharon Rosenbaum, MBA, Harvey A. Snider, Esq. / **Absent:** Eugenia Kirkland, LSW, MSSA, CDCA, Hugh B. Shannon, Ericka L. Thoms

**Board Staff Present:** Scott Osiecki, Chief Executive Officer, Felicia Harrison, Chief Financial Officer, Carole Ballard, Tonya Birney, Tami Fischer, Cheryl Fratalone, John Garrity, Esther Hazlett, Myra Henderson, June Hudson, Derrick Kirklen, Carol Krajewski, Ralph Piatak, Maggie Spellman, Maggie Tolbert

**1. CALL TO ORDER**

Committee Chair, Rev. Gohlstin, called the Finance & Operations Committee meeting to order at 4:00 p.m. Dr. Jones read the Committee Mission Statement: *“to assist the full Board in fulfilling its fiduciary responsibility by reviewing and overseeing financial and operational aspects of the system.”*

**2. INTRODUCTION OF FELICIA HARRISON, CHIEF FINANCIAL OFFICER**

Mr. Osiecki formally introduced to Finance & Operations Committee members the ADAMHS Board’s new Chief Financial Officer, Felicia Harrison, who joined the staff on Monday, April 30, 2018. Ms. Harrison shared that she was employed for the past 2-1/2 years at the Cuyahoga County Board of Developmental Disabilities as the General Manager of Finance and Business there. Prior to that she worked with Cuyahoga County’s Department of Justice Affairs later known as Public Safety & Justice Services for almost 20 years.

**3. APPROVAL OF MINUTES**

The Finance & Operations Committee minutes of April 18, 2018 were approved as submitted.

**4. FINANCE REPORTS**

**Board Voucher and Operating Expenditures Report for April 2018**

Felicia Harrison, Chief Financial Officer, reported on the Administrative Budget Report for April 2018. The Administrative Budget for CY2018 is \$5.4 million; through the end of April, the Board has expended \$1,605,603.00. The Board’s projected expenditure percentage through April should be 33.33%; actual utilization stands at 29.73%.

Ms. Harrison noted that there was nothing unusual in the April Board Voucher Report. (The Financial Report is attached to the original minutes stored in the Executive Unit.)

**Motion to recommend approval of Board Vouchers & Expenditure Reports for April 2018 to the full Board.**

MOTION: S. Rosenbaum / SECOND: H. Snider / AYES: R. Fowler, P. Jones, S. Rosenbaum, H. Snider

NAYS: None / ABSTAIN: None / **Motion passed.**

**5. CONTRACTS**

Mr. Osiecki announced a change in the format of the F&O agenda. Based upon a suggestion of committee member, Hugh Shannon, a decision was made to reorganize the contract section of the agenda. No longer will contracts be listed twice; the agenda process sheet will address both the acceptance and allocation of funds at one time and listed once on the agenda. Contract Amendments may be grouped together and addressed as a separate agenda item.

Ms. Harrison highlighted the agenda process sheets for Contracts and Amendments to Service Provider Contracts, answered questions, and provided clarification for committee members.

- a) Ohio Mental Health & Addiction Services (OhioMHAS) - CURES 2<sup>nd</sup> Year Federal Funding - Total: \$1,375,013.00
  - Ascent - Connect. Hope. Live (Peer Support MetroHealth ED) \$250,000.00
  - Ascent - Virtual App (Peer Recovery Support) \$131,944.00
  - Catholic Charities - Clinically Managed High Intensity Residential Treatment Services (MAT) \$296,913.00
  - Cleveland Treatment Center – Clinically Managed Low Intensity Residential Services (MAT) \$175,831.00

- Community Action Against Addiction – MAT (Methadone) \$100,000.00
- I'm In Transition – Certified Peer Recovery Support Recovery Housing \$4,544.00
- Moore Counseling and Mediation Services Certified Peer Recovery Support Police Assisted Addiction and Recovery Initiative (PAARI) Safe Passages East \$52,500.00
- The Woodrow Project - Certified Peer Recovery Support Police Assisted Addiction and Recovery Initiative (PAARI) Safe Passages SW \$52,500.00
- The Woodrow Project – Certified Peer Recovery Supporter Recovery Housing \$57,584.00
- The Woodrow Project – Certified Peer Recovery Supporter Project SOAR City of Lakewood Quick Response Team \$29,571.00
- Visiting Nurse Association - Ambulatory Withdrawal Management Services \$223,626.00
- b) OhioMHAS & Ohio Dept. of Youth Services - Behavioral Health/Juvenile Justice Program - Total \$550,000.00
  - Cuyahoga County Juvenile Court - \$310,712.00
  - Bellefaire Jewish Children's Bureau - \$97,100.00
  - Applewood Centers, Inc. - \$142,188.00
- c) Cuyahoga County Prosecutor Grant: Prevention, Education Program
  - Catholic Charities - - \$184,727.35
- d) Sponsorship: Pride in the CLE March and Festival, Saturday, June 2, 2018
  - LGBT Community Center of Greater Cleveland - \$1,000.00
- e) Sponsorship of OACBHA Recovery Conference: October 1-2, 2018 - \$1,500.00

**Motion to recommend approval of Contracts to the full Board.** MOTION: R. Fowler / SECOND: S. Rosenbaum  
 AYES: R. Fowler, P. Jones, S. Rosenbaum, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

#### **6. Contract Amendments**

- a) Amendment of Resolution 17-11-06, Approval of CY 2018 Service Provider Contracts – No change in annual allocation to FrontLine Service
  - Amend Safe Haven allocation - \$77,264.00 increase for 11/01/18 – 12/31/18
  - Amend Flores House allocation - \$386,324.00 decrease for 01/01/2018 – 12/31/18
- b) Amendment to Resolution 18-02-04 CURES Act Funding - Peer Recovery Support
  - Ascent - \$20,000.00 Increase
- c) Amendment of Resolution 16-04-02 – OhioMHAS Pass-Through Funding: Addiction Treatment Program (ADT) - 1,337,294.00 pooled funding to include additional provider listed below:
  - Cuyahoga County TASC (Treatment Alternatives to Street Crime)

**Motion to recommend approval of Contract Amendments to the full Board.** MOTION: H. Snider / SECOND: S. Rosenbaum / AYES: R. Fowler, P. Jones, S. Rosenbaum, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

#### **6. IDENTIFY CONSENT AGENDA**

Committee members agreed to include Financial Reports, Contracts and Contract Amendments into the Consent Agenda.

#### **7. PRIORITY SETTING**

Mr. Osiecki noted that committee members and audience members have been given the opportunity to provide input on Priority Setting at each Board committee meeting during the month of May 2018. Dr. John Garrity, Chief Quality Officer, facilitated a brainstorming session by asking the question, "What kind of recovery support services are needed to complement treatment?" Ideas and concepts were recorded by Board staff members, Carole Ballard, Director of Education and Training, and Beth Pfohl, Grants and Evaluation Officer. Dr. Garrity noted that the full Board will receive a summary of input collected during this process as it will have the final authority for determining priorities for the ADAMHS Board.

#### **8. OLD/NEW BUSINESS** – None

*There being no further business, the meeting adjourned at 5:00 p.m.*

**Submitted by:** Carol Krajewski, Executive Specialist

**Approved by:** Rev. Benjamin F. Gohlstin, Sr., Finance & Operations Committee Chair