

# ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

## FINANCE & OPERATIONS COMMITTEE JANUARY 24, 2018

**PRESENT:** J. Robert Fowler, Ph.D., Pythias D. Jones, M.D., Eugenia Kirkland, LSW, MSSA, CDCA, Sharon Rosenbaum, MBA, Hugh B. Shannon

**ABSENT:** Rev. Benjamin F. Gohlstin, Sr., Harvey A. Snider, Esq., Ericka L. Thoms

**BOARD STAFF PRESENT:** Scott Osiecki, Acting CEO/Chief of External Affairs, Tami Fischer, Esther Hazlett, June Hudson, Carol Krajewski, Ralph Piatak, Cassandra Richardson, Tom Williams

### 1. CALL TO ORDER

Robert Fowler, Ph.D., Committee Vice Chair, called the meeting to order at 4:00 pm and thanked Cassandra Richardson, Interim Chief Financial Officer (CFO), for coming out of retirement on a part-time basis to assist the ADAMHS Board upon the resignation of CFO, Frank Brickner. Dr. Fowler informed new Board members that Ms. Richardson served as the Board's CFO for 9+ years and brings a wealth of knowledge and experience to the Board.

### 2. APPROVAL OF MINUTES

The Committee of the Whole minutes of November 15, 2017 were approved as written.

### 3. FINANCE REPORTS

#### **Board Voucher and Operating Expenditures Report for November 2017 and December 2017**

Ms. Richardson, Interim CFO, reported on the Administrative Budget Reports for November 2017 and December 2017. It was noted that as of December 31, 2017, actual expenditures for calendar year totaled 98.13%. (Financial Reports are attached to the original minutes in the Executive Unit.)

**Motion to recommend approval of Board Vouchers & Expenditure Reports for November 2017 and December 2017 to the full Board.** MOTION: H. Shannon / SECOND: E. Kirkland / AYES: P. Jones, E. Kirkland, S. Rosenbaum, H. Shannon NAYS: None / ABSTAIN: None / **Motion passed.**

### 4. CONTRACTS

Ms. Richardson highlighted the agenda process sheets for Interagency, Service Provider, Operational and Personal Service Agreements, answered questions, and provided clarification for committee members.

#### a. **Interagency Agreements: Acceptance of Funds \*Pass-Through Items**

1. Cuyahoga County Office of Early Childhood/Invest In Children (IIC) – Early Childhood Mental Health Funding - \$1,267,482.00 (Contractors: Achievement Centers, Applewood Centers, Inc., Beech Brook, Ohio Guidestone, Positive Education Program)
2. OhioMHAS - Cooperative Agreements to Benefit Homeless Individuals (CABHI) - \$205,135.00 (Contractor: FrontLine Service)
3. Cuyahoga County Common Pleas Court/Corrections Planning Board (CCPB) – Medical Assisted Treatment (MAT) for Victims of Human Trafficking & Sexual Exploitation with Co-Occurring Trauma-based Mental Health: SAMHSA Funding Year 1 - Not to Exceed \$150,996.00
4. Cuyahoga County Common Pleas Court/Corrections Planning Board (CCPB) – Drug Court Medication Assisted Treatment (MAT) Program: SAMHSA Funding - Year 2 – Not to Exceed \$141,855.00
5. Cuyahoga County Common Pleas Court/Corrections Planning Board (CCPB) – Veterans Treatment Court: SAMHSA Funding - Year 3 – Not to Exceed **\*\$143,218.00**
6. Amendment to Resolution 17-01-05 – Cuyahoga County Juvenile Court - Project CALM (Contractor: Applewood Centers, Inc.) - \$37,240.27
7. Cuyahoga County Prosecutor's Office Law Enforcement Trust Fund Grant for Prevention Education Services - \$184,727.35

Ms. Richardson noted a revised amount for the Veterans Treatment Court Grant (item #5 on the agenda). The corrected amount should be \$143,218.00 (underscored in listing above).

**Motion to recommend approval of the Interagency Agreements to the full Board.** MOTION: S. Rosenbaum  
SECOND: E. Kirkland / AYES: P. Jones, E. Kirkland, Sharon Rosenbaum, H. Shannon / NAYS: None / ABSTAIN: None  
**Motion passed.**

**b. Service Provider Agreements: Allocation of Funds**

1. Cuyahoga County Office of Early Childhood/Invest In Children (IIC) – Early Childhood Mental Health Funding - \$1,267,482.00
  - Achievement Centers for Children - \$437,590.00
  - Applewood Centers, Inc. - \$110,602.00
  - Beech Brook - \$160,000.00
  - OhioGuidestone - \$225,000.00
  - Positive Education Program - \$334,290.00
2. OhioMHAS - Cooperative Agreements to Benefit Homeless Individuals (CABHI)
  - FrontLine Service - \$205,135.00
3. Cuyahoga County Common Pleas Court/Corrections Planning Board (CCPB) – Medical Assisted Treatment (MAT) for Victims of Human Trafficking & Sexual Exploitation with Co-Occurring Trauma-based Mental Health: SAMHSA Funding Year 1 - Not to exceed \$150,996.00 (pooled funds)
  - Salvation Army/Harbor Light
  - Community Assessment & Treatment (CATS)
  - Catholic Charities/Matt Talbot
4. Cuyahoga County Common Pleas Court/Corrections Planning Board (CCPB) – Drug Court Medication Assisted Treatment Program: SAMHSA Funding - Year 2 – Not to Exceed \$141,855.00 (pooled funds)
  - Salvation Army/Harbor Light
  - Community Assessment & Treatment (CATS)
  - Catholic Charities/Matt Talbot
5. Cuyahoga County Common Pleas Court/Corrections Planning Board (CCPB) – Veterans Treatment Court: SAMHSA Funding - Year 3 – Not to Exceed \$208,218.00 (pooled funds)
  - Salvation Army/Harbor Light
  - Stella Maris
  - Catholic Charities/Matt Talbot
6. OhioMHAS - Expansion of Evidence Based Prevention Services – \$24,800.00
  - Prevention Research Center for Healthy Neighborhoods (CWRU) – \$15,000.00
  - LifeAct - \$9,800.00

**Amendments:**

1. Amendment to Resolution 17-02-03, Heroin Crisis Partnership Initiative – Residential Treatment
  - Catholic Charities Corporation - \$0 Increase (Time Extension Only)
2. Amendment to Resolution 17-05-04, Ambulatory Detoxification/Withdrawal Management Service
  - Visiting Nurse Association - \$80,000.00 Increase
3. Amendment to Resolution 17-06-04, Medication Assisted Treatment Recovery Housing
  - Cleveland Treatment Center - \$20,000.00 Increase
4. Amendment to Resolution 17-11-05 - CY2018 Service Provider Agreements
  - Northeast Ohio Recovery Residence Network (NEORRN) - \$48,000.00
5. Amendment to Resolutions 17-01-05 and 17-09-06, Pharmacological Management Services for OhioMHAS Licensed Residential Care Facilities
  - The Visiting Nurse Association, dba VNA Careplus - \$21,500.00 Increase
6. Amendment to Resolution 17-01-05 – Cuyahoga County Juvenile Court - Project CALM
  - Applewood Centers, Inc. - \$37,240.27 Increase

**Motion to recommend approval of the Service Provider Agreements and Amendments to the full Board.**

MOTION: S. Rosenbaum / SECOND: E. Kirkland / AYES: P. Jones, E. Kirkland, Sharon Rosenbaum, H. Shannon  
 NAYS: None / ABSTAIN: None / **Motion passed.**

**c. Operational Agreements:**

1. ADAMHS Board of Cuyahoga County Annual Meeting May 14, 2018  
     - LaCentre Conference Facility – Not to exceed \$14,000.00
2. 2018 Wage Re-opener – OAPSE, AFL-CIO, LOCAL 328
3. Sponsorship: Shatterproof “Rise Up Against Addiction” 5K Walk/Run, June 3, 2018 - \$2,500.00

Tami Fischer, Director of Human Resources, explained that the ADAMHS Board of Cuyahoga County and the Ohio Association of Public School Employees (OAPSE) / AFSCME Local 4, and its Local 328, are parties to a Collective Bargaining Agreement effective 1/01/17 through 12/31/19. The collective bargaining agreement provides for reopening the agreement “to address the subject of Article 25 (Wages), only, for contract years 2018 and 2019.” Given that the ADAMHS Board and OAPSE reopened the subject of Article 25 (Wages) for 2018 and concluded negotiations over the reopener for wages, both parties agreed to the following:

The terms and conditions of the January 1, 2017, collective bargaining agreement between OAPSE and the ADAMHS Board shall be modified to provide for a two percent (2%) wage increase for all bargaining unit employees effective as of January 1, 2018.

If approved, the 2% increase for bargaining unit employees (total of 27) will be retroactive to January 1, 2018. Board Chair, Eugenia Kirkland, commended Tami Fischer on a job well done and for her due diligence.

**Motion to recommend approval of the Operational Agreements to the full Board.** MOTION: S. Rosenbaum  
 SECOND: E. Kirkland / AYES: P. Jones, E. Kirkland, Sharon Rosenbaum, H. Shannon / NAYS: None / ABSTAIN: None  
**Motion passed.**

**d. Personal Service Agreement:**

1. Chief Clinical Officer Consultant – Farid Sabet-Sharghi, M.D. - \$68,952.00

**Motion to recommend approval of the Personal Service Agreement to the full Board.** MOTION: P. Jones  
 SECOND: H. Shannon / AYES: P. Jones, E. Kirkland, Sharon Rosenbaum, H. Shannon / NAYS: None / ABSTAIN: None  
**Motion passed.**

**5. IDENTIFY CONSENT AGENDA**

Finance & Operations Committee members agreed to include the Finance Reports and Agreements into the Consent Agenda with the exception of considering separately item #6 from the Service Provider Agreement section. This decision was based upon a Planning & Oversight Committee member’s abstention vote at the meeting immediately prior to the Finance & Operations Committee meeting.

**6. OLD/NEW BUSINESS**

Based upon a question of Ms. Rosenbaum, Ralph Piatak, Financial Analyst Administrator, reported that the ADAMHS Board is audited annually by the state of Ohio and the County. The Stakeholders Assistance Review (SAR) audits the Board every 3-4 years. The Fiscal Unit is also audited on existing Federal programs. As the audit is generated by Cuyahoga County, Ms. Richardson noted that a copy of it could be provided to the committee if so desired.

***There being no audience comment or further business, the meeting adjourned at 4:25 p.m.***

***Submitted by: Carol Krajewski, Executive Specialist***

***Approved by: J. Robert Fowler, Ph.D., Finance & Operations Committee Vice Chair***