

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

FINANCE & OPERATIONS COMMITTEE MINUTES
SEPTEMBER 18, 2019

Present: Steve Killpack, MS, Committee Chair, J. Robert Fowler, Ph.D., Rev. Benjamin F. Gohlstin, Sr., Eugenia Kirkland, LSW, MSSA, CDCA / **Absent:** Sharon Rosenbaum, MBA, Harvey A. Snider, Esq.

Board Staff Present: Scott Osiecki, Chief Executive Officer, Carole Ballard, Tami Fischer, Cheryl Fratalonie, Felicia Harrison, Esther Hazlett, Linda Lamp, Starlette Sizemore-Rice, Lavedia Smith, Maggie Tolbert, Beth Zietlow-DeJesus

1. CALL TO ORDER

Steve Killpack, Committee Chair, called the meeting to order at 4:00 p.m. in the Ohio Room.

2. APPROVAL OF MINUTES

The Finance & Operations Committee minutes from July 24, 2019 were approved as submitted.

3. FINANCE REPORTS – JULY 2019 AND AUGUST 2019

Felicia Harrison, Chief Financial Officer, reported that for the first 7 months of 2019 the Board has spent a total of \$2,724,475.00 that is roughly 47.96% of the total Administrative budget.

In July, the Board received revenues of \$562,822.00, bringing our total revenue to \$51,466,960.00 which is approximately 84.49% of our anticipated revenue for the year as a result of receiving our total County allocation in January, 2019. Expenditures for July were \$3,138,238.00 bringing our total expenses for the first 7 months to \$30,066,653.00 that is 47.04% of our anticipated expenditures for the calendar year.

Ms. Harrison reported that for the first 8 months of 2019 the Board has spent a total of \$3,146,052.00 that is roughly 55.38% of the total Administrative budget. She noted that relative to the timeframe involved via percentage, 66.70% of the year, the administrative budget is under the projected amount by 11.32%.

In August, the Board received revenues of \$2,250,375.00, bringing our total revenue to \$53,717,335.00 which is approximately 88.19% of our anticipated revenue for the year. Expenditures for August were \$3,925,648.00 bringing our total expenses for the first 8 months to \$33,992,302.00 that is 53.18% of our anticipated expenditures for the calendar year.

Ms. Harrison noted that the Board's July and August expenses are normal; however, August expenses include an annual insurance premium noted as liability insurance and bond. (The Financial Reports are attached to the original minutes in the Executive Unit.)

Motion to recommend approval of the Board Voucher and Expenditure Reports for July 2019 and August 2019 to the full Board.

MOTION: R. Fowler / **SECOND:** B. Gohlstin / **AYES:** R. Fowler, B. Gohlstin, S. Killpack / **NAYS:** None **ABSTAIN:** None / **Motion passed.**

4. CLIENT CENTERED FUNDING STRATEGY UPDATE

Ms. Harrison reported that the client centered funding strategy is related to the pooled funding. The total funds in the pool for 2019 was \$12,678,507.00 with 36 provider agencies approved to bill the pool. 28 provider agencies have billed the pool and 16 agencies submitted July and/or August billing. The total billed to the pool is \$4.3 Million and as of September 18, 2019, the total amount billed to the Pooled Funding is 33.9% of the total budgeted pool amount.

[E. Kirkland arrived.]

5. CONTRACTS

Ms. Harrison highlighted agenda process sheets for agreements listed below, answered questions, and provided clarification for committee members.

- a) OhioMHAS: Medication Addiction Treatment Program – Court Administrative Funds – \$64,618.51
 - Cleveland Municipal Drug Court - \$6,076.98
 - Cuyahoga County Common Pleas Drug Court - \$35,449.02
 - Cuyahoga County Common Pleas Recovery Drug Court - \$23,092.51
- b) US DHHS Substance Abuse and Mental Health Services Administration (SAMHSA) Center for Mental Health Services (CMHS): Assisted Outpatient Treatment (AOT) Grant – \$846,689.00
 - FrontLine Service - \$599,169.00
 - CWRU Begun Center - \$200,000.00
 - Board Contracted Attorneys - \$35,020.00
- c) US DHHS Substance Abuse and Mental Health Services Administration (SAMHSA) Center for Mental Health Services (CMHS): Jail Diversion Grant – \$326,340.00
 - FrontLine Service - \$260,340.00
 - CWRU Begun Center - \$66,000.00
- d) Annual AOD Independent Peer Review as Required by OhioMHAS for the Federal Substance Abuse Prevention and Treatment (SAPT) Block Grant Funds: Residential Treatment Services
 - Brown Consulting – Not to exceed \$50,000.00
- e) Specialized Docket Support – Payroll Subsidy – \$410,000.00
 - Cleveland Municipal Court - \$180,000.00
 - Cuyahoga County Common Pleas Court - \$120,000.00
 - Cuyahoga County Common Pleas Court-Juvenile Division - \$70,000.00
 - South Euclid Municipal Court - \$40,000.00
- f) Behavioral Health Juvenile Justice (BHJJ) Project – Fiscal Year 2020-2021
 - Applewood Centers
 - Bellefaire Jewish Children’s Bureau
 - Cuyahoga County Common Pleas Court-Juvenile Division
- g) Sponsorships:
 - Greater Cleveland Drug Court, Inc. Luncheon Contributing Sponsor (Friday, September 20, 2019, Holiday Inn-Independence) - \$500.00
 - *Every Brilliant Thing*, Cleveland Playhouse (performance runs November – December 2019) - \$1,250.00
 - Greater Cleveland Urban Film Festival showing of *A Tale of Two Mothers* (September 12-20, 2019) - \$1,500.00
 - MHAC Public Officials Breakfast Bronze Sponsorship (October 11, 2019, Nuevo Restaurant) - \$1,000.00
 - Annual Grief Symposium Table Sponsor (October 4, 2019, Cuyahoga Valley Church) - \$250.00
 - “Remembering Our Babies” event hosted by the YWCA (October 15, 2019, Botanical Gardens) - \$500.00
- h) Online Mental Health Screening Renewal - \$1,000.00

Motion to recommend approval of Contracts (as listed above) to the full Board.

MOTION: B. Gohlstin / SECOND: E. Kirkland / AYES: R. Fowler, B. Gohlstin, S. Killpack, E. Kirkland / NAYS: None
 ABSTAIN: None / **Motion passed.**

6. CONTRACT AMENDMENT

- a) Amendment to Resolution 18-05-04 OhioMHAS Addiction Treatment Program (ATP) – (Pass Through Funding) - \$1,103,952.00
 - Catholic Charities-Matt Talbot for Men and Women
 - Cleveland Treatment Center
 - Community Assessment and Treatment Services (CATS)
 - Hitchcock Center for Women
 - MetroHealth System
 - Moore Counseling
 - Recovery Resources
 - The Salvation Army

- Stella Maris
- Cuyahoga County Treatment Alternatives to Street Crime (TASC)

Motion to recommend approval of Contract Amendment (as listed above) to the full Board.

MOTION: B. Gohlstin / SECOND: R. Fowler / AYES: R. Fowler, B. Gohlstin, S. Killpack, E. Kirkland / NAYS: None
 ABSTAIN: None / **Motion passed.**

7. IDENTIFY CONSENT AGENDA

Mr. Killpack recommended including the July 2019 and August 2019 Finance Reports, Contracts and Contract Amendment into the Consent Agenda to be recommended for approval to the full Board.

8. OLD/NEW BUSINESS

- **State Opioid Response (SOR) Grant Updates** – Mr. Scott Osiecki, Chief Executive Officer, provided a SOR Grants update. He noted that the awards, which are for one year of funding, will be announced September 30, 2019 for project implementation to begin October 1, 2019.
 - **OMHAS SOR Minorities Grant** - The population to be served is African American and Hispanic/Latinos with a diagnosis of Opioid Use Disorder (OUD). Mr. Osiecki noted that the Board has worked with community partners to identify needs specific to minority communities struggling with OUD. Through this funding the Board and its partners will 1) increase access to Narcan; 2) increase access to Medication-Assisted Treatment (MAT); 3) conduct outreach and awareness campaigns with targeted messaging; 4) expand peer support; 5) increase access to recovery housing for underinsured/uninsured women.

The estimated total request was \$1,000,000.00; with the following 5 providers and estimated amount of request for each provider agency as follows:

Hispanic UMADAOP	\$56,968.00
Hitchcock Center for Women	\$21,741.00
Cleveland Treatment Center	\$331,000.00
Cleveland UMADAOP	\$273,353.00
Signature Health	\$317,505.00

- **OMHAS SOR Increasing Access and Services to High Risk Families** – The population to be served is African American and Hispanic/Latino families in which an adult or youth has been diagnosed with OUD and is engaged in the child welfare, foster care, or criminal justice systems. The Board has worked with the Department of Children and Family Services (DCFS) to ensure coordination with its current service array and the needs of families. This proposal aims to provide immediate access to assessment and referral by 1) placing a diagnosing clinician at DCFS to assess and refer families for OUD treatment and support; 2) providing support and consultation for child welfare staff; 3) increasing access to Narcan; 4) increasing access to MAT; 5) expanding peer support; and 6) expanding recovery housing for families engaged in MAT.

The estimated total request was \$905,161.00; with the following 5 providers and estimated amount of request for each provider agency as follows:

Catholic Charities	\$200,000.00
Hitchcock Center for Women	\$92,665.00
Mommy and Me, Too!	\$447,994.00
New Directions	\$104,502.00
Signature Health	\$60,000.00

Ms. Harrison reported that there is another round of SOR applications for all of the provider agency participants that have received SOR funding in 2019 for MAT programs, housing programs and peer support. These provider agencies are eligible to apply for year two of funding, which is for a 12 month timeframe as opposed to a three to six month amount that was received in 2019. This application is due on October 2, 2019. She also noted that these provider agencies were requested to provide budget estimates; which total approximately \$3 Million.

- **Cuyahoga County Board of Health (CCBOH) Centers for Disease Control (CDC) Cooperative Agreement** – The CCBOH has received a cooperative agreement award from the Centers for Disease Control. The *Overdose Data to Action* project will expand rapid data collection efforts to better direct prevention and treatment linkage efforts. The CCBOH will receive \$4.4 Million each year for three years. Project year one runs from September 1, 2019 through August 31, 2020. The Board will receive approximately \$100,000.00 per year. The CCBOH expects to issue contracts by September 23, 2019.

The Board is a sub awardee in this project and is responsible for two activities:

1. The Board will support the integration of State and Local Prevention activities by hiring a fulltime Opioid Use Disorder (OUD) Specialist to assist with the enhancement of the Countywide Overdose Fatality Review (OFR) Committee. The goal of this committee is to determine which deaths from OUD were preventable and what data-driven, community based efforts are needed to prevent future fatalities of the same nature. The OUD Specialist will collect in-depth case information and data related to OUD mortality from survivors and families who consent to interview as part of follow up to death scene investigations and create written summaries of case information.
 2. The Board will support continued partnerships with safety forces and first responders by working in collaboration with key law enforcement personnel to provide ongoing, system wide cross training to public safety forces (law enforcement, EMS and Dispatch) across the county to raise awareness of new partnerships, programs and challenges regarding the opioid epidemic locally.
- **Northeast Ohio Collaborative: Withdrawal Management/Detoxification and Crisis Bed Expansion** – Mr. Osiecki reported that the Board will continue to be the fiscal agent on behalf of the Northeast Ohio Collaborative. He noted that \$1.5 Million was received for this endeavor; which included \$250,000.00 for mental health crisis. The additional participating Boards have graciously allowed the ADAMHS Board of Cuyahoga County to retain these funds. As a result, these funds will be utilized to expand children’s crisis beds. The Boards will also continue to contract with the same providers; however, additional providers may be included in the future. Mr. Osiecki stated that the ADAMHS Board may start taking an administrative fee for participating as the fiscal agent again.

Dr. Fowler inquired about the state funding algorithm. Mr. Osiecki reported that this matter will not be discussed until sometime during this upcoming fiscal year; which means that changes will not transpire until State Fiscal Year (SFY) 2022-2023. Mr. Osiecki noted that when this matter is discussed at the state level, he will be an active participant.

Ms. Kirkland inquired about funding decisions related to programs being funded that are struggling. Mr. Osiecki noted that these funds may be reallocated to programs that are doing well; to purchase new services that are missing in the present provider system; and/or utilized for one time program/service funding.

Mr. Osiecki reported that the Board has provided fiscal and programmatic technical assistance to LifeWorks Behavioral Health Solutions and that they are anticipating hiring a business manager in the near future to provide assistance with financial matters.

There being no further business, the meeting adjourned at 4:41 p.m.

Submitted by: Linda Lamp, Executive Assistant

Approved by: Steve Killpack, MS, Finance & Operations Committee Chair