

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

FINANCE & OPERATIONS COMMITTEE MINUTES

JULY 24, 2019

Present: Steve Killpack, MS, Committee Chair, J. Robert Fowler, Ph.D., Rev. Benjamin F. Gohlstin, Sr., Eugenia Kirkland, LSW, MSSA, CDCA, Sharon Rosenbaum, MBA, Harvey A. Snider, Esq. / **Absent:** None

Board Staff Present: Scott Osiecki, CEO, Carole Ballard, Tami Fischer, Cheryl Fratalone, Felicia Harrison, Esther Hazlett, Myra Henderson, Carol Krajewski, Linda Lamp, Larry Smith, Lavedia Smith, Maggie Tolbert, & BVU Fellow, James Hailey

Steve Killpack, Committee Chair, called the meeting to order at 4:00 p.m. in the Ohio Room.

1. Approval of Minutes

The Finance & Operations Committee minutes from June 19, 2019 were approved as written.

2. Finance Reports – June 2019

Felicia Harrison, Chief Financial Officer, reported that for the first 6 months of 2019 the Board has spent a total of \$2,344,122.00 that is roughly 41.26% of the total Administrative budget. There are a few line items over the 50% mark; however, the overall categories are not over 50%. Ms. Harrison noted that efforts to reallocate line items within each category may be done in the future.

In June, the Board received revenues of \$1,617,380.00, bringing our total revenue to \$50,904,138.00 which is approximately 80% of our anticipated revenue for the year as a result of receiving our total County allocation in January 2019. Expenditures for June were \$5,858,492.00 bringing our total expenses for the first 6 months to \$26,928,415.00 that is 42% of our anticipated expenditures for the calendar year. (The Financial Reports are attached to the original minutes in the Executive Unit.)

Motion to recommend approval of the Board Voucher and Expenditure Reports for June 2019 to the full Board.

MOTION: H. Snider / SECOND: B. Gohlstin / AYES: R. Fowler, B. Gohlstin, S. Killpack, E. Kirkland, S. Rosenbaum, H. Snider / NAYS: None / **Motion passed.**

3. State Budget Update

Scott Osiecki, C.E.O., shared information about the approved State Budget and its impact on behavioral health. The budget allows for allocating \$1.5 million statewide for continuing crisis stabilization services for the Collaboratives and for allocating to ADAMHS Boards statewide: \$84 million in SFY2020 (State Fiscal Year) and \$82 million in SFY 2021.

The results of a state audit determined that the Ohio Department of Mental Health & Addiction Services (OhioMHAS) should develop an equitable formula for its allocations to ADAMHS Boards. OhioMHAS Director Lori Criss indicated that she does not know yet what type of distribution formula will be used. A workgroup comprised of community stakeholders will be established to help develop the formula. The Ohio Association of County Behavioral Health Authorities (OACBHA) will be represented on the workgroup and Mr. Osiecki has asked that he and Ms. Harrison be included as representatives of a large ADAMHS Board. Director Criss stated that the process may take some time; consequently, she is not anticipating any changes in the allocations for SFY2020 or SFY2021.

Mr. Osiecki highlighted various other budget items and also noted that the State Budget included several allocations earmarked for specific provider agencies. OACBHA is strongly opposed to any earmarks in the State Budget that did not go through their respective ADAMHS Board. Discussion followed on the impact of these decisions on our Board's next budget cycle. Overall, the State Budget should be good for our Board; there were no cuts or reductions in funding.

4. St. Vincent Charity Medicaid Upper Payment Limit Update

Mr. Osiecki reported that Kelli Perk, Assistant Prosecuting Attorney, updated the Board's Planning & Oversight Committee on the St. Vincent Charity Medical Center (SVMC) Upper Payment Limit proposal. The new Administration of the Department of Medicaid met with SVMC representatives and agreed to draft a Memorandum of Understanding (MOU). The MOU specifies that the Department of Medicaid, SVMC, and the ADAMHS Board would sign the MOU to collaboratively work out the specifics of the Upper Payment Limit plan. At this juncture, it was noted that Kelli Perk is comfortable with the MOU drafted by the Department of Medicaid.

5. Contracts

Felicia Harrison, CFO, highlighted agenda process sheets for agreements listed below, answered questions, and provided clarification for committee members.

- a) Ohio Department of Mental Health & Addiction Services (OhioMHAS): Projects for Assistance in Transition from Homelessness (PATH) Program – Pass Through Funds - \$451,119.12
 - FrontLine Service - \$338,339.34
 - ADAMHS Board Local Match - \$112,779.78
- b) OhioMHAS: Problem Gambling Treatment and Prevention- Casino Grant - Pass Through Funds
 - Recovery Resources - \$207,608.00
- c) Opportunities for Ohioans with Disabilities Agency – FFY20 Case Service Contract -\$2,326,612.48
 - Jewish Family Services Association - \$336,913.55
 - Recovery Resources, Inc. - \$414,698.93
 - Pooled funds managed by OOD - \$1,575,000.00
- d) Cuyahoga County Common Pleas Court/Corrections Planning Board (CCPB): Residential Services for Men with a Dual Diagnosis
 - Catholic Charities/Matt Talbot – Not to exceed \$160,000.00
- e) Cuyahoga County Common Pleas Court/CCPB: Community-based Mental Health Program
 - Recovery Resources – Not to exceed \$172,000.00
- f) Cuyahoga County Common Pleas Court/CCPB: Treatment Services for Intensive Service Probation
 - Catholic Charities/Matt Talbot – Not to exceed \$219,000.00
- g) Cuyahoga County Common Pleas Court/CCPB: Treatment Services for Jail Reduction/Diversion Program
 - Community Assessment & Treatment Services (CATS) – Not to exceed \$231,000.00
- h) Northeast Ohio Collaborative: Withdrawal Management Expansion Program - \$345,633.00
 - Ravenwood - \$225,000.00
 - Windsor Laurelwood - \$72,380.00
 - Stella Maris - \$48,253.00
- i) Sponsorships:
 - Edna's House Recovery Race (Sun., October 6, 2019, Edgewater Park) - \$1,000.00
 - Epilepsy Association Race the River (Sun., September, 15 2019, Merwin's Wharf) - \$850.00
 - Cleveland Playhouse CARE Performance and Workshops (Sept.9 – Dec. 20, 2019) - \$750.00
 - Community Solutions Celebration of Human Services (Oct. 25, 2019) Hilton Garden Inn - \$500.00
 - 7th Annual Celebrating Recovery Run (Sunday, September 15, 2019, Edgewater Park) - \$500.00
 - National African American Male Wellness Walk (Saturday, August 31, 2019, Luke Easter Park) - \$250.00
- j) Charity Spotlight: Suicide Prevention Campaign - \$2,500.00

Motion to recommend approval of Contracts (as listed above) to the full Board.

MOTION: B. Gohlstin / SECOND: H. Snider / AYES: R. Fowler, B. Gohlstin, S. Killpack, E. Kirkland, S. Rosenbaum, H. Snider / NAYS: None ABSTAIN: None / **Motion passed.**

6. Contract Amendments

- a) OhioMHAS: Amendment to Resolution 18-07-02, Mental Health Prison ReEntry Program – (Carry-over Funding)
 - FrontLine Service - \$410,088.00
- b) Multi-System Youth Grant – (Carry-over Funding)
 - Applewood Centers, Inc. - \$31,546.11

Motion to recommend approval of Contract Amendments (as listed above) to the full Board.

MOTION: S. Rosenbaum / SECOND: R. Fowler / AYES: R. Fowler, B. Gohlstin, S. Killpack, E. Kirkland, S. Rosenbaum, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

7. Identify Consent Agenda

Mr. Killpack recommended including the June 2019 Finance Reports, Contracts and Contract Amendments into the Consent Agenda to be recommended for approval to the full Board.

8. Old/New Business

- **GOSH Update** – Curtis Couch, Chief Technology & Data Analytics Officer, provided a comprehensive update on the progress made to date with the Board's GOSH System. Three handouts were distributed to illustrate the information shared:
 - Providers' GOSH Status, as of 7/24/19; page 2 identifies those providers with no testing activities.
 - Alphabetic listing of Providers' GOSH Status – 1st half of 2019 / 2nd half of 2019
 - 90-day Billing Requirement per Contract
- **CY20 ADAMHS Board Funding Request** – Mr. Osiecki distributed a document that explains the data to be collected for the first 6 months of 2019 from agencies for only those programs funded by the ADAMHS Board. The data will be used to determine the services it plans on purchasing from its current providers for FY2020. Mr. Osiecki highlighted the data to be requested of providers and noted that submission of the CY20 Funding Request form is not a guarantee of a contract. He added that the ADAMHS Board is not accepting applications for new providers or services at this time.

Upon review of the document, Dr. Fowler suggested that the Program Metrics statement be reworded to read "programs funded by ADAMHS Board dollars". The CY20 ADAMHS Board Funding Request will be sent out to provider agencies in August, and providers will be given 25-30 days to submit the information requested. This proposed timeline will allow Board staff time to review, determine and present the budget information during the October and November Board meeting cycles. Mr. Osiecki reported that this process and information request will be shared at the All Provider Meeting on Tuesday, July 30th.

- **SHARES Status Update** – Mr. Snider inquired about the status of the latest SHARES request. Mr. Osiecki reported that after the ADAMHS Board of Cuyahoga County sent its letter to the COG (Council of Governments) stating that we were not responsible for the additional \$68,000.00 requested to pay for SHARES changes needed as a result of our leaving SHARES, no additional contact has been made.

There being no further business, the meeting adjourned at 5:40 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: Steve Killpack, MS, Finance & Operations Committee Chair