

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

FINANCE & OPERATIONS COMMITTEE MINUTES

APRIL 17, 2019

Present: Steve Killpack, MS, J. Robert Fowler, Ph.D., Eugenia Kirkland, LSW, MSSA, CDCA, Sharon Rosenbaum, MBA, Hugh B. Shannon, Harvey A. Snider, Esq. / **Absent:** Rev. Benjamin F. Gohlstin, Sr.

Board Staff Present: Scott Osiecki, CEO, Carole Ballard, Curtis Couch, Tami Fischer, Felicia Harrison, Esther Hazlett, Linda Lamp, Maggie Tolbert

1. Call to Order

Steve Killpack, Committee Chair, called the meeting to order at 4:00 p.m. in the Ohio Room.

2. Approval of Minutes

The Finance & Operations Committee minutes from March 20, 2019 were approved as submitted.

3. Finance Reports

Felicia Harrison, Chief Financial Officer, reported on the Voucher and Expenditure Reports for March, 2019. The total approved Administrative Budget for CY 2019 is \$5,680,960.00. Through the end of March, we have spent \$1,123,056.00 which is 19.77% compared to the projected amount of 25%. There were a few unusual expenses that occurred in March. One of the expenses was noted as County Printing/Printing, which is at 46.50%. This expense is due to printing for the annual meeting, in addition to the Health Insurance Portability and Accountability Act (HIPAA) Compliance notices and envelopes, thus this trend will not continue. Also, the unusual expense for Building Grounds Maintenance was due to the renovations made to the 8th floor and security glass in the 6th floor lobby area. The last noted unusual expense was for contract services, which was for network services that ended on March 31, 2019. This unusual expense was due to the Network Services Consultant being on site for two weeks in February to assist with training.

Revenue collected in March was \$1,440,309.00; bringing our total revenue for the quarter of the year to \$44,726,681.00. Ms. Rosenbaum inquired as to why the revenue collected in March appears to be low as compared to prior months. Ms. Harrison indicated that depending on how the funding flows from the state, revenue collected can vary from month to month. Hence, this variance may be due to the lack of grant funding from the state, in addition to the state preparing for the next budget cycle. Expenditures for March were \$4,510,945.00 bringing our total expenditures for the first quarter to \$12,482,846.00. (The Financial Reports are attached to the original minutes in the Executive Unit.)

Motion to recommend approval of the Board Voucher and Expenditure Reports for March 2019 to the full Board.

MOTION: S. Rosenbaum / SECOND: R. Fowler / AYES: R. Fowler, S. Killpack, E. Kirkland, S. Rosenbaum, H. Shannon, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

4. Contracts

Chief Financial Officer, Felicia Harrison, highlighted agenda process sheets for agreements listed below, answered questions, and provided clarification for committee members.

- a) Ohio Mental Health & Addiction Services (OhioMHAS): State Opioid Response (SOR) Housing Grant - \$244,192.00
 - Northern Ohio Recovery Association (NORA) \$150,000.00
 - Briermost Foundation - \$94,192.00
- b) AIDS Funding Collaborative (AFC) Renewal Funding
 - The Center for Community Solutions (AFC Fiscal Sponsor) - \$75,000.00
- c) Program Materials for Recognizing Teen Depression and Preventing Suicide
 - LifeAct - \$6,500.00

Ms. Harrison noted that the term for the OhioMHAS SOR Housing Grant is from February 28, 2019 through September 28, 2019. The purpose of these funds is to expand access to recovery housing, including recovery beds and supportive services for individuals in Cuyahoga County with opioid use disorders. Scott Osiecki, CEO, indicated that a representative from Briermost Foundation, Ms. Erin Helms, was present to answer any questions. Hence, a question arose as to why these recovery beds were not previously allocated to individuals receiving Medicated Assisted Treatment (MAT). Mr. Osiecki stated that the grants are issued through the State and are for specific purposes. Hence, this grant is specifically a SOR for MAT. However, the question arose as to why the County lacks the capacity to provide recovery housing to persons with Opioid Use Disorders (OUD) who are receiving MAT. Mr. Shannon noted that the Federal government has removed the caps that were put on treatment beds. There has been some debate over treatment methods and whether MAT is the method to utilize or sober houses. In addition to this debate, massive caseloads and lack of available physical space were highlighted as to why the caps were lifted.

The Center for Community Solutions is the fiscal sponsor for the AFC. The time period for these funds is January 01, 2019 through December 31, 2019. Ms. Harrison noted that the ADAMHS Board originally started contributing to the AFC as the Alcohol and Drug Addiction Services (ADAS) Board, which was prior to the consolidation of the ADAMHS Board. As a result, the Board has been contributing to the AFC for several years. The funding amount is \$75,000.00. Additionally, the mission of the AFC is to strengthen the community's response to HIV/AIDS. This organization funds approximately ten different projects throughout Cuyahoga County.

Mr. Snider inquired as to who the representatives are from the ADAMHS Board that participate as AFC committee members, in addition to a request to receive a report back from these representatives occasionally regarding the activities of this committee? Ms. Harrison stated that a discussion was had with AFC representatives regarding this partnership and that the ADAMHS Board has two representatives as part of the collaborative; Ms. Linda Torbert, Director of Prevention & Children's Behavioral Health Programs, and Ms. Eugenia Kirkland, Board Member. Dr. Fowler requested that the Board be informed of the affiliated organizations/agencies that comprise the AFC, in addition to the ten grantees. He also noted that the metrics listed are not metrics, but are identified as goals of the AFC. Metrics are usually the ways in which goals are to be achieved.

Mr. Osiecki stated that the information provided was obtained from the AFC. The ADAMHS Board was requested to provide funding, along with other agencies, to be combined for these services. As a result, the AFC has utilized an established means of measurement. Although this partnership was established years ago, the ADAMHS Board could request additional outcomes; however, the ADAMHS Board's funding is combined into a pool of funds, thus outcomes for a portion of the overall funding is rather difficult to identify.

Historically the ADAMHS Board has participated as a funding partner of the AFC to increase results related to strategic HIV prevention and care including services for mental health, addiction and harm reduction strategies related to intravenous drug use. As a result of this discussion, Mr. Osiecki stated that the agenda process sheet would be revised to reflect committee input.

LifeAct, a member of the Board's Suicide Prevention Task Force, has requested that the ADAMHS Board provide \$11,900.00 to cover the cost of leave-behind items for 17,000 students in 110 schools in Cuyahoga County that are projected to participate in the Recognizing Teen Depression and Preventing Suicide program in the upcoming 2018/2019 school year. Materials include wallet crisis cards with the ADAMHS Board logo, student handouts and pens. To defray the \$11,900.00, the Board proposes \$6,500.00 to help cover the cost of producing the wallet crisis cards, student handouts and pens for Cuyahoga County students that participate in the program.

Motion to recommend approval of Contracts (as listed above) to the full Board.

MOTION: S. Rosenbaum / SECOND: H. Snider / AYES: R. Fowler, S. Killpack, E. Kirkland, S. Rosenbaum, H. Shannon, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

5. Amendments to Contracts

- a) Amendment to Resolution No. 18-05-03 – Community Prevention and Education Programs
 - Catholic Charities Corporation – Extension of Contract Period

On January 24, 2018, the ADAMHS Board accepted funding in the amount of \$184,727.35 from the Cuyahoga County Prosecutor's office to expand community prevention education programming for children and adults, and to provide education regarding the dangers associated with the use of alcohol and other drugs and access to treatment services if appropriate. Resolution No. 18-05-03 awarded these funds to Catholic Charities Corporation for the period beginning June 1, 2018 through December 31, 2018. During this period of time, Catholic Charities expended \$114,990.61 of the funds to provide the aforementioned continuum of services to the general public and high-risk individuals who were incarcerated and in need of referral services. Furthermore, the Cuyahoga County Prosecutor's Office has approved the ADAMHS Board to retain the remaining funds so that this provider may continue programming. These funds are expected to be completely utilized by December 31, 2019.

Motion to recommend approval of Contract Amendment (as listed above) to the full Board.

MOTION: R. Fowler / SECOND: H. Snider / AYES: R. Fowler, S. Killpack, E. Kirkland, S. Rosenbaum, H. Shannon, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

6. Identify Consent Agenda

Mr. Killpack identified the following elements to include into the Consent Agenda: Acceptance of Board Voucher and Expenditure Reports, Contracts and Amendments; committee members concurred.

7. Old/New Business

Mr. Osiecki clarified Ms. Harrison's statement regarding the cost of printing by the County print shop, in addition to the Board's printing. As a result, the cost incurred included note cards and business cards for new employees.

Relative to 2019 state funding, Mr. Osiecki noted that he participated in the Ohio Association of County Behavioral Health Authorities (OACBHA) retreat last week where discussion regarding 2019 state funding transpired. Additionally, Board staff met with Ms. Lori Criss, OhioMHAS Director, the week prior. Presently, the Governor has committed additional funding; however, concerns exist as to where the additional funding will come from. Legislators support the Opiate crises and mental health issues, for which funding is still going through the various committees in the House. OACBHA requested smaller Boards make a presentation to the House of Representatives. Then, a meeting will be scheduled for larger Boards to present to the Senate; due to more work being done in the Senate as compared to the House. As a result, additional testimony and hearings will transpire. This testimony is to include a woman and her son, who met the first responder that saved her son from a heroin overdose, and who also had previously lost a son to suicide. Through this testimony, the importance of funding for behavioral health services will be highlighted.

Mr. Osiecki noted that through meetings with Ms. Lori Criss, OhioMHAS Director, and OACBHA, there is a heightened effort to the Governor and OhioMHAS that the funding needs to be determined by the Boards, in addition to being more flexible.

The National Alliance for the Mentally Ill (NAMI) will be hosting a legislative day on May 15, 2019. To align efforts for this event, Ms. Beth Zietlow-DeJesus, Director of External Affairs, will be forwarding an email regarding our partnership with this event. Also, OACBHA previously sponsored a legislative day with the Boards during January.

Ms. Kirkland inquired with staff as to whether there is or has been grant opportunities with the Substance Abuse and Mental Health Services Administration (SAMHSA) or any other entities that the Board can partner and/or collaborate with. Mr. Osiecki noted that, presently, one grant opportunity is transpiring with the Cuyahoga County Board of Health. Additional grants opportunities include a SAMHSA supported employment grant for \$700,000.00 for the next three years, and the SOR grant. One grant opportunity that the Board will not be pursuing involves the Children's arena, which is due to a provider agency's pursuit of this grant. However, the Board will provide a letter of support on behalf of the provider agency in question. Based on this discussion, Mr. Osiecki stated that he will provide a list of grants that the Board has applied for.

Mr. Osiecki noted that when the Governor initially rolled out the Children's initiative, he mentioned School Based Mental Health. As a result, questions have risen as to who will receive funding for this endeavor, which ultimately appears to be with Ohio's Educational Service Centers (ESCs).

There being no further business, the meeting adjourned at 4:32 p.m.

Submitted by: Linda Lamp, Executive Assistant

Approved by: Steve Killpack, MS, Finance & Operations Committee Chair