

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

**FINANCE & OPERATIONS COMMITTEE MINUTES
FEBRUARY 19, 2020**

Committee Members Present: Steve Killpack, MS, Committee Chair, J. Robert Fowler, Ph.D., Rev. Benjamin F. Gohlstin, Sr., Sharon Rosenbaum, MBA, Harvey A. Snider, Esq. / **Absent:** None

Board Staff Present: Scott Osiecki, Chief Executive Officer, Joseph Arnett, Carole Ballard, Curtis Couch, Tami Fischer, Cheryl Fratalone, Felicia Harrison, Esther Hazlett, Linda Lamp, Allison Schaefer, Larry Smith, Maggie Tolbert, Beth Zietlow-DeJesus

1. Call to Order

Mr. Steve Killpack, Committee Chair, called the meeting to order at 4:00 p.m. in the Ohio Room.

2. Approval of Minutes

The Finance & Operations Committee minutes from January 22, 2020 were approved as submitted.

3. Finance Reports – January 2020

Ms. Felicia Harrison, Chief Financial Officer, reported on the Voucher and Expenditure Report for January 2020. She indicated that relative to the Administrative Budget for the month of January, expenses were \$363,044.00, which is roughly 6.08% of the total Administrative budget that was approved for CY2020.

In January, the Board received revenues of \$44,706,794.00. Ms. Harrison stated that it is significant that the Board received its full year of levy funds from the County (\$40,363,659.00) this month. These funds include the original \$39,000,000.00 plus the additional \$1,000,000.00 that was awarded from the County.

Motion to recommend approval of the Board Voucher and Expenditure Reports for January 2020 to the full Board.

MOTION: R. Fowler / SECOND: S. Rosenbaum / AYES: R. Fowler, B. Gohlstin, S. Killpack, S. Rosenbaum, H. Snider / NAYS: None / **Motion passed.**

4. Contracts

o Ms. Harrison highlighted agenda process sheets for agreements listed below, answered questions, and provided clarification for committee members.

- a) Residential Assistance Program (RAP) Reopening/Mini-Grants for Property Updates - \$400,000.00
 - RAP Reopening - \$200,000.00
 - Mini-Grants for Property Updates - \$200,000.00

Ms. Rosenbaum inquired as to whether the Board undertakes capital improvements. Mr. Scott Osiecki, Chief Executive Officer, indicated that the Board only undertakes capital improvements when the facility is owned by the Board. The mini-grants in question are one time funds that are not considered capital improvements, but rather property improvements to improve the quality of the residence.

Dr. Fowler indicated that Mr. Terry Russell, Executive Director of National Alliance on Mental Illness (NAMI) Ohio should be apprised of the availability of these mini-grants for property updates. Board members concurred.

Mr. Osiecki added that staff will be developing the process for applying for these mini-grants to ensure the funds are spent for property improvements for contracting Class 2 Residential Facilities providing living arrangements for RAP participants.

- b) FrontLine Service Mobile Crisis Team Staff Expansion - \$600,000.00

Ms. Rosenbaum noted that the term for these funds is March 1, 2020 through December 31, 2020. She reported that these funds include the hiring of 5 additional licensed Crisis Intervention Specialists to the Mobile Crisis Team, in addition to increasing salaries of the crisis staff; and inquired as what percentage of these funds was going to be designated for hiring five new staff. Ms. Harrison reported that the base salary for each new staff person is \$45,000.00 plus benefits, which equates to approximately \$65,000.00. The remaining funds will be utilized to increase the salaries of the existing 8 Crisis Intervention Specialists and 6 Call Center Specialists.

Mr. Steve Brincka, Chief Financial Officer of FrontLine Service, reported that staff are presently earning less than \$15.00 per hour. The Crisis Team staff expansion funds will assist with retention efforts to reduce staff turnover.

Mr. Killpack indicated that this matter is tied to the Board's workforce development and implementation efforts in the area of behavioral health, treatment and recovery for provider agencies. He also noted that FrontLine Service incurred a \$1 Million reduction in ADAMHS Board funding during Calendar Year (CY) 2018.

Mr. Osiecki indicated that FrontLine Service's antiquated telephone system is being replaced by a state-of-the-art professional call service system, which will increase staff response relative to the number of crisis calls received.

- c) Franklin Manor Residential Treatment Facility – Porch and Stair Exterior Replacement - Not to Exceed \$95,163.00

Mr. Osiecki reported that the ADAMHS Board will provide the funding to replace the deteriorating porches and stairs on the back of the Franklin Manor Residential Treatment Facility, including waterproofing of the basement, to bring the structure into compliance with all applicable codes.

- d) Friendly Inn Settlement, Inc. Behavioral Health Center - \$250,000.00

Ms. Harrison reported that there is a shortage of needed services in the Central/Fairfax area. Individuals who reside in the Central/Fairfax and surrounding areas have requested services to be provided by Friendly Inn Settlement, Inc. because it is within walking distance from their residence, their ability to do outreach and ability to meet the cultural needs of the community. Also, Friendly Inn Settlement, Inc. believes strongly in community outreach; therefore, clients have options to meet in their home and/or at Friendly Inn Settlement, Inc.'s office. Rev. Gohlstein concurred. Future plans for Friendly Inn Settlement, Inc. would consist of billing Medicaid for the services provided at the center.

- e) Acceptance of Adverse Childhood Experiences (ACEs) Grant Funds – Pass Through Funding - \$5,000.00

Ms. Harrison stated that the ADAMHS Board will continue to assist in working with law enforcement and community members in Berea, Olmsted Township, Olmsted Falls and Middleburg Heights to provide ACEs education. The ADAMHS Board will also continue to develop and distributed the ACEs public awareness campaign as directed by the Board of Health.

Ms. Rosenbaum inquired as to whether additional communities have requested funding for ACEs public awareness campaign. Ms. Carole Ballard responded that the ACEs public awareness campaign was concentrated on a high incidence area of opioid addiction; and focused on specialized training for Police Officers and schools; in addition to a special program, called Resilience Rules, that OhioGuidestone facilitates. The Department of Health chose the Berea, Olmsted Township, Olmsted Falls and Middleburg Heights area due to the high incidence of overdose; and will not be expanded to additional locations.

- f) Northeast Ohio Collaborative: Withdrawal Management/Detoxification and Crisis Bed Expansion - \$975,000.00
 - Windsor Laurelwood - \$269,760.00
 - Stella Maris - \$147,143.00

- Lake County ADAMHS Board - \$130,000.00
- Applewood - \$125,000.00
- Ashtabula County Medical Center - \$125,000.00
- Silver Maple Recovery Center - \$178,097.00

Mr. Osiecki stated that Ravenwood already signed a contract for SFY20 (7/1/2019-6/31/2020) and received the \$225,000.00 allocation for capacity per Resolution No. 19-07-03.

Ms. Harrison indicated that the ADAMHS Board will continue to act as the fiscal agent for the Northeast Ohio Collaborative.

Motion to recommend approval of Contracts (as listed above) to the full Board.

MOTION: R. Fowler / SECOND: S. Rosenbaum / AYES: R. Fowler, B. Gohlstin, S. Killpack, S. Rosenbaum, H. Snider / NAYS: None / **Motion passed.**

5. Contract Amendments

- a) Amendment to Resolutions 19-11-04 and 19-11-08, Lifeworks Behavioral Health Solutions Contract Termination and Transfer of Services - \$342,790.56 (SOR Year 2 - \$115,000.00; CY2020 Allocation - \$227,790.56)
 - Thrive Behavioral Health – Increase \$342,790.56

Rev. Gohlstin inquired as to whether there was a need to escrow funds for outstanding invoices that have not been reconciled by Lifeworks Behavioral Health Solutions. Ms. Harrison reported that Lifeworks Behavioral Health Solutions was requested by Board staff to provide backup documentation to support expenses incurred and payments received; and presently, the Board has not received this documentation.

Mr. Osiecki noted that Lifeworks Behavioral Health Solutions was given ample opportunity to provide the supporting documentation for costs incurred; however, the Board may want to consider providing a deadline for submission of this documentation. He also noted that Ms. Kelli Perk, Director of Risk Management, has had conversations with the Cuyahoga County Prosecutors Office to discuss and/or determine the improprieties of this matter.

Mr. Harvey Snider reported that he is somewhat dismayed that the Board is not being more aggressive with stating, as a committee, that the Board's view is that a fraud has been committed; and since there has not been anything provided to change the Board's view, that this committee, if not the Board, go on record that every means has been taken to resolve this situation. He emphasized that this matter is not something that the Board takes lightly; and that it is incumbent upon the Board's fiduciary responsibility to ensure that the Prosecutor's Office is informed of all details relevant to this matter. Rev. Gohlstin stated that he agrees with Mr. Snider; however, there is a presumption of innocence until proven guilty, and although the Board has given every opportunity for this to be established; the Board should move forward cautiously. Mr. Killpack concurred and indicated that he supports the Board's discussion of providing a deadline for submission of documentation.

Mr. Craig Dunson, Chief Executive Officer of Lifeworks Behavioral Health Solutions attended the February Planning and Oversight Committee meeting and apologized to the Board for any problems that have transpired. He noted that it was his belief that he has not committed any improprieties and explained that this was new to him. He further stated that he was lacking in some business processes and that may be the cause of the discrepancies between what Board staff recognized and what he was reporting. He also introduced Mr. Gus Thompson, Accountant and noted that he has retained his services for agency fiscal matters going forward.

Mr. Osiecki reported that Board staff has provided Mr. Dunson and his staff with technical assistance on numerous occasions and recommended that he hire an accountant. He further noted that Mr. Dunson stated that this matter has placed a stain on his reputation and that he is hoping to utilize the Board's appeals process to clear his name and hopefully obtain another contract with the Board.

Mr. Killpack inquired with Mr. Brian Bailys, Executive Director of Thrive Behavioral Health, as to whether the organization has the capacity to handle this transition. Mr. Bailys reported that Thrive Behavioral Health has the capacity to handle this transition and noted that he has a team of individuals at his organization that are working on this matter to ensure continuity of services for clients served by Lifeworks Behavioral Health Solutions. A meeting is scheduled with Board staff to finalize one of the contracts and to further discuss this matter. Another meeting is scheduled for March 19, 2020 with the Adult Care Facility providers to engage them and schedule dates/times for Thrive Behavioral Health staff to meet.

Dr. Fowler inquired with Mr. Bailys as to how long it will take for Thrive Behavioral Health staff to meet with the residents of approximately 160 individual Adult Care Facilities. Mr. Bailys responded that this is a voluntary process of assisting individuals obtain services, which should take months; and will have a better understanding of the length of time involved once the meeting transpires on March 19, 2020.

Mr. Osiecki reported that Mr. Bailys and he will be participating in the Ohio Department of Mental Health and Addiction Services (OhioMHAS) Crisis Academy regarding peer support and will be on a panel presenting his program, Ascent ED.

Dr. Fowler requested Mr. Bailys to provide a follow up presentation to the Board regarding the progress of this transition. Mr. Killpack concurred.

- b) Amendment to Resolution 18-09-04, Cuyahoga County Juvenile Court (CCJC) Intervention Center Behavioral Health Services - Not to Exceed \$500,000.00
 - Applewood Centers
- c) Amendment of Resolution 20-01-03, Pass Through of OhioMHAS Match Funding to Ohio Development Services Agency (ODSA) to Emerald Development & Economic Network (EDEN), Inc. and Joseph's Home - \$85,000.00
 - EDEN, Inc. - \$70,000.00
 - Joseph's Home - \$15,000.00

Motion to recommend approval of Contract Amendments (as listed above) to the full Board.

MOTION: S. Rosenbaum / SECOND: R. Fowler / AYES: R. Fowler, B. Gohlstin, S. Killpack, S. Rosenbaum, H. Snider / NAYS: None / **Motion passed.**

6. Identify Consent Agenda

Mr. Killpack recommended including the January 2020 Finance Reports, Contracts and Contract Amendments into the Consent Agenda to be recommended for approval to the full Board.

7. New Business

- Mr. Osiecki reported that staff have been working diligently with Cuyahoga County regarding the opioid settlement funds. He noted that a meeting transpired with Ms. Brandy Carney, Chief of Special Operations, Cuyahoga County, to discuss the timeline and metrics related to the opioid Settlement of \$10.5 million. Once these funds are received by the ADAMHS Board, contracts will be processed through the Board cycle for disbursement to St. Vincent Charity Medical Center, Stella Maris and Thrive ED. However, staff were informed today that Ms. Carney was presenting at the Cuyahoga County Finance & Budgeting Committee Meeting. Board staff watched the presentation online and realized that many misstatements and questions were brought forth. In anticipation of the questions that arose during this meeting, Mr. Osiecki reported that he forwarded an email to Ms. Carney's attention, in addition to County Council members, with responses to their questions, acknowledge corrections to previous statements and the timelines and metrics around the opioid settlement funds, to reflect the Board's diligence relative to this matter.
- To clarify the Board's stance relative to these funds, Rev. Gohlstin suggested that staff contact County Council to request being placed on the agenda for the next scheduled committee meeting. Mr. Snider concurred. A resolution will be presented for the full Board's approval in order to present to County Council.

- A Fox 8 interview transpired with Mr. Osiecki, Mr. Bailys, a Peer Supporter and a client regarding the Ascent ED program.

- Everyone present was encouraged to inform Cuyahoga County residents about the Health and Human Services Levy – Issue 33 and advocate for their vote.

- Rev Gohlstin reported that the United Pastors in Mission formally endorsed the Health and Human Services Levy; and that presentations have been well received at community events. Anyone wishing to obtain a yard sign supporting this levy can find them in the Board’s lobby.

- The Board’s Executive Committee will meet at 3:00 p.m. on Wednesday, February 27, 2020, prior to the General Meeting.

There being no further business, the meeting adjourned at 4:49 p.m.

Submitted by: Linda Lamp, Executive Assistant

Approved by: Steve Killpack, MS, Finance & Operations Committee Chair