

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

NOMINATING COMMITTEE MINUTES

June 21, 2010

Committee Co-Chair, Amy Leopard, called the meeting to order at 5:00 p.m. at the May Dugan Multi-Service Center.

Committee Members Present: Eugenia Cash, Co-Chair, Rick Kemm, Amy Leopard, Board Chair, Rev. Charlotte Still Noble / **Absent:** Harvey Snider / **Board Staff Present:** William M. Denihan, C.E.O., Carol Krajewski

1. Approval of Minutes

The Nominating Committee minutes from the May 5, 2010 meeting were approved as written.

2. Review of Board of Director Appointment Term Document

Committee members reviewed the Appointment Term document that indicates five (5) appointment vacancies.

- Three (3) unexpired county appointment terms have an AOD interest.
- One (1) unexpired county appointment term has a mental health interest.
- One (1) unexpired ODMH appointment vacancy must be filled by a consumer of mental health services.

3. Discuss Candidate Interview Results

Committee members reviewed the list of candidates interviewed on 5/12/10 and discussed and designated their respective experience and/or interest in either AOD or mental health. Discussion followed on timeline and orientation issues for newly appointed Board members.

Nominating Committee Input:

- Rev. Still Noble mentioned that Dr. Mary M. Step, one of the non-Board members appointed to the Planning & Oversight Committee, has been invited to consider applying to become a Board member.
- Mr. Denihan reported that Board staff may be able to provide recommendations for prospective mental health consumer candidates.
- Ms. Leopard noted that shortly there will be one more vacancy as her job responsibilities have increased to such a degree that she is always traveling. She made this decision reluctantly; however, she intends to submit a resignation letter to Rev. Still Noble prior to the 6/23/10 General Meeting.

Nominating Committee members who conducted the interviews on 5/12/10—Eugenia Cash, Rick Kemm and Harvey Snider—previously submitted their interview ratings. Committee members reviewed the combined totals received as well as Board applications in their deliberations. Applicant's qualifications, positive attributes and interests were matched with corresponding unexpired terms.

4. Determine Candidates to Recommend to the Full Board

Committee members concurred on the four individuals chosen for recommendation to the full Board. It was noted that additional time would be needed to recruit for the consumer appointment vacancy.

Motion to recommend the identified candidates to the full Board. MOTION: E. Cash / SECOND: R. Kemm
AYES: E. Cash, R. Kemm, A. Leopard / NAYS: None / **Motion passed.**

Based upon the full Board's approval of the Nominating Committee recommendations, it was noted that the Board Chair should draft a letter to the appointing authority, including County Administrator, Jim McCafferty.

5. Address Process for Candidates Not Selected

Committee members concurred that Board Applications from candidates not selected this round should be kept on file and be considered along with other applications received since the May Nominating Committee meeting.

There being no further business to discuss, the meeting adjourned at 5:45 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: Nominating Committee Co-Chairs, Amy S. Leopard, Esq. & Eugenia Cash