

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

NOMINATING COMMITTEE MINUTES

December 15, 2011

Committee Chair, Ericka Thoms, called the meeting to order at 9:30 a.m. in the ADAMHS Board's Cardinal Room.

Committee Members Present: Rev. Iris Lynn Bailey, Pythias Jones, M.D., Rick Kemm, Rev. Charlotte Still Noble, Ericka Thoms / **Absent:** None

Board Staff Present: William M. Denihan, Chief Executive Officer, Carol Krajewski, Executive Specialist

1. Approval of Minutes - Nominating Committee minutes from May 11, 2011, were approved as submitted.

2. Vacant Non-Board Member Seat on Planning & Oversight Committee

Due to the resignation of one of the Non-Board members serving on the Planning & Oversight Committee, Ms. Thoms explained that it is necessary for the committee to work on finding a replacement. To comply with ORC 340.022, the current Non-Board member vacancy needs to be filled by a parent or other relative of a person who has received or is receiving service for alcohol and other drugs.

It was noted that both previous applicants for Board membership also met the criteria for this seat—Ellen K. Bishko and Leslie Nye O'Donnell. Rev. Bailey submitted an additional individual for consideration, Linda Michelle Taylor. Discussion followed on the process; action steps are listed below:

- Ms. Thoms will contact former applicants—Ms. Bishko and Ms. O'Donnell to determine if they are interested in applying for the Non-Board member seat on the Planning & Oversight Committee.
- Rev. Bailey will contact Ms. Taylor regarding her interest and ask her to complete a Board member application.
- Committee members will be updated on candidate interest and receive application copies for review.
- A date for the next Nominating Committee meeting will be scheduled for early January.

3. Board of Director Reappointment Process

The County Executive is the appointing authority for the four Board members currently up for re-appointment. When Mr. Denihan met with the County Executive earlier this year; Mr. FitzGerald was not inclined, at that time, to replace anyone and/or approve any re-appointments. He did say that he would contact Mr. Denihan if he had a good candidate under consideration for appointment to the ADAMHS Board.

Four more Board members will be eligible for reappointment on 7/1/12. Discussion followed on proposed efforts regarding the upcoming county levy as a way to continue to show collaborative support. A letter received from the County Executive requests a \$5,000 donation from the ADAMHS Board to support the upcoming Health and Human Service Levy campaign. Mr. Denihan intends to discuss this with other stakeholders and will bring back a recommendation for consideration to the full Board. The intent is to form a supportive and collaborative relationship with the County Executive.

Mr. Denihan plans to meet with Mr. FitzGerald early in 2012 to let him know that four more county appointments will have completed their first full term on the Board.

It was suggested that Board members and providers should take time to write individual thank-you letters to the County Executive and County Council for voting to approve the \$1.5 million funding increase.

Action Step: Mr. Osiecki will be asked to provide information to Board of Directors for composing thank-you letters to the County Executive and County Council for the additional funding.

4. Consider Maintaining Candidate Waiting List

Committee members concurred with Mr. Denihan's suggestion that the County Executive be asked for a copy of those individuals on the waiting list so that we might collaboratively help with the vetting process.

Discussion followed on the concept and process for sending recommendation letters. Rev. Bailey advocated for always offering a suggested candidate for appointment/reappointment in an effort not to relinquish our representation and influence.

5. New Business

The Nominating Committee meeting in January 2012 will:

- 1) Consider prospective candidates for the vacant Non-Board member seat on the P&O Committee
- 2) Review the current policy statement on the Recruitment of Board members.

There being no further business to discuss, the meeting adjourned at 10:35 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: Ericka Thoms, Nominating Committee Chair