

# ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

## NOMINATING COMMITTEE MINUTES NOVEMBER 7, 2012

Committee Chair, Ericka Thoms, called the meeting to order at 3:00 p.m. in the ADAMHS Board's Ohio Room.

**Committee Members Present:** Robert Fowler, Ph.D., Pythias Jones, M.D., Harvey A. Snider, Esq., Ericka Thoms  
**Absent:** Rev. Benjamin F. Gohlstein, Sr. / **Board Staff Present:** Carol Krajewski

1. **APPROVAL OF MINUTES** – The Nominating Committee minutes of October 17, 2012 were approved as written.

### 2. **POLICY REVIEW: RECRUITMENT OF BOARD MEMBERS**

Committee Chair, Ms. Thoms, explained that the reason for the proposed language change to the Recruitment of Board Members policy statement was to clarify the responsibility of the ADAMHS Board for recruiting candidates for appointment seats. The revised policy distributed added language, which is underscored, to both the purpose and policy paragraphs.

#### PURPOSE

To help enlist qualified and committed individuals who are demographically representative of the population of Cuyahoga County to serve on the Alcohol, Drug Addiction and Mental Health Services of Cuyahoga County (ADAMHS Board) for state appointments and county appointments, upon request.

#### POLICY

Candidates for the Board should reflect demographically the community of Cuyahoga County. The ADAMHS Board Nominating Committee will be authorized to make recommendations to director positions of the ADAMHS Board for state appointments and for county appointments, upon request.

Based upon the discussion, Committee members agreed to "re-order" the additional language to read, for state appointments and, upon request, for county appointments.

Bylaws discussion: Committee members concurred that the ADAMHS Board By-Laws should also be revised to be consistent with the proposed revisions to the Recruitment of Board Members policy. On page 11 of the ADAMHS Board Bylaws, Item e. Nominating Committee, it was suggested that the two State departments—ODMH and ODADAS be added to the last sentence.

As a separate process is necessary to amend the Bylaws with a requirement of a 21-day notice to Board members, the Nominating Committee suggested that the three-year review of the Bylaws should be conducted by the Executive Committee.

**ACTION:** Committee members concurred that the Recruitment of Board Members policy statement should be referred to the Committee of the Whole for consideration and that two (2) readings should be required as the revisions constitute a significant policy change.

### 3. **VACANT NON-BOARD MEMBER SEAT ON PLANNING & OVERSIGHT COMMITTEE**

Ms. Thoms announced that a resignation letter had been received from Planning & Oversight Committee Non-Board member, Leslie Nye O'Donnell. Her resignation was tendered as she and her husband will be moving out of state for a new employment opportunity.

As a result of Dr. Jones' confirmation that his employer will support his participation on an additional ADAMHS Board committee, Board Chair, Mr. Snider, announced that he has reappointed Pythias Jones, M.D. to serve as Planning & Oversight Committee Chair. Mr. Snider further suggested that the current Non-Board member vacancy might be filled by Ms. Eugenia Cash in order to be able to keep her involved with the ADAMHS Board's planning initiatives.

**ACTION:** Ms. Thoms asked Mr. Snider to contact Ms. Cash to see if she would be interested in filling this Non-Board member seat on the P&O Committee. Mr. Snider agreed.

**4. OHIO DEPARTMENT OF MENTAL HEALTH (ODMH) VACANCY RECOMMENDATION**

Ms. Thoms noted that Richard Folbert completed his first state appointment term on the ADAMHS Board as its consumer representative. The Nominating Committee is interested in re-appointing him; however, steps are needed to determine if he is still interested in serving as a Board member. Mr. Snider was asked to contact Mr. Folbert to determine his interest and availability.

**5. OHIO DEPT. OF ALCOHOL & DRUG ADDICTION SERVICES APPOINTMENT RECOMMENDATIONS**

Ms. Thoms referred committee members to the Recruitment of Board Members policy which delineates the criteria for state appointment seats. Currently, there are two ODADAS vacancies due to the resignations of Rick Kemm, MNO, and Rev. Charlotte Still Noble.

- a) The ODADAS appointment seat designated for an advocate of people in need of alcohol and other drugs services was recently vacated by Rick Kemm who resigned his position of Board member on 9/19/12. Committee members agreed that Ms. Cash should be recommended to fill this vacant ODADAS appointment seat.
- b) The ODADAS appointment seat designated for a professional in the alcohol and drug treatment field was formerly filled by Rev. Charlotte Still Noble. Ms. Krajewski was asked if there were applications on file that would fit their criteria. One application submitted in 2010 seemed to fit the criteria; however, it was noted that efforts are needed to assure that this individual is still interested and does not have a current conflict of interest. Board staff will be asked to look into the application further and report back to the Nominating Committee Chair.

In order to publicize the current ODADAS appointment vacancy to be filled by an AOD professional, Ms. Thoms asked that Board staff begin the process of posting this appointment vacancy and the necessary language on the Board's Web site. Discussion followed on other recruiting avenues; Mr. Denihan would be contacted for his input.

**6. OLD/NEW BUSINESS**

Given Mr. Folbert's early arrival for the Community Relations & Advocacy Committee meeting, he was asked by Mr. Snider if he was interested in being reappointed to the Board; he answered affirmatively. The Board Chair stated that he would be most pleased to recommend the reappointment of Mr. Folbert to the ODMH Director.

There being no further business to discuss, the meeting adjourned at 3:40 p.m.

*Submitted by: Carol Krajewski, Executive Specialist*

*Approved by: Ericka L. Thoms, Nominating Committee Chair*