

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

NOMINATING COMMITTEE MINUTES
MARCH 14, 2012

Committee Chair, Ericka Thoms, called the meeting to order at 3:00 p.m. in the ADAMHS Board's Ohio Room.

Committee Members Present: Rev. Iris Lynn Bailey, Pythias Jones, M.D., Ericka Thoms / **Absent:** Rick Kemm, Rev. Charlotte Still Noble

Board Staff Present: William M. Denihan, Chief Executive Officer, Carol Krajewski, Executive Specialist

1. **Approval of Minutes** – The Nominating Committee minutes of January 18, 2012, were approved as submitted. To follow-up, Mr. Denihan noted that he informally mentioned to County Executive, Edward FitzGerald, a need to meet with him to address additional Board members approaching the end of their first appointment term.

2. **Policy Review: Recruitment of Board Members**

As copies of the revised policy statement were included in the agenda mailing, discussion followed on the proposed revisions. Mr. Denihan noted that while the Ohio Revised Code states that appointing authorities are to fill vacancies within sixty days following notice, he understands that if appointments are not made within this time period, Board members may still remain in their office with full voting rights. Based upon a challenge made by another Board, he understands that a legal opinion determined that appointing authorities may appoint a Board member to a seat at any time. Mr. Denihan will ask the attorney working with OACBHA (Ohio Association of County Behavioral Health Authorities) to provide the opinion in writing; when received, it will be shared with committee members.

Mr. Denihan reported that a notification letter has been drafted to the attention of the County Executive about Dr. Falcone's recent resignation from the ADAMHS Board. The communication notes that in the past the ADAMHS Board has submitted candidates for reappointment consideration and offers the same, if desired. Mr. Denihan suggested putting "on hold" the submission of any candidate recommendations to the County.

Motion to recommend approval of the revised policy statement, Recruitment of Board Members, to the full Board. MOTION: P. Jones / SECOND: I. Bailey / AYES: I. Bailey, P. Jones, E. Thoms / NAYS: None / **Motion passed.**

3. **Consider Process for Letters of Intent for Board Officer Positions**

Committee members provided input to improve upon the DRAFT Form of Intent letter for Board officer interest.

Committee member feedback:

- Add language from Bylaws to delineate the duties of the Chair, Vice Chair & Second Vice Chair.
- Include information that Board Officers also serve on the Executive Committee, per Bylaws.
- Bylaws stipulate a term limit for Board Officers of 2 consecutive 1-year terms; each of the Board Officers for FY12 will reach the end of their second consecutive term on 6/30/12.
- Encourage all to consider the leadership opportunity.
- Clarify that the Bylaws allow current Board Officers to express an interest in an office seat other than the one they are leaving due to term limits.

The Chair asked Ms. Krajewski to incorporate the suggested changes to the Form of Intent letter. The revised document should then be e-mailed to both the Chair and CEO for review. Once their input is received, the document should be shared with the overall committee. Committee members concurred that once the letter is finalized, it should be e-mailed to all Board members.

4. Old Business – None5. New Business

- Mr. Denihan briefed committee members on an OACBHA discussion around Ohio Revised Code (ORC) language. He noted that several Boards are interested in working to change language in the ORC regarding the total number of Board members required to serve on behavioral health boards. The “permissive” language being suggested would allow a variable number of Board members and ultimately allow individual Boards to determine the number of Board members to serve on their respective Board. Mr. Denihan explained that some smaller Boards have difficulty in recruiting and retaining a full Board of 18 Board members. Additionally, some Boards that do not have county levies do not favor the required number of ten county appointment seats.

There being no further business to discuss, the meeting adjourned at 3:45 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: Ericka L. Thoms, Nominating Committee Chair