

# ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

## NOMINATING COMMITTEE MINUTES JANUARY 18, 2012

Committee Chair, Ericka Thoms, called the meeting to order at 3:00 p.m. in the ADAMHS Board's Ohio Room.

**Committee Members Present:** Rev. Iris Lynn Bailey, Pythias Jones, M.D., Rick Kemm, Rev. Charlotte Still Noble, Ericka Thoms / **Absent:** None

**Board Staff Present:** William M. Denihan, Chief Executive Officer, Carol Krajewski, Executive Specialist

1. **Approval of Minutes** - Nominating Committee minutes from December 15, 2011, were approved as submitted.

2. **Review Prospective Candidates for Non-Board Member Seat on Planning & Oversight (P&O) Committee**

Ms. Thoms reported that she was able to successfully contact both individuals who had formerly applied to be an ADAMHS Board member—Ms. Ellen Bishko and Ms. Leslie Nye O'Donnell; both were excited to be considered for the Non-Board member vacancy on the Planning & Oversight Committee and indicated an interest in being considered. Ms. Linda Taylor also submitted an application for the Non-Board member P&O Committee vacancy.

Ms. Thoms noted that each of the candidates fulfilled the requirement of being a parent or other relative of a person who has received or is receiving service for alcohol and other drugs. As all three applications were mailed to Nominating Committee members, they were asked to voice their input or initial thoughts on their review.

Based upon the input received, committee members agreed that Ms. O'Donnell's experience as a mediator/attorney in Family Law was a desirable asset for the work of the P&O committee; consequently, a motion was made to recommend her appointment to the Board Chair.

**Motion to recommend approval of appointing Leslie Nye O'Donnell as a Non-Board member to the Planning and Oversight Committee to the ADAMHS Board Chair.** MOTION: R. Kemm / SECOND: P. Jones  
AYES: I. Bailey, P. Jones, C. Noble, R. Kemm / NAYS: None / ABSTAIN: None / **Motion passed.**

Next Steps:

- Upon Non-Board member appointment, the Board Chair and/or C.E.O. will mail the appropriate appointment notice with the four year appointment term specified.
- Letters drafted from the Nominating Committee Chair will notify and thank those candidates not selected for this specific vacancy.

3. **Policy Review: Recruitment of Board Members**

Committee members reviewed the Policy Statement and recommended the following revisions for clarification:

- Under Responsibility Section:
  - Add phrase, "a BOD resignation", to the opening sentence
  - Divide responsibilities: (1) For Reappointments; (2) For Vacant Appointment Seats
  - Page 3 – rephrase full Board's responsibility for clarification
  - Add a responsibility section for the respective Appointing Authority

Ms. Thoms asked Ms. Krajewski to incorporate the revisions proposed for further review at the next Nominating Committee meeting.

Within the next 60 days, Mr. Denihan stated that he would speak with County Executive, Edward FitzGerald to address the issue of four more Board members approaching the end of their first appointment term as of 6/30/12.

**4. Old/New Business**

- a. A future task of the Nominating Committee during the month of April will be to prepare, recommend, and nominate candidates for the election of officers to be submitted to the Board of Directors at its May General Meeting with the Election of Officers scheduled for the June General Meeting. It was noted that each of the current Board Officers have served in their specific office for two consecutive terms which is the limit according to the ADAMHS Board Bylaws.
- b. The Nominating Committee will meet next on Wednesday, March 14, 2012 at 3:00 p.m.; the agenda will include review of the revised policy statement, Recruitment of Board members.

There being no further business to discuss, the meeting adjourned at 3:45 p.m.

*Submitted by: Carol Krajewski, Executive Specialist*

*Approved by: Ericka Thoms, Nominating Committee Chair*