

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

**NOMINATING COMMITTEE MINUTES
JULY 24, 2019**

Committee Members Present: Elsie Caraballo, J. Robert Fowler, Ph.D., Rev. Benjamin F. Gohlstin, Sr., Katie Kern-Pilch, MA, ATR-BC, Harvey A. Snider, Esq. / **Absent:** Reginald C. Blue, Ph.D.,

Board Staff Present: Scott Osiecki, C.E.O., Curtis Couch, Felicia Harrison, Carol Krajewski, Linda Lamp, Maggie Tolbert

1. Call to Order

Elsie Caraballo, Nominating Committee Chair, called the meeting to order at 3:00 p.m. in the Ohio Room.

2. Approval of Minutes

The minutes of the April 10, 2019 Nominating Committee Meeting were approved as submitted.

3. Review of ADAMHS Board of Director Applications Received

Currently, there are three Board Member vacant appointment seats--one County vacancy and two State vacancies. The County Executive's Office recently notified the ADAMHS Board that they are in the process of appointing a candidate to fill the appointment seat of Hugh Shannon who resigned from the ADAMHS Board of Directors at the end of June.

Ms. Caraballo, Committee Chair, reported that she was able to contact 12 of the 15 applicants for Board member vacancies in order to conduct a brief telephone interview with each. It was noted that one application was received after the agenda packet was mailed to Nominating Committee members. Mr. Snider emphasized the importance of conveying to potential candidates the time commitment expected of Board members.

For the record, Ms. Caraballo noted that an additional 11 applications were received for Board membership; however, they were found to be ineligible for consideration due to either a conflict of interest situation or a residency issue pursuant to Ohio Revised Code §340.02.

Ms. Caraballo provided a brief synopsis of each telephone contact made. Committee members provided feedback regarding their review of written applications received. Based upon this review, Committee members agreed upon their interest in personally interviewing 6 specific applicants. It was suggested to schedule interviews during the month of August on a Wednesday since most Board members reserve this weekday for ADAMHS Board business.

Ms. Krajewski inquired whether the website posting soliciting Board members applications should be taken down. The Committee agreed that the posting should be removed.

4. Reappointment Status: Board members completing their 1st term

Rev. Rodas is scheduled to meet before the Human Resources, Appointments & Equity Committee, on Tuesday, July 30th, along with the potential new candidate being recommended by the County Executive for Mr. Shannon's seat. Due to scheduling issues, the other two Board members completing their first term, Erskine Cade and Elsie Caraballo, will be invited to meet before this committee in the future. As Rev. Gohlstin's 1st term expires in June of 2020, Ms. Krajewski will communicate this to the County Executive's Office and suggest that all three individuals be reappointed at the same time.

5. Old/New Business – None

There being no further business, the meeting adjourned at 4:05 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: Elsie Caraballo, Nominating Committee Chair