

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY**

**NOMINATING COMMITTEE MINUTES  
APRIL 10, 2019**

**Committee Members Present:** Elsie Caraballo, Reginald C. Blue, Ph.D., J. Robert Fowler, Ph.D., Rev. Benjamin F. Gohlstin, Sr., Katie Kern-Pilch, MA, ATR-BC, Harvey A. Snider, Esq., / Board member: Mary M Step, Ph.D.

**Absent:** None

**Board Staff Present:** Scott Osiecki, C.E.O., Tami Fischer, Felicia Harrison, Linda Lamp, Maggie Tolbert

**1. Call to Order**

Elsie Caraballo, Nominating Committee Chair, called the meeting to order at 3:07 p.m. in the Ohio Room.

**2. Approval of Minutes**

The minutes of the May 16, 2018 Nominating Committee Meeting were approved as submitted.

**3. Reappointment Recommendation for 3 County Appointments**

Ms. Caraballo, Committee Chair, referenced numerous documents detailing a review of ADAMHS Board of Director Appointments. These documents included the following:

- A reference document titled "Recruitment of Board Members Policy"
- Board of Directors' Appointment Term Roster
- Board of Director Roster – Background / Affiliation Data
- Board of Directors Composition

Ms. Caraballo noted that currently there are three Board Member vacant seats, which are comprised of one County vacancy and two State vacancies. Based upon information shared, committee members also referenced three County appointments that will be expiring on June 30, 2019. The referenced Board Members will be completing their first term as a county appointment. Mr. Scott Osiecki, CEO, noted that the Board Members have the ability to serve two terms for the County and two terms for the State, with the additional ability to alternate between the two types of appointments.

Based upon input shared, committee members agreed to recommend two of the three County reappointment candidates for the two existing state vacancies. Additionally, one County reappointment candidate was recommended for reappointment by the County. Hence, once these reappointment recommendations are finalized, three county appointment vacancies will remain.

**Motion to recommend approving the agreed upon OhioMHAS appointment candidates and agreed upon County appointment candidate to the full Board.** MOTION: B. Gohlstin / SECOND: M. Step / AYES: E. Caraballo, R. Fowler, B. Gohlstin, K. Kern-Pilch, H. Snider, M. Step / NAYS: None / **Motion passed.**

**4. Review of ADAMHS Board of Director Appointment Term Roster**

Ms. Caraballo referenced the Board of Director Roster – Background / Affiliation Data, which was updated as of February 1, 2019, to reflect the diversity of individuals that comprise the Board. Ohio Revised Code (ORC) §340.02 requires that at least one member shall fill each of the following categories:

- A clinician with experience in the delivery of mental health services
- At least one person who have received or is receiving mental health services
- At least one person who is a parent or other relative of a person has receive or is receiving mental health services
- A clinician with experience in the delivery of addiction services
- At least one person who has received or is receiving addiction services
- At least one person who is a parent or other relative of a person has received or is receiving addiction services.

Based upon discussion regarding next steps for recruitment of potential candidates to recommend to the County for ADAMHS Board of Director appointment, committee members comprised a list of potential candidates to approach regarding their interest in this matter. Various committee members also referenced a number of organizations and/or colleagues that will be approached in an effort to recruit as potential candidates for Board of Director appointment. These organizations and/or colleagues were highlighted as the following:

- Chief Executive Officer of a small business
- Youth Advisory Board Member
- Junior League
- Hispanic Youth Professional Group
- Attorneys
- Architects
- Law Enforcement
- Accountants

Mr. Osiecki highlighted that a potential candidate for Board of Director appointment should include an individual with a financial background. He also shared that he will inform committee members when the application process has been posted to the Board's website and Facebook page.

5. **Old/New Business** – None

*There being no further business, the meeting adjourned at 3:47 p.m.*

**Submitted by:** *Linda Lamp, Executive Assistant*

**Approved by:** *Elsie Caraballo, Nominating Committee Chair*