

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

NOMINATING COMMITTEE MINUTES MAY 20, 2020

Committee Members Present: Elsie Caraballo, Committee Chair, J. Robert Fowler, Ph.D., Rev. Benjamin F. Gohlstin, Sr., Katie Kern-Pilch, ATR-BC, LPC-S, Harvey A. Snider, Esq. / **Absent:** Reginald C. Blue, Ph.D.

Board Staff Present: Scott Osiecki, C.E.O., Tami Fischer, Linda Lamp, Starlette Sizemore-Rice, Beth Zietlow-DeJesus

1. Call to Order

Elsie Caraballo, Nominating Committee Chair, called the meeting to order at 3:00 p.m.

2. Board Member Attendance Roll Call

Due to the current public health orders surrounding COVID-19, and the Board's commitment to ensuring the health and safety of our Board members, staff, partners, and stakeholders, the Nominating Committee meeting was held via a Zoom meeting. To assure a quorum, Ms. Linda Lamp, Executive Assistant, completed the Board member attendance roll call.

3. Approval of Minutes

The minutes of the May 13, 2020 Nominating Committee meeting were approved as submitted.

4. Review of ADAMHS Board of Director Applications Received

Ms. Caraballo, Committee Chair, reported that currently there are three Board Member State vacant appointment seats and based upon earlier discussion, Nominating Committee members had previously made a motion to recommend approving the agreed upon OhioMHAS appointment candidate to the full Board at the May General Meeting. With 2 State vacancies remaining, Ms. Caraballo stated that she and Ms. Katie Kern-Pilch were able to contact 9 of the 10 Board member applicants in order to conduct a brief telephone interview with each. It was noted that one applicant has not returned a call for a brief telephone interview.

Ms. Caraballo reported that an additional 13 applications were received for Board membership; however, they were found to be ineligible for consideration due to either a conflict of interest situation or a residency issue pursuant to Ohio Revised Code §340.02.

Ms. Caraballo and Ms. Kern-Pilch provided a brief synopsis of each telephone contact made. Committee members provided feedback regarding their review of written applications received. Based upon this review, Committee members agreed upon their interest in personally interviewing 2 specific applicants. Ms. Lamp was requested to schedule Zoom interviews for these 2 applicants on Tuesday, May 26, 2020, 2:00 P.M. and 3:00 P.M. respectively.

Ms. Lamp was also requested to forward emails to the Board member applicants that were not selected by the Nominating Committee to thank them for their expressed interest in the ADAMHS Board and appreciation for time spent in the application process. Due to the number of highly qualified Board member applicants, Rev. Gohlstin requested that the applications received be retained for review upon future Board member vacancies.

Motion to recommend consideration of the first agreed upon OhioMHAS appointment candidate for a scheduled interview session with the Nominating Committee members. MOTION: B. Gohlstin / SECOND: H. Snider / AYES: E. Caraballo, R. Fowler, B. Gohlstin, K. Kern-Pilch, H. Snider / NAYS: None / **Motion carried.**

Motion to recommend consideration of the second agreed upon OhioMHAS appointment candidate for a scheduled interview session with the Nominating Committee members. MOTION: B. Gohlstin / SECOND: H. Snider / AYES: E. Caraballo, R. Fowler, B. Gohlstin, K. Kern-Pilch, H. Snider / NAYS: None / **Motion carried.**

5. Reappointment Status: Board Members Completing Their 1st Term

It was noted at the April Nominating Committee meeting that three County Board member original appointment terms will be expiring on Tuesday, June 30, 2020: Ms. Crystal Bryant, Esq., MS, LSW, Rev. Benjamin F. Gohlstin, Sr. and Ms. Megan Van Voorhis. All three Board members have expressed an interest in being reappointed for a second four-year term. Additionally, Ms. Caraballo's original County appointment expired on Tuesday, June 30, 2019. As a result, Ms. Lamp forwarded email correspondence to the Director, Regional Collaboration, Office of County Executive Armond Budish, on behalf of the Nominating Committee that based upon their contributions and attendance, all four individuals be reappointed at the same time. Ms. Lamp was also requested to follow up with the Office of County Executive Armond Budish regarding the status of this original request.

6. New Business – None

There being no further business to discuss, the meeting adjourned at 3:27 p.m.

Submitted by: Linda Lamp, Executive Assistant

Approved by: Elsie Caraballo, Nominating Committee Chair