

**The Behavioral Health Board of Cuyahoga County
(working title)**

**Site/Location Review Committee
AGENDA**

**Tuesday, February 19, 2008
5:00 p.m. - 7:00 p.m.**

**ADASBCC Offices
Rockefeller Building, 3rd Flr.
614 W. Superior Ave., Cleveland**

Board Members

Eugenia Cash, CCCMHB
Darlene Darby Baldwin, ADASBCC
J. Robert Fowler, Ph.D., CCCMHB
Kathryn Gambatese, Chair, CCCMHB
Russell E. Johnson, Chair, ADASBCC
L. Douglas Lenkoski, M.D., CCCMHB
Mary McElrath, ADASBCC
Barbara E. Saltzman, Esq., CCCMHB
Terrance Wilkinson, ADASBCC

Directors

William M. Denihan, CCCMHB
Russell S. Kaye, Ph.D., ADASBCC

1. Welcome and Introductions
2. Review and Approval of Minutes of February 5, 2008 Meeting
3. Project Management Consultants (PMC): Continuing Discussion

Guest: Steven Zannoni

4. Other Business

Next Meeting: Executive Partnering Session
Wednesday, March 5, 2008, 4:00 p.m. - 7:00 p.m.
ADASBCC Offices (Training Institute)

List of Active Items for Continuing Discussion in Future Meetings

- Fund Development Sub-Committee
- Staff / Consumer Survey

CONSOLIDATION SITE REVIEW COMMITTEE MINUTES

February 19, 2008

Board Members Present:

Kathryn Gambatese, Chair, CCCMHB
Russell E. Johnson, Chair, ADASBCC
Eugenia Cash, CCCMHB
Robert Fowler, Ph.D., CCCMHB
L. Douglas Lenkoski, M.D., CCCMHB

Board Members Absent:

Darlene Darby Baldwin
Mary McElrath
Barbara Saltzman
Terrance Wilkinson

Directors:

William M. Denihan, CCCMHB
Russell S. Kaye, Ph.D., ADASBCC

Guest:

Steve Zannoni, Director
Project Management Consultants

The meeting was called to order at 5:07 p.m. by Russell E. Johnson, Chair, ADASBCC.

Minutes – The Committee reviewed the Minutes of the February 5th meeting.

Upon motion of L. Douglas Lenkoski, seconded by Kathryn Gambatese, the Minutes of the February 5th meeting were approved as submitted.

Ayes: 5

Nays: 0

Abstentions: 0

Executive Partnering Session - Mr. Steve Zannoni, Director of PMC, distributed a list of the following “Talking Points” for continuing the discussion regarding the upcoming panel discussion with service providers:

1. Project Scope
2. Measurable Results
3. Lessons Learned
4. Perception
5. Budgetary Issues
6. Process

Dr. Kaye inquired regarding #2, and what would be measurable. Issues such as whether or not productivity went up, or staff morale improved were considered measurable. Mr. Denihan stated that #5 might make provider agencies uncomfortable since we are their funders. Ms. Gambatese stated that the Boards did not have a choice in regard to the public perception (#4) and that “acceptance” should be substituted for “approval.” It was suggested that “What roadblocks did you encounter?” be added to #3, and that an overall question of “What would you recommend to us?” be added to the list.

Mr. Denihan suggested that we should contact Pat Nobili of the Achievement Center, who recently did some major construction. Dr. Kaye stated he will call her and send her a similar

letter as the other panel members. It was also suggested that the following questions be added to the list:

What should we do?

Where should we be located?

Is parking important to you?

How did you go about your site selection?

Should consumers be involved in this process as well?

Were there any surprises?

Mr. Zannoni stated that he will rework the above questions and send them to Dr. Kaye.

It was noted that the following agencies will serve on the panel: Mental Health Services, Recovery Resources, Stella Maris, Center for Families and Children, Community Assessment & Treatment Services, Shaker Heights Youth, and the Achievement Center.

Space Requirements – A written description of space needs and program summaries was distributed. It appeared that the ADASB leases 16,989 square feet, and the MHB leases 38,654 square feet. Dr. Kaye inquired as to whether PMC would be doing a complete financial analysis and if so, what would they need from the Boards. It was noted that Mr. Denihan and Dr. Kaye will be meeting after all units have submitted their functional positions and space needs. The new Board may need less space than both boards combined due to the fact that they wouldn't need double conference rooms, lunch rooms, etc.

Other Business – Eugenia Cash stated that she attended training on the HBO film series by Jim Joyner. The training was excellent and should be considered as part of the orientation process for board members.

Discussion followed regarding the necessity to change meeting days. It was decided that the **ESC would change to Mondays from 5:00 – 7:00, starting March 10th**, and then meet on alternating Mondays. The next **Site Review Committee would be Tuesday, March 18th, from 4:00 p.m. to 7:00 p.m.**, and will then meet on alternating Tuesdays, starting at 4:00 p.m., rather than 5:00 p.m.

There being no further business, the meeting was adjourned at 6:20 p.m.