

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY**

**COMMITTEE OF THE WHOLE MEETING MINUTES – NOVEMBER 12, 2014**

**ADAMHS BOARD OF DIRECTORS PRESENT:**

Eugenia Cash, LSW, MSSA, CDCA , Chair	Steve Killpack, MS
David E. Biegel, Ph.D.	Charlotte Rerko, MSN, RN, BC
Reginald C. Blue, Ph.D.	Harvey A. Snider, Esq.
J. Robert Fowler, Ph.D.	Ericka L. Thoms
Rev. Benjamin F. Gohlstin, Sr.	Mary R. Warr, M.Ed.
Cassi Handler	Anngela Williams
Pythias D. Jones, M.D.	

**Planning & Oversight Com. Representatives Present:** Katie Kern-Pilch, MA, ATR-BC, LPC-S; Mary M. Step, Ph.D.

**ABSENT:** Elsie Caraballo, J. Richard Romaniuk, Ph.D., Eileen Saffran, LISW-S

**ADAMHS BOARD STAFF PRESENT:** William M. Denihan, C.E.O., Tonya Birney, Frank Brickner, Craig Fallon, Tami Fischer, Cheryl Fratalonie, John Garrity, Ph.D., Valeria Harper, Esther Hazlett, Myra Henderson, June Hudson, Carol Krajewski, Scott Osiecki, Ralph Piatak, Starlette Sizemore-Rice

**1. CALL TO ORDER**

Board Chair, Eugenia Cash, called the Committee of the Whole Meeting to order at 4:00 p.m.; no audience input on agenda items was received.

**2. PLANNING & OVERSIGHT COMMITTEE UPDATE**

Committee Chair, Robert Fowler, Ph.D., reported that the Planning & Oversight Committee did not meet in November due to the revised meeting format. After the Board's October meeting cycle, the ADAMHS Board received a copy of the SFY2015 Community Plan Guidelines from the Ohio Department of Mental Health and Addiction Services. The Community Plan submission is due by January 2, 2015; consequently due to timing issues, the Board of Directors will not meet prior to its submission. However, the good news is that the content and elements of the Community Plan will consist precisely of the information about priorities, funding trends, and program updates that will be reviewed by all Board members at both the Committee of the Whole Meeting and General Meeting this month. The Community Plan submission will be presented to the Planning & Oversight Committee in January.

**3. FINANCE REPORTS**

Finance & Operations Committee Chair, Dr. Biegel, asked Frank Brickner, Chief Financial Officer, to elaborate on the Board Voucher and Expenditure Reports, Income Statements and Balance Sheets. Mr. Brickner noted that through October 2014 the Board spent \$4.3 million of its \$4.5 million administrative budget and continues to be under budget in all categories.

Revenues to date are \$44.8 million. The Board forecasts to receive the entire budget of federal and local dollars; however, it will receive less state funds due to the approximately \$3 million dollar reduction as a result of discontinuing 507 funds and the bed day incentive. The Board should receive approximately \$67 million by the end of the year. Expenses to date are at \$51.8 million and we continue to be under budget in all categories.

Under Other Expenses, the Board is significantly under in the category of Buildings and Grounds. Originally, \$400,000 was budgeted for this line item; presently, only \$167,000 has been spent. Mr. Brickner noted that there are some areas where enhancements or improvements are needed; therefore, Board staff forecasts spending the remainder of this line item.

**Motion to recommend approval of the Board Voucher and Expenditure Reports for October 2014 to the full Board at the General Meeting.** MOTION: B. Gohlstin / SECOND: R. Fowler / AYES: R. Blue, R. Fowler, B. Gohlstin, C. Handler, P. Jones, K. Kern-Pilch, S. Killpack, H. Snider, M. Step, E. Thoms, M. Warr / NAYS: None / ABSTAIN: D. Biegel / **Motion passed.**

**4. CONTRACTS**

Mr. Brickner highlighted the agenda process sheets for contracts listed below, answered questions and provided clarification for committee members.

**a. Interagency Agreements: Acceptance of Funds:**

1. Cuyahoga County Office of Health and Human Services, Family and Children First Council– Family Centered Services and Support (Contractor: Positive Education Program)
2. Olmsted Falls City Schools, Mental Health Consultation Services Pilot (Contractor: Applewood Centers)
3. Cuyahoga County Corrections Planning Board: AOD Residential Funds (Contractors: Catholic Charities Services, Community Assessment and Treatment Services, ORCA House, Inc.)
4. Cuyahoga County Corrections Planning Board: Drug Court Expansion to Provide AOD Residential Treatment and Intensive Outpatient Treatment (Contractors: Catholic Charities Services, Stella Maris)
5. Amendment to Resolution 12-09-07, Cuyahoga County Corrections Planning Board: Additional Funds for Naltrexone Program (Contractor: Community Assessment and Treatment Services)
6. Award of State Capital Funds, Community Capital Project (Cornerstone of Hope \$40,000.00)
7. Award of State Capital Funds, Community Capital Project (Providence House \$191,640.00)

**b. Service Provider Agreements: Allocation of Funds**

1. Notice of Funding Award: Cuyahoga County Office of Human Services – Family Centered Services and Support (Reference Interagency Agreement Item 1)
  - Positive Education Program (\$218,000.00)
2. Olmsted Falls City Schools, Mental Health Consultation Services Pilot (Reference Interagency Agreement #2)
  - Applewood Centers, Inc. ( \$20,000.00)
3. Cuyahoga County Corrections Planning Board: AOD Residential Treatment - \$2,380,395.00 (Reference Interagency Agreement Item 3)
  - Catholic Charities Services
  - Community Assessment and Treatment Services (CATS)
  - ORCA House, Inc.
4. Cuyahoga County Corrections Planning Board: Drug Court Expansion to Provide AOD Residential Treatment and Intensive Outpatient Treatment (Reference Interagency Agreement Item 4)
  - Catholic Charities Services (\$165,110.00)
  - Stella Maris (\$24,289.00)

**Amendments:**

1. Amendment to Resolution 12-09-07, Cuyahoga County Corrections Planning Board: Additional Funds for Naltrexone Program (Reference Interagency Agreement Item 5)
  - Community Assessment and Treatment Services (\$25,020.00 Increase)
2. Amendment to Res. 14-01-08, Approval of 2014 Base Funding Recommendations – Additional Funds
  - Living Miracles Peer Empowerment Center (\$2,600.00 Increase)

**c. Operational Agreements:**

1. Brown Bag Lunches:
  - Hitchcock Center for Women (\$7,000.00)
  - Recovery Resources, Inc. (\$1,400.00)
2. Evaluation of AOD Continuum of Care
  - Kent State University - \$49,967.76
3. Evaluation of Behavioral Health Services for Re-Entry Population
  - Case Western Reserve University - \$50,000.00
4. Evaluation of Crisis Services
  - Brown Consulting - \$43,500.00
5. Evaluation of Community Psychiatric Supportive Treatment (CPST)
  - Brown Consulting - \$72,450.00
6. Evaluation of Prevention Services
  - Case Western Reserve University - \$50,000.00

**d. Personal Service Agreements:**

- 1. Attorneys and Nurses Contracted Services (hourly rates listed on APS)
- 2. Chief Clinical Officer Consultant Dr. Farid Sabet-Sharghi, M.D. (\$135,200.00)
- 3. State and County Reentry & Criminal Justice Planning - Michael J. Stringer (\$18,000.00)

**Motion to recommend approval of Interagency, Service Provider, and Personal Service Agreements to the full Board.** MOTION: R. Blue / SECOND: B. Gohlstin / AYES: R. Blue, R. Fowler, B. Gohlstin, C. Handler, P. Jones, K. Kern-Pilch, S. Killpack, H. Snider, M. Step, E. Thoms, M. Warr, A. Williams / NAYS: None / ABSTAIN: D. Biegel / **Motion passed.**

**5. IDENTIFY CONSENT AGENDA**

Committee of the Whole members concurred with Dr. Biegel’s recommendation to include Board Vouchers and all Contracts—Interagency, Service Provider, Operational, and Personal Service Agreements into a Consent Agenda for the November General Meeting.

**6. REQUEST FOR PROPOSALS RECOMMENDATION FOR EARLY CHILDHOOD MENTAL HEALTH SERVICES**

Linda Torbert, Children’s Projects Administrator, explained that the RFP Review Committee met last week to finalize the recommendation for the provision of Early Childhood Mental Health Services. Of the eight (8) proposals submitted, five (5) agencies were selected for the provision of early childhood services for CY15 to serve approximately 1,400 children and their families. Ms. Torbert reported that individual funding amounts for the agencies listed below have yet to be determined.

- o Achievement Centers
- o Applewood
- o The Cleveland Rape Crisis Center
- o Ohio Guidestone
- o Positive Education Program

**Motion to approve the Request for Proposals Recommendation for Early Childhood Mental Health Services to the agencies listed above to the full Board.** MOTION: H. Snider / SECOND: S. Killpack / AYES: D. Biegel, R. Blue, R. Fowler, B. Gohlstin, C. Handler, P. Jones, K. Kern-Pilch, S. Killpack, H. Snider, M. Step, E. Thoms, A. Williams / NAYS: None / ABSTAIN: M. Warr / **Motion passed.**

**7. CY2015 BASE BUDGET RECOMMENDATIONS** - To be addressed at November General Meeting.

**8. CORE BUDGET, MID-BIENNIUM REVIEW (\$2.2 Million) AND ONE-TIME FUNDING (\$1.8 Million)**

Mr. Denihan was pleased to submit to the Committee of the Whole the 2015 Funding Recommendations as a proposal for their consideration. The working document/manual includes separate funding amounts for core, one-time funding from the Mid-Biennium Review state funding allocations and a one-time \$1.8 million funding opportunity.

Mr. Denihan reported that hundreds of man hours were involved in the process to review provider outcomes, RFP responses and in meetings with various providers. A detailed “Provider Program Review” outlines the rationale of need and descriptions of all recommended programs. Board staff listed below highlighted the various sections of the funding recommendation manual.

- I. **PROCESS FOR RECOMMENDATION OF FUNDING** – William M. Denihan, Chief Executive Officer
- II. **SETTING OF PRIORITIES** - Scott Osiecki, Director of External Affairs
- III. **STATE OF FUNDING** - Frank Brickner, Chief Financial Officer
- IV. **PROVIDER OUTCOMES** - John Garrity, Ph.D., Director of QI/Evaluation & Research
- V. **FUNDING RECOMMENDATIONS** - William M. Denihan, Chief Executive Officer
- VI. **PROGRAM PROVIDER DETAIL** - Valeria Harper, Chief Operating Officer

Feedback regarding Board members’ inquiries:

- o In 2015, the P&O Committee will be provided with updates on new providers.
- o Board staff intends to conduct at least 4 program audits next year.
- o Pinnacle Partners is a collaboration of Stella Maris, Connections, Signature Health & ORCA House.

Mr. Snider addressed a significant difference from the 2014 funding allocation for several agencies listed on page 249. He inquired whether this was a result of Medicaid Expansion and asked that this issue be addressed at the upcoming General Meeting.

Mr. Denihan encouraged Board members to call or e-mail any questions and/or concerns that they may have after reviewing the information. He explained that he was interested in hearing from Board members in advance of the General Meeting in order to have time to provide the information requested.

**9. OLD/NEW BUSINESS**

Board Chair, Eugenia Cash, commended ADAMHS Board staff for the excellent working document, the number of man hours it represented and its attention to the Board of Director's emphasis on transparency.

***There being no further business, the meeting was adjourned at 5:45 p.m.***

***Submitted by: Carol Krajewski, Executive Specialist***

***Approved by: Eugenia Cash, LSW, MSSA, CDCA, Chair, ADAMHS Board of Cuyahoga County***