

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

COMMITTEE OF THE WHOLE MEETING MINUTES – FEBRUARY 19, 2014

ADAMHS BOARD OF DIRECTORS PRESENT:

Harvey A. Snider, Esq.	Rev. Benjamin F. Gohlstin, Sr.
David E. Biegel, Ph.D.	Steve Killpack, MS
Reginald C. Blue, Ph.D.	J. Richard Romaniuk, Ph.D.
Mary Boyle	Eileen Saffran, LISW-S
Elsie Caraballo	William J. Tobin
Eugenia Cash, LSW, MSSA, CDCA	Mary R. Warr, M.Ed.
Richard A. Folbert	Anngela Williams
J. Robert Fowler, Ph.D.	

ABSENT: Pythias D. Jones, M.D., Charlotte Rerko, MSN, RN, BC, Ericka L. Thoms

ADAMHS BOARD STAFF PRESENT: William M. Denihan, C.E.O., Carole Ballard, Tonya Birney, Frank Brickner, Tami Fischer, Cheryl Fratalone, John Garrity, Ph.D., Valeria Harper, Esther Hazlett, Myra Henderson, Carol Krajewski, Michelle Myers, Esmat Nasr, Scott Osiecki, Starlette Sizemore-Rice, Maggie Tolbert

1. CALL TO ORDER

Board Chair, Harvey A. Snider, Esq., called the Committee of the Whole Meeting to order at 4:00 p.m.; no audience input on agenda items received.

2. APPROVAL OF MINUTES

The minutes from the January 22, 2014 Committee of the Whole Meeting were approved as submitted.

3. NATIONAL COUNCIL OF JEWISH WOMEN/CLEVELAND: LIVESPECIAL.COM PRESENTATION

Mr. Snider introduced Jeannie Citerman-Kraeger, Coordinator for LiveSpecial, a Web site created by the National Council of Jewish Women/Cleveland Section. **LiveSpecial.com** was created to assist families in: overcoming the barriers to healthcare access, developing community connections for planning and support, and locating the specialized providers for people with various disabilities. The Web site provides information to access support services for families with a loved one with special needs. An introductory video was used to introduce the Web site, its features and on-line resource guide.

4. URBAN GOODNESS PRESENTATION

Barbara Krasner, of Connections' Development Department, and Liam Gallagher, Peer Support Specialist, reported on the first year of operation of Urban Goodness, a program designed to provide individuals with mental illness the opportunity to learn marketable skills through the integration of hands-on farming activities with peers through their individual treatment plans. Ms. Krasner noted that the program started last year through a grant from the ADAMHS Board.

The power point presentation highlighted the produce grown, sold, and the positive impacts felt by its participants. Plans for the future include:

- Complete the OSU Extension Market Garden Training Program
- Expand CSAs, Farmers' Market and Group Home kitchen sales
- Develop partnerships to recruit and train a larger volunteer base
- Use the free Hoop House for year-round growing
- Develop a second Urban Goodness garden site
- Build a therapeutic community

5. OUTCOMES: FOLLOW-UP FROM CY2014 FUNDING DISCUSSION

John Garrity, Ph.D., Director of QI/Evaluation & Research, briefly highlighted the documents distributed—Attachment 3, Quality Performance Indicators for CY2014, the Outcomes instruments for Adults & Youth and the Brief Addiction Monitor (BAM) with scoring and clinical guidelines. (Attached to the original minutes stored in the Executive Unit.)

Dr. Garrity noted that all providers agreed to work on improvements in their particular service area. He noted that not all outcomes pertain to everyone; however, agencies focus in on what is relevant to their services. Efforts are underway to track improvement from last year to this year. It was noted that the new SHARES (Shared Health & Recovery Enterprise System) will allow more data capabilities and will more accurately evaluate programs. Dr. Garrity addressed questions of Board members and noted that the broad categories to be tracked are:

- Access to care
- How long it takes for people to get an appointment after discharge from hospitalization
- Average wait time for an assessment, to see a doctor or case management
- Decreased symptom distress
- Quality of life for adults
- For children – problem severity and overall functioning

Committee Input:

- Dr. Biegel was pleased to learn that the Board intends to share outcome information with providers, their staff as well as individuals with mental health and/or addiction issues.
- Ms. Warr advocated for sharing outcome information with vocational counselors.

6. ADMINISTRATION / CLINICAL ISSUES

Mr. Brickner noted that there is very little change in the area of Bed Day Utilization. For the three-year budgeted average, the year-to-date bed day utilization stands at 165 beds per day. The Board projects being underutilization by 10% for civil bed days.

7. FINANCE REPORTS

A revised Administrative Budget page was distributed showing the year-to-date total. The salary line for January was slightly above 10% of the total budget as there were three pay periods during January.

Mr. Brickner reviewed the Income Statements, Expenditures Reports, Balance Sheets and Board Vouchers for January 2014. Some significant expenditures were made in January in the category of computer equipment; investments were needed to purchase new computer servers. On page 5, a considerable expenditure was made to Case Western Reserve to finalize the contract payment for the former Chief Clinical Officer.

Motion to recommend approval of the Board Voucher and Expenditure Reports for January 2014 to the full Board at the General Meeting. MOTION: B. Gohlstin / SECOND: R. Blue / AYES: R. Blue, M. Boyle, E. Caraballo, E. Cash, R. Folbert, R. Fowler, B. Gohlstin, S. Killpack, R. Romaniuk, E. Saffran, W. Tobin, M. Warr, A. Williams / NAYS: None ABSTAIN: D. Biegel / **Motion passed.**

8. CONTRACTS

Mr. Brickner highlighted the agenda process sheets for contracts listed below, answered questions and provided clarification for committee members.

a. Interagency Agreements: Acceptance of Funds

1. Ohio Department of Mental Health & Addiction Services (OhioMHAS) – Early Learning Challenge Grant (Contractor: Positive Education Program)
2. Amendment to Resolution 13-09-03 – Opportunities for Ohioans With Disabilities – VRP3 Funding for Employment Services: Recovery to Work (Contractors: Jewish Family Services Association and Recovery Resources)

b. Service Provider Agreements: Allocation of Funds

1. Notice of Sub-Award: OhioMHAS – Early Learning Challenge Grant
 - Positive Education Program - \$49,890.00

Amendments:

1. Amendment to Resolution 13-09-03 – Opportunities for Ohioans with Disabilities – VRP3 Funding for Employment Services: Recovery to Work Grant
 - Jewish Family Services Association - \$337,214.63
 - Recovery Resources - \$628,367.21

- c. **Operational Agreements:** None
- d. **Personal Service Agreements:**
 - 1. State and County Reentry & Criminal Justice Planning - Michael J. Stringer

Amendments:

- 1. Amendment to Resolution 14-01-07 – Chief Clinical Officer Farid Sabet-Sharghi, M.D.

Ms. Boyle asked for clarification about the personal service contract for Mr. Stringer. Mr. Denihan reported that Mr. Stringer has provided consultant services for the ADAMHS Board for state/county reentry and criminal justice planning for at least two years. Mr. Denihan recommended continuing the personal service agreement for his assistance in these areas.

Motion to recommend approval of Interagency, Service Provider, and Personal Service Agreements to the full Board. MOTION: E. Caraballo / SECOND: E. Cash / AYES: D. Biegel, R. Blue, M. Boyle, E. Caraballo, E. Cash, R. Folbert, R. Fowler, B. Gohlstin, S. Killpack, R. Romaniuk, E. Saffran, W. Thoms, M. Warr, A. Williams / NAYS: None ABSTAIN: None / **Motion passed.**

9. IDENTIFY CONSENT AGENDA

Finance & Operations Committee Chair, Dr. Biegel, moved to include all Contracts—Interagency, Service Provider, and Personal Service Agreements into a Consent Agenda for the February General Meeting.

Motion to approve a Consent Agenda to consist of Interagency, Service Provider, and Personal Service Agreements. MOTION: B. Gohlstin / SECOND: R. Blue / AYES: D. Biegel, R. Blue, M. Boyle, E. Caraballo, E. Cash, R. Folbert, R. Fowler, B. Gohlstin, S. Killpack, R. Romaniuk, E. Saffran, W. Thoms, M. Warr, A. Williams / NAYS: None ABSTAIN: None / **Motion passed.**

10. FUTURE STATE FUNDING DISCUSSION

Regarding Medicaid Expansion, Mr. Denihan reported that sign-ups for Medicaid are beginning to pick up. The most recent total for the state was 20,000 applications. It is still too soon to estimate what the numbers will be for the state or our county.

Mr. Denihan shared a serious concern about a statement made by Director Tracy Plouck, OhioMHAS. The state's administration is considering the removal of the \$100 million from the biennium budget previously encumbered for the state-wide support of mental health and addiction treatment services. The Director noted that the increased funding (\$100 million) in SFY 14 & 15, is being viewed as one-time funding since it was placed in the budget by legislators to cover the needs of the behavioral health system if Medicaid Expansion was not passed. A state-wide meeting of the Ohio Association of County Behavioral Health Authorities (OACBHA) has been scheduled for 2/21/14 to meet with Director Plouck to oppose this action.

Due to this recent development, providers have been notified that the new funding proposals being considered for the CY2014 new county funding may need to be considered one-time funding.

11. APPROVAL OF CY2014 NEW FUNDING PRIORITIES

Mr. Denihan noted that last fall, in anticipation of increased funding from the Cuyahoga County Health & Human Services levy, the CEO and Executive Staff began the process of setting 2014 priorities for new funding. Input from all Board staff was provided at an All Staff meeting on 10/23/13 and from Board members, providers, partner agencies and the community during "strategic goal setting" meeting on 10/30/13. The results of these meetings were compiled.

The draft priorities were presented to the Board of Directors at its Committee of the Whole meeting on 1/22/14; input received was incorporated into the CY2014 New Funding Priorities listed on page 2 of the CY2014 New Funding Priorities & Recommendations for 2014 New County Funding distributed to Board members and Executive Team staff. (The document referenced is attached to the original minutes stored in the Executive Unit.)

Motion to recommend approval of the CY2014 New Funding Priorities to the full Board. MOTION: M. Boyle SECOND: B. Gohlstin / AYES: D. Biegel, R. Blue, M. Boyle, E. Caraballo, E. Cash, R. Folbert, R. Fowler, B. Gohlstin, S. Killpack, R. Romaniuk, E. Saffran, W. Thoms, M. Warr, A. Williams / NAYS: None / ABSTAIN: None / **Motion passed.**

12. DISCUSSION: RECOMMENDATIONS FOR 2014 NEW COUNTY FUNDING

Mr. Denihan introduced the Board Discussion Draft distributed and the organization of the information provided.

2014 New Funding: Phase 1 Funding Recommendations

Chief Financial Officer, Frank Brickner, explained the format for the recommended funding pages (pages 4-7) comprised of Program Areas (for the use of the funds), the specific contract agency recommended, and three columns labeled: Funding for Existing Programs, New Programs and Total Funding.

The funding for existing programs were approved last month through the base funding allocations; however, at the time of the RFI evaluation, although the intent was to make allocations at higher amounts, the Board did not have the additional funds available in the base budget. New program proposals were considered under Phase 1; some are new programs from existing providers while others are new programs submitted by new agencies. It was noted that new agencies are delineated by the use of an asterisk.

On page 7, Mr. Brickner addressed the intention of the ADAMHS Board to set aside funds to expand evaluation of services and to authorize a Request for Information (RFI) for two additional areas (details provided on pages 22-24):

- 1) Community Care Incentives/Enhancements
- 2) AoD Recovery Beds

A legal sized reference matrix was distributed; it provides a revised summary with additional columns as recommended by Board members. Columns added: 2012 Annualized Contract Amount and Proposed Additional Funding. The total 2014 recommendation is \$45,468,353.00.

Rationale for Funding (1) New Programs of Existing Agencies (2) New Agencies (3) New Agencies Not Awarded

Chief Operating Officer, Valeria Harper, highlighted:

- 1) New Programs recommended for Existing Contract Providers (pages 9-12). Agencies were asked to identify the program objectives/expectations such as the number of clients that they would be serving and the impact that additional funding would have on existing programs and some new programs. Ms. Harper noted that language regarding objectives/expectations, if approved, would be added to agency's specific Non-Medicaid contracts as well as the reporting requirements.
- 2) New Agency Providers (page 14-16)
- 3) Rationale for Not Funding New Agencies (pages 17-20)

2014 New Funding: Phase 1 – RFI Process Approval (pages 22-26)

Mr. Denihan introduced the need to:

- 1) Expand evaluation services
- 2) Develop a Community Care Incentive/Enhancement Pilot to address gaps within the behavioral health system; the pilot will provide funding for Community Psychiatric Supportive Team (CPST) services that are not covered by Medicaid, but are an essential service/support to assist people living life with mental illness and/or addictions while meeting their recovery goals.
- 3) Expand the current residential treatment capacity or to create a model of congregate living with access to supports primarily for individuals with drug addictions.

Summary of Requests and Awards (page 26)

Mr. Denihan highlighted the Summary of Requests and Awards. Of the \$5 million Health & Human Service (HHS) Funds available, Phase 1 recommends allocating \$2,600,000 at this time.

The Board Chair thanked Board staff for the comprehensive document and asked Board members to review the information in order to vote on the issue at the February General Meeting.

13. OLD/NEW BUSINESS - None

14. AUDIENCE INPUT - None

There being no further business, the meeting was adjourned at 5:45 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: Harvey A. Snider, Esq., Chair, ADAMHS Board of Cuyahoga County