

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY
COMMITTEE OF THE WHOLE MEETING MINUTES
JULY 15, 2015**

ADAMHS BOARD OF DIRECTORS PRESENT:

David E. Biegel, Ph.D.	Pythias D. Jones, M.D.
Reginald C. Blue, Ph.D.	Steve Killpack, MS
Elsie Caraballo	J. Richard Romaniuk, Ph.D.
Eugenia Cash, LSW, MSSA, CDCA	Harvey A. Snider, Esq.
J. Robert Fowler, Ph.D.	Mary R. Warr, M.Ed.
Rev. Benjamin F. Gohlstin, Sr.	Anngela Williams
Cassi Handler	

ABSENT: Charlotte Rerko, MSN, RN, BC, Eileen Saffran, LISW-S, Ericka L. Thoms

ADAMHS BOARD STAFF PRESENT: William M. Denihan, CEO, Tonya Birney, Katie Boland, Frank Brickner, Vivian Catchings-El, Tami Fischer, Cheryl Fratalonie, John Garrity, Ph.D., Ben Gore, Valeria Harper, Esther Hazlett, Myra Henderson, June Hudson, Carol Krajewski, Dave Lambert, Scott Osiecki, Starlette Sizemore-Rice

1. CALL TO ORDER/AUDIENCE INPUT

Board Chair, Eugenia Cash, called the General Meeting to order at 4:00 p.m. and opened the floor for audience input on agenda items; none received.

2. APPROVAL OF MINUTES

The General Meeting minutes of June 24, 2015 were approved as submitted.

3. RECOGNITION OF CLIENT ARTWORK DISPLAY – JUNE 2015

Mr. Denihan reported on the July Artwork Display featuring contemporary art created by clients at the Jewish Family Service Association (JFSA) of Cleveland, the PLAN Art Therapy program and the Art Helps and Heals (AHH) program at the Far West Center. All artists were thanked for sharing their art and were recognized with a certificate of participation and their photo taken. Everyone thoroughly enjoyed hearing an original song entitled, “The Psychiatrist” sung by a participant of JFSA who accompanied himself on the guitar.

4. CHAIR’S REPORT

- Ms. Cash thanked Board members for electing her to serve another year as Chair of the ADAMHS Board. She was appreciative and humbled by this action and wished to congratulate the other two officers—Robert Fowler, Ph.D., Vice Chair, and Rev. Benjamin F. Gohlstin, Sr., Second Vice Chair.
- Ms. Cash announced that current Committee Chairs and Vice Chairs have been re-appointed to serve for FY2016.
- The ADAMHS Board was notified by the County Executive’s Office that a recommendation is being made to the County Council’s Human Resources, Appointments and Equity Committee to “appoint” all 5 ADAMHS Board members, who have expired terms. These individuals have been invited to meet and speak before the committee on Tuesday, 7/21/15.
- Ms. Cash was pleased to be chosen to serve on the Selection Panel charged with choosing the city’s court-ordered Community Police Commission by the Mayor of Cleveland and the U.S. Attorney General. On Monday, July 20th, at Tri-C campus at 7 PM, the Selection Panel will share details with the community around the application process. Applications will be available on-line and hard copies distributed at various other locations. Ms. Cash asked everyone to share this information with anyone who wishes to apply to serve on the Commission.
- Ms. Cash was proud to announce that the ADAMHS Board of Cuyahoga County is receiving a Five-Star General Award from the Cleveland Metropolitan School District (CMSD) for the contributions made by staff and Board members to make a difference in the lives of CMSD students.

Mr. Denihan noted that the Nominating Committee’s recommendation for the existing county appointment vacancy will be sent to the County Executive’s office soon. He sincerely appreciates the County Executive’s action to recommend appointing Board members with expired terms and acknowledged that this reflects the County’s confidence in the work of ADAMHS Board members who have continued to faithfully serve on the Board despite their appointment term status.

5. COMMUNITY RELATIONS & ADVOCACY (CR&A) COMMITTEE REPORT

Committee Chair, Harvey Snider, Esq., reported on the CR&A Committee meeting held on 7/01/15. The committee was briefed on details regarding the HB 64: FY16/17 State Biennium Budget, Medicaid Expansion and the fact that Medicaid Behavioral Health services will move to a Managed Care environment.

The CR&A Committee reviewed Board staff's recommendation to contract with three individuals in recovery to serve as Recovery Awareness Coordinators as well as the various Sponsorship Requests. The CR&A Committee voted to recommend approval of all actions to the Committee of the Whole.

The committee was given a report on the Board's Annual Meeting held on 5/18/15 that hosted 370 people. Efforts are in full gear to prepare for the Roads to Recovery Conference scheduled for Monday, September 21, 2015. Conference registration brochures are now available.

6. FAITH-BASED OUTREACH COMMITTEE REPORT

Committee Chair, Mary Warr, M.Ed., reported on the meeting held on 7/01/15 where a brief discussion was held about the Question, Persuade and Refer (QPR) Suicide Prevention Training held for the Faith-based community. It was felt that the training provided valuable information and an opportunity to network. Congregational leaders also felt a new commitment to be more attentive to those individuals with alcohol, other addictions and mental health issues within their congregations and to utilize the resources provided through providers and the ADAMHS Board.

The committee also endorsed the development of a Request for Information (RFI) comprised of two components--Behavioral Health Services and Prevention. The RFI was released on 7/8/15, and a pre-bid conference is scheduled for Monday, 7/20/15, at 10:00 a.m. at the ADAMHS Board. The RFI Submission Deadline is Monday, 8/10/15, by 5:00 p.m. On behalf of Rev. Gohlstein and herself, Ms. Warr expressed appreciation to Board staff for being included in the entire process from dissolving the Sub-Committee, to providing input in the development of the RFI and to be invited to attend and participate in the pre-bid conference.

7. PLANNING & OVERSIGHT (P&O) COMMITTEE REPORT

Dr. Robert Fowler reported on the P&O Committee meeting held on 07/08/15.

- Dr. Fowler was particularly impressed with the update presented by Far West Center on its Art Therapy Program, Art Helps & Heals (AHH).
- A status report was given on the marijuana issue; it was noted that our Board has taken a formal position in opposition to the legalization of marijuana in our state.
- The SCALE Program Final Report was presented. Dr. Fowler reported that the total number of eligible clients has continued to decline this year as it did last year. The largest potential factor impacting this trend is thought to be the introduction of new healthcare laws; consequently, the SCALE program is being discontinued.
- A SHARES Update was provided; the new start date is 9/03/15.
- A policy review was conducted on the policy statement: Medicaid Assurance Policy. The committee recommends rescinding this policy due to the fact that the responsibility for Medicaid has been elevated to the state of Ohio.

- **RESOLUTION NO. 15-07-01**
AUTHORIZATION TO RESCIND THE MEDICAID ASSURANCE POLICY

Motion to approve Resolution No. 15-07-01. MOTION: B. Gohlstein / SECOND: P. Jones / AYES: D. Biegel, R. Blue, E. Caraballo, R. Fowler, B. Gohlstein, C. Handler, P. Jones, S. Killpack, R. Romaniuk, H. Snider, M. Warr, A. Williams
NAYS: None / ABSTAIN: None / **Motion passed.**

8. FINANCE REPORTS

Given that July 15th would have been the Finance & Operations Committee meeting date, Committee Chair, Dr. David Biegel, noted that all financial issues are scheduled for review by the Committee of the Whole and will be addressed separately. Chief Financial Officer, Frank Brickner, was asked to lead the review of each item and its respective resolution.

Regarding the Administrative Budget through June, the ADAMHS Board spent under \$2.7 million against our \$5.5 million budget. The Board is slightly under budget which will be tight this year; however, we anticipate living within our budget. Board staff anticipates changing the format of the report going forward to add a "forecast column". Mr. Brickner viewed the Financial Reports and Board Vouchers for the month of June.

- **RESOLUTION NO. 15-07-02**
ACCEPTING THE REPORT OF THE C.E.O. ON VOUCHERS PROCESSED FOR PAYMENT DURING JUNE 2015

Motion to approve Resolution No. 15-07-02. MOTION: E. Caraballo / SECOND: B. Gohlstin / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, R. Romaniuk, H. Snider, M. Warr, A. Williams
NAYS: None / ABSTAIN: D. Biegel / **Motion passed.**

- **RESOLUTION NO. 15-07-03**
APPROVAL OF INTERAGENCY AGREEMENTS: (Acceptance of Funds) *Pass-Through Items
 1. *Cuyahoga County Corrections Planning Board - Early Intervention and IOP and Aftercare Dual Diagnosed Programming - \$109,500.00 (Contractor: Catholic Charities)
 2. *Cuyahoga County Corrections Planning Board – Intensive Outpatient services known as Early Intervention Program - \$174,345.00 (Contractor: Community Assessment and Treatment Services, Inc.)
 3. *Cuyahoga County Corrections Planning Board - Mental Health Treatment and Clinical Services to Assist Severely Mentally Ill Offenders - \$86,000.00 (Contractor: Recovery Resources, Inc.)
 4. *Cuyahoga County Corrections Planning Board – Sober Housing - \$50,000.00 (Contractors: Cleveland Treatment Center, Hitchcock Center for Women, I'm in Transition, ORCA House, Inc., Scarborough House, Stella Maris, Inc.)
 5. *Amendment to Resolution 14-05-03 and 15-01-02, Cuyahoga County Corrections Planning Board – SMART Ohio Plan - \$300,000.00 Increase (Contractors: Catholic Charities, Community Assessment and Treatment Services, ORCA House, Inc., Hispanic UMADAOP, Hitchcock Center for Women, Free Clinic, Salvation Army, and Stella Maris)
 6. *OhioMHAS – Early Learning Challenge Grant - \$49,890.00 (Contractor: Positive Education Program)
 7. *OhioMHAS – Pass-Through Funding - \$2,702,348.00 (Contractors: Catholic Charities, Cleveland UMADAOP, Community Assessment and Treatment Services, Hispanic UMADAOP, Hitchcock Center for Women, New Directions, ORCA House, Inc., Recovery Resources, Inc., Women's Alliance for Recovery Services, Women's Recovery Center)
 8. OhioMHAS - Cooperative Agreements to Benefit Homeless Individuals (CABHI) - \$243,795.00 (Contractor: FrontLine Service)
 9. OhioMHAS – Hot Spot Program - Youth Crisis Stabilization - \$137,667.00 (Contractors: Applewood Centers, Inc. and Positive Education Program)
 10. OhioMHAS & Ohio Department of Youth Services – Behavioral Health and Juvenile Justice Project - \$500,000.00 (Contractors: Cuyahoga County Juvenile Court and Bellefaire Jewish Children's Bureau)
 11. OhioMHAS – Transitional Age Community Treatment Team - \$67,708.00 (Contractors: Catholic Charities, FrontLine Service and Recovery Resources, Inc.)
 12. OhioMHAS – Youth-Led Prevention - \$8,156.00 (Contractor: Recovery Resources, Inc.)

Motion to approve Resolution No. 15-07-03. MOTION: B. Gohlstin / SECOND: R. Blue / AYES: D. Biegel, R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, R. Romaniuk, H. Snider, M. Warr, A. Williams
NAYS: None / ABSTAIN: None / **Motion passed.**

- **RESOLUTION NO. 15-07-04**
APPROVAL OF SERVICE PROVIDER CONTRACTS: (Allocation of Funds) *Pass-Through Items
 1. *Cuyahoga County Corrections Planning Board - Early Intervention and IOP and Aftercare Dual Diagnosed Programming
 - Catholic Charities (\$109,500.00)

2. *Cuyahoga County Corrections Planning Board – Intensive Outpatient services -Early Intervention Program
 - Community Assessment and Treatment Services, Inc. (CATS) (\$174,345.00)
3. *Cuyahoga County Corrections Planning Board - Mental Health Treatment and Clinical Services to Assist Severely Mentally Ill Offenders
 - Recovery Resources (\$172,000.00)
4. *Cuyahoga County Corrections Planning Board – Sober Housing – Pool of \$50,000.00
 - Cleveland Treatment Center
 - Hitchcock Center for Women
 - I'm in Transition
 - ORCA House, Inc.
 - Scarborough House
 - Stella Maris, Inc.
5. *OhioMHAS – Early Learning Challenge Grant
 - Positive Education Program (\$49,890.00)
6. *OhioMHAS – Pass-Through Funding - \$2,857,202.00
 - Catholic Charities
 - Cleveland UMADAOP
 - Community Assessment & Treatment
 - Cuyahoga County Court of Common Pleas
 - Hispanic UMADAOP
 - Hitchcock Center for Women
 - New Directions
 - ORCA House, Inc.
 - Recovery Resources
 - Women's Alliance for Recovery Services
 - Women's Recovery Center
7. OhioMHAS - Cooperative Agreements to Benefit Homeless Individuals (CABHI)
 - FrontLine Service (\$243,795.00)
8. OhioMHAS – Hot Spot Program - Youth Crisis Stabilization
 - Applewood Centers, Inc. (\$97,500.00)
 - Positive Education Program (\$82,500.00)
9. OhioMHAS & Ohio Department of Youth Services – Behavioral Health and Juvenile Justice Project
 - Cuyahoga County Juvenile Court (\$455,567.00)
 - Bellefaire Jewish Children's Bureau (\$106,000.00)
10. OhioMHAS – Transitional Age Community Treatment Team
 - Catholic Charities (\$33,083.00)
 - FrontLine Service (\$7,500.00)
 - Recovery Resources, Inc. (\$97,487.00)
11. OhioMHAS – Youth-Led Prevention
 - Recovery Resources, Inc. (\$22,474.00)
12. Capital Funding for the Norma Herr Women's Shelter
 - Emerald Development and Economic Network (\$177,618.00)

Amendments:

1. *Amendment to Resolution 14-05-03 and 15-01-02, Cuyahoga County Corrections Planning Board – SMART Ohio Plan – Additional Pool of \$300,000.00
 - Catholic Charities
 - Community Assessment and Treatment Services
 - Hispanic UMADAOP
 - Hitchcock Center for Women
 - Free Clinic
 - ORCA House, Inc.
 - Salvation Army
 - Stella Maris

2. Amendment to Resolution 14-11-08, Approval of CY 2015 Service Provider Core, Mid-Biennium and One-Time Funding Contracts
- St. Vincent Charity Medical Center (\$250,000.00 Increase)

Motion to approve Resolution No. 15-07-04. MOTION: B. Gohlstin / SECOND: A. Williams / AYES: D. Biegel, R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, R. Romaniuk, H. Snider, M. Warr, A. Williams
NAYS: None / ABSTAIN: None / **Motion passed.**

• **RESOLUTION NO. 15-07-05**

APPROVAL OR RATIFICATION OF OPERATIONAL AGREEMENTS:

[*Recommended by Community Relations & Advocacy Committee]

1. *Sponsorship Requests
 - Women's Recovery Center of Greater Cleveland's 26th annual run, june, run, Aug.7-9, 2015: \$1,500
 - Recovery Resources Run for Recovery, Saturday, August 22, 2015: \$2,000
 - Edna House The Next Step Race to Recovery on Sunday, August 16, 2015: \$1,000
 - LifeAct 12th Annual Into the Light Walk, Sunday, October 4, 2015: \$2,500
 - Cleveland Municipal Drug Court 3rd Annual Celebrating Recovery Walk on Saturday, Sept. 5, 2015: \$1,500
2. *LifeAct: Recognizing Teen Depression and Preventing Suicide Program Materials: \$5,500.00
3. *The Screening for Mental Health Inc.: Renewal of Online Behavioral Health Screenings: \$695.00
4. *VoiceltRadio.com: Educational/Awareness Campaign: \$3,375.00

Motion to approve Resolution No. 15-07-05. MOTION: R. Blue / SECOND: B. Gohlstin / AYES: D. Biegel, R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, R. Romaniuk, H. Snider, M. Warr, A. Williams
NAYS: None / ABSTAIN: None / **Motion passed.**

• **RESOLUTION NO. 15-07-06**

APPROVAL OF PERSONAL SERVICE AGREEMENTS:

[*Recommended by Community Relations & Advocacy Committee]

1. *Recovery Awareness Coordinator Pool: \$48,130.00

Motion to approve Resolution No. 15-07-06. MOTION: H. Snider / SECOND: B. Gohlstin / AYES: D. Biegel, R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, R. Romaniuk, H. Snider, M. Warr, A. Williams
NAYS: None / ABSTAIN: None / **Motion passed.**

9. CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Denihan highlighted items featured in the attached CEO Headliners dated May 24, 2015.

- Consent Decree Update: The Consent Decree stipulates the creation of a Mental Health Advisory Council to be in place within 180 days. The Council has been given until 12/11/15 to complete its task. As of 7/15/15, the first part of the charge was accomplished by establishing a 9-member Council; its first meeting is scheduled for 9/8/15. On 9/14/15, a larger community meeting will be convened to provide an avenue for people in the community to engage in a discussion with the purpose of fostering more positive relationships. Three committees will also be established: 1) Community Involvement and Engagement 2) Crisis Intervention Training and 3) Internal Collaboration. Mr. Denihan has been asked to chair the Mental Health Advisory Council.
- Mr. Denihan was pleased to distribute the first-ever Minority Based Expense Report for 2014 and YTD for 2015; the document breaks down expenses into the categories of (1) salaries & fringes (2) other operational costs (3) program costs. To date, 37.4% of expenditures have gone to minority businesses reflecting a 10% increase from 2014 figures. (The document is attached to the original minutes stored in the Executive Unit.)

- Mr. Denihan highlighted the State Budget Update referenced on page 1 of the CEO Headliners as well as the OhioMHAS allocation. He acknowledged the efforts of Rep. Nicki Antonio, Senator Tom Patton and Senator Michael Skindell to advocate for behavioral health funding and suggested that Board members thank them for their efforts.
- The latest version of the ADAMHS Board Dashboard that addresses previous feedback was distributed. Board members were asked to review the document and hold their comments and/or suggestions until the next General Meeting. (The document is attached to the original minutes stored in the Executive Unit.)

10. EXECUTIVE SESSION

The Chair announced the need to enter into Executive Session for the purpose of discussing a potential real estate transaction and a personnel matter.

The motion was made by Rev. Benjamin F. Gohlstin, Sr. and seconded by Dr. Pythias Jones to enter into an Executive Session for the purpose of discussing a real estate transaction and personnel matter. A roll call vote was taken.

AYES: D. Biegel, R. Blue, E. Caraballo, E. Cash, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, R. Romaniuk, H. Snider, M. Warr, A. Williams. / Motion carried.

Members of the Committee of the Whole moved to the Cuyahoga Room for the Executive Session.

A motion was made by Rev. Benjamin F. Gohlstin, Sr. and seconded by Cassi Handler Dr. Pythias Jones to exit the Executive Session and to resume the business of the Committee of the Whole meeting. A roll call vote was taken.

AYES: D. Biegel, R. Blue, E. Caraballo, E. Cash, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, R. Romaniuk, H. Snider, M. Warr, A. Williams. / Motion carried.

11. OLD/NEW BUSINESS

- **RESOLUTION NO. 15-07-07**
APPROVAL OF SECOND AMENDMENT TO THE LEASE AGREEMENT BY AND BETWEEN UNITED TWENTY-FIFTH BUILDING, LLC, AS LANDLORD, AND THE ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY, AS TENANT

Motion to approve Resolution No. 15-07-07. MOTION: B. Gohlstin / SECOND: R. Blue / AYES: D. Biegel, R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, R. Romaniuk, H. Snider, M. Warr, A. Williams
NAYS: None / ABSTAIN: None / Motion passed.

- **RESOLUTION NO. 15-07-08**
APPROVAL OF CONTRACT WITH BVU: THE CENTER FOR EXCELLENCE FOR SUCCESSION PLANNING

Motion to approve Resolution No. 15-07-08. MOTION: B. Gohlstin / SECOND: M. Warr / AYES: D. Biegel, R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, R. Romaniuk, H. Snider, M. Warr, A. Williams
NAYS: None / ABSTAIN: None / Motion passed.

- **RESOLUTION NO. 15-07-09**
APPROVAL OF SALARY INCREASES FOR CHIEF EXECUTIVE OFFICER, WILLIAM M. DENIHAN

Rev. Gohlstin moved to approve the CEO salary increases as discussed in Executive Session. A 5% increase is proposed for the period of 7/1/15 through 6/30/16; retroactive to 7/1/15. A 5% salary increase will also be effective 7/1/16 through 6/30/17. It was noted that no additional salary increases beyond the 5% will be provided after completion of the 2016-2017 performance evaluation.

Motion to approve Resolution No. 15-07-09. MOTION: B. Gohlstin / SECOND: R. Blue / AYES: D. Biegel, R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, R. Romaniuk, H. Snider, M. Warr, A. Williams
NAYS: None / ABSTAIN: None / **Motion passed.**

- Mr. Denihan advised the Board that effective 7/16/15 through 8/31/15 he would be on Sick Leave. In accordance with the Board's Management Plan, Mr. Denihan has selected Valeria Harper, Chief Operating Officer, to serve as Acting C.E.O. during this time period. Ms. Harper will oversee all of the management functions of the ADAMHS Board and report to the Board any issues or concerns that may arise in Mr. Denihan's absence. Mr. Denihan relayed his confidence in Ms. Harper's ability and noted that she has been apprised of various pending issues. (A copy of the memorandum read into the record is attached to the original minutes stored in the Executive Unit.)
- Mr. Denihan thanked Board members for their consideration regarding his salary and thanked staff for everything that they have done to bring us to this point.

There being no further business, the meeting was adjourned at 6:35 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: _____

***Eugenia Cash, LSW, MSSA, CDCA, Board Chair
ADAMHS Board of Cuyahoga County***