

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY  
COMMITTEE OF THE WHOLE MEETING MINUTES  
NOVEMBER 14, 2018**

**PRESENT:** Rev. Benjamin F. Gohlstin, Sr., Gregory X. Boehm, M.D., Erskine Cade, MBA, Elsie Caraballo, J. Robert Fowler, Ph.D., Cassi Handler, Katie Kern-Pilch, MA, ATR-BC, Steve Killpack, MS, Eugenia Kirkland, LSW, MSSA, CDCA, Max M. Rodas, MA, Harvey A. Snider, Esq.

**ABSENT:** Reginald C. Blue, Ph.D., Gwendolyn Howard, LSW, MSSA, Sharon Rosenbaum, MBA, Hugh B. Shannon, Mary M. Step, Ph.D.

**BOARD STAFF PRESENT:** Scott Osiecki, CEO, Carole Ballard, Tonya Birney, Cheryl Fratalone, Tami Fischer, Bob Garrity, Felicia Harrison, Esther Hazlett, Carol Krajewski, Starlette Sizemore-Rice, Maggie Tolbert, Linda Torbert, Beth Zietlow-DeJesus

**1. CALL TO ORDER**

Board Chair, Rev. Gohlstin, called the meeting to order at 4:00 p.m. and reported that he recently attended the Medical Marijuana Symposium in Columbus. After hearing several presentations, he noted that the Board of Directors may wish to develop its position on this issue.

**2. APPROVAL OF MINUTES**

The minutes from the 9/05/18 Community Relations & Advocacy Committee meeting and the 10/17/18 Committee of the Whole Meeting were approved as submitted.

**3. ADVOCACY ACTION AGENDA**

- 2018 Review - Beth Zietlow-DeJesus, Director of External Affairs, highlighted the 2018 Advocacy Action Agenda Review document that listed progress made; twelve of the thirteen goals were completed and are on-going.
- 2019 Draft – The proposed goals for 2019 Advocacy Action Agenda were reviewed. New goals were introduced and identified on the draft. Discussion followed; one addition was suggested: “to seek new funding from a variety of sources”.

**Motion to recommend approval of the CY2019 Advocacy Action Agenda with the recommended revision to the full Board.** MOTION: E. Kirkland / SECOND: E. Caraballo / AYES: G. Boehm, E. Cade, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, K. Kern-Pilch, S. Killpack, E. Kirkland, M. Rodas, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

**4. FENTANYL CAMPAIGN**

Ms. Zietlow-DeJesus reported that fentanyl is resulting in many overdose deaths including recreational use of cocaine. She shared statistics from the time period of 2016 to mid-year 2018. During this time, there have been 215 fentanyl overdose deaths in the African American community and 95 of those included cocaine. Of these deaths, 104 individuals were from Cleveland and the most common suburbs being Euclid, East Cleveland and Cleveland Heights. The majority of these deaths were male; 154 male and 61 were female. Four individuals were 18 years of age and under, 18 were 18-29 years, and 47 were 30-44 years, 87 were 45-60 years and 59 were over the age of 60.

The ADAMHS Board is working with the County Executive’s Office to get additional fentanyl test strips into the community particularly for recreational users. This County Executive’s Office intends to provide \$15,000.00 for this effort. The strategy is to get the test strips in the Project Dawn kits at MetroHealth, at community mental health centers where Care Alliance has offered to distribute them, and by the City of Cleveland. The third component of this campaign is to provide information to the community about the dangers of and rise of fentanyl in cocaine through public awareness, community engagement and grassroots distribution of information.

Ms. Kirkland suggested having test strips available at community recreation centers to reach young people under 18 years of age. Ms. Zietlow-DeJesus was receptive to this suggestion and will pass it along.

## **5. FINANCE REPORTS**

Felicia Harrison, Chief Financial Officer, reported that through the end of October the Administrative Budget is slightly underspending compared to the projected amount; it represents 83% of the year and actual expenditures are at 76.36%. Revenues through October are \$723,693.00 bringing the total year-to-date revenues to \$63,276,226.00. Expenditure level through October was \$6,692,436.00; the year-to-date expenditure total is \$58,081,503.00. Ms. Harrison noted that there were no extraordinary or unexpected vouchers during October 2018. (The Financial Reports are attached to the original minutes stored in the Executive Unit.)

### **Motion to recommend approval of the Board Voucher and Expenditure Reports for October 2019 to the full Board.**

MOTION: H. Snider / SECOND: S. Killpack / AYES: G. Boehm, E. Cade, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, K. Kern-Pilch, S. Killpack, E. Kirkland, M. Rodas, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

## **6. PEER SEAL OF QUALITY FOR ADULT CARE FACILITIES (ACFs) PROGRAM**

Scott Osiecki, C.E.O., reported that the Board is seeking to develop a Peer Seal of Quality Program for ACFs to promote safe, decent and affordable housing for individuals living with mental illness and was excited to introduce the Peer Seal of Quality for ACFs Program designed to help the ADAMHS Board with this process.

The Board will contract with certified Peer Specialists and Peers in the process of becoming certified to conduct home visits of the ACFs that have submitted responses to the Board Request for Proposals (RFPs) to be eligible to provide housing to individuals with mental illness funded through the Board's Residential Assistance Program (RAP).

Peers will perform the home visits in teams of two. During the home visits the teams will perform a walk through and visual assessment of the residence, take photos, complete a checklist and provide a recommendation of a "Peer Seal of Approval." The home visit is not a licensing inspection as all of the homes will already be licensed by Ohio Department of Mental Health & Addiction Services (OhioMHAS). Peers will be looking for cleanliness, upkeep of the property (carpets, floors, cabinets, appliances, visual leaks, utensils, etc.), supply, availability and quality of food, clean sheets and towels, adequate toiletries, etc. The Peers and the home visits will be coordinated by Craig Dunson, of Lifeworks Behavioral Health Solutions, a peer operated organization.

Dr. Fowler suggested that, if this program proves successful as hoped, perhaps it could be considered for expanding to include provider agencies as well. Mr. Osiecki offered to send to Board members a checklist of Peer Specialist responsibilities related to the Peer Seal of Quality Program.

**Motion to recommend approval of Peer Seal of Quality for ACFs Program to the full Board.** MOTION: E. Kirkland  
SECOND: H. Snider / AYES: G. Boehm, E. Cade, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, K. Kern-Pilch, S. Killpack, E. Kirkland, M. Rodas, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

## **7. CONTRACTS**

Chief Financial Officer, Felicia Harrison, highlighted agenda process sheets for agreements listed below, answered questions, and provided clarification for committee members.

- a) U.S. Dept. of Health and Human Services, Substance Abuse & Mental Health Services Administration – Assisted Outpatient Treatment (AOT) Grant – Supplemental Technical Assistance Funding - \$25,000.00 (Individual Trainers – Yet to be determined)
- b) \*Ohio Department of Rehabilitation & Corrections (ODRC) – Intensive Community Treatment (ICT) Team for Cleveland Adult Parole Office
  - Recovery Resources - \$275,000.00
- c) Cuyahoga County Juvenile Court (CCJC) Detention Center - Mental Health Services in the Detention Center
  - Applewood Centers, Inc. - \$400,000.00
- d) Security Services Contract
  - Safe Choice LLC - \$17.50 hourly rate – Annual Estimate for CY2019 - \$127,750.00
- e) ADAMHS Board of Cuyahoga County Annual Meeting – Monday, May 13, 2019
  - Cleveland Marriott East, 26300 Harvard Rd., Warrensville Heights – Not to exceed \$15,000.00

- f) Cultural Competency Breakfast – Monday, January 28, at Ariel International Center
- Ariel International Center, Caterer & personal service contract with Dr. Ciara Dennis–Morgan – Not to Exceed \$5,000.00

In answer to the Chair's inquiry, Tami Fischer, Chief Administrative Officer, noted that the County Office did submit a bid for security services. Unfortunately, the County currently has full-time officers only. If one of the County's security officers is assigned to the Board's Administrative Offices, the Board would be responsible for paying the employee's benefits and overtime pay for hours needed. Coverage is also needed for the Seasons of Hope house requiring two officers at this location. Ms. Fischer noted that these arrangements would result in doubling the cost of our security services.

**Motion to recommend approval of Contracts (as listed above) to the full Board.** MOTION: E. Kirkland / SECOND: C. Handler / AYES: G. Boehm, E. Cade, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, K. Kern-Pilch, S. Killpack, E. Kirkland, M. Rodas, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

## 8. AMENDMENTS TO CONTRACTS

- a) \*Amendment to Res. No. 18-06-04 Approval of Contracts - Projects for Assistance in Transition from Homelessness (PATH) and Acceptance of additional Housing Funding
  - FrontLine Service - \$13,817.44 Increase
- b) Amendment to Res. No. 18-07-03 Consulting contract for Remote Network Administration
  - Christopher P. Tomaro – extension of contract term through March 31, 2019
- c) Amendment to Res. No. 18-04-03 Approval & Ratification of Service Provider Contracts: Common Pleas Court/Corrections Planning Board (CCPB) Residential Services for Men who are Dually Diagnosed (Contractor: Catholic Charities/Matt Talbot in the amount of \$160,000.00)
  - Correction to reflect required match; \$80,000.00 from CCPB and \$80,000.00 from ADAMHS Board

**Motion to recommend approval of Amendments to Contracts (as listed above) to the full Board.**

MOTION: H. Snider / SECOND: C. Handler / AYES: G. Boehm, E. Cade, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, K. Kern-Pilch, S. Killpack, E. Kirkland, M. Rodas, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

## 9. IDENTIFY CONSENT AGENDA

Rev. Gohlstin identified the following elements to include into the Consent Agenda: Acceptance of Board Voucher and Expenditure Reports, Contracts, and Amendments.

## 10. POLICY STATEMENT RENEWAL

### • NOTIFICATION & REVIEW OF REPORTABLE INCIDENTS AND MUIs

Purpose: To assist contract service providers, Ohio Department of Mental Health and Addiction Services (OhioMHAS) licensed residential facilities in recognizing and reporting incidents and events that they are required to report to the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County Community (ADAMHS BOARD) and other entities. To define the ADAMHS BOARD activities of reviewing such reports as within the scope of the ADAMHS BOARD's performance improvement process and to define the ADAMHS BOARD's responsibilities to report and investigate incidents.

Mr. Garrity identified the minor language revisions made to the policy to correspond with Ohio Revised Code changes.

**Motion to recommend approval of renewing the amended policy statement, Notification & Review of Reportable Incidents and MUIs to the full Board.** MOTION: H. Snider / SECOND: E. Kirkland / AYES: G. Boehm, E. Cade, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, K. Kern-Pilch, S. Killpack, E. Kirkland, M. Rodas, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

**11. DISCUSSION: DENTAL & PODIATRY PREVENTIVE CARE**

To follow-up on a previous meeting discussion, the Board Chair opened the floor for further input. Mr. Snider reiterated his stance that podiatry and dental care fits into the protocol of wrap-around services as an essential component of wellness.

Board members input:

- Peer Support Specialists could be used to help clients navigate the system to obtain the needed services.
- At initial assessments, there could be an added question to lead case managers and providers to address the need for dental and podiatry care with their client/s.

Rev. Gohlstin spoke earlier with Board staff to gain further insight into this issue. He learned that these services are not the Board's responsibility and cannot be sustained. Presently, it does not appear to be a great need as most providers take care of these client needs.

To further explore this issue, the Board Chair suggested forming an Adhoc Committee to be chaired by Mr. Snider. Rev. Gohlstin asked the following Board Members to serve on this committee: Steve Killpack, Gregory Boehm, Katie Kern-Pilch, and Mary Step. The charge will be to research available community resources. Rev. Gohlstin suggested an idea for consideration with respect to assembling a group of dentists and podiatrists to provide their service one day per month for agency clients on a pro-bono basis. Handouts were distributed that identified Dental Services Information and the Medworks Dental Clinic on November 16 & 17, 2018 at the Cleveland Convention Center; the information is attached to the original minutes in the Executive Unit.

**12. REVIEW OF CY2019 ADAMHS BOARD BUDGET**

Mr. Osiecki distributed revised pages to the CY2019 Budget Book and explained the rationale for the proposed revisions and realignment of the budget with respect to the pooled funding section. (A cover page noting the revised pages/sections is attached to the original minutes.)

To address the revenue reduction of \$4 million as a result of the discontinuation of the 1915a Medicaid waiver, Mr. Osiecki reiterated that mental health in schools has been reduced by 25% and all agency contracts were reduced by 10%. New programs funded were those that specifically addressed the Board's established priorities. Mr. Snider commended Mr. Osiecki and Board staff for their diligence in providing Board members adequate time to thoroughly review the budget material presented.

**Motion to recommend approval of the CY2019 ADAMHS Board Budget as proposed to the full Board.**

MOTION: E. Kirkland / SECOND: M. Rodas / AYES: G. Boehm, E. Cade, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, K. Kern-Pilch, S. Killpack, E. Kirkland, M. Rodas, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

**13. OLD/NEW BUSINESS**

- Ms. Zietlow-DeJesus noted that the Ohio Association of County Behavioral Health Authorities (OACBHA) has provided our Board with 1,000 free Detera Bags developed to clean out medicine cabinets as an alternative for taking unused medications to drop-off locations.
- Mr. Osiecki distributed copies of the brochure entitled, "Expanded Withdrawal Management and Mental Health Crisis Stabilization Services" developed by the Northeast Ohio Regional Collaborative—a partnership between Behavioral Health Boards in Ashtabula, Cuyahoga, Geauga, Lake, Lorain, and Summit counties. This effort collectively addresses a potential shortage of beds and provides contact information for referrals, etc.
- Ms. Kern-Pilch addressed her concern regarding news stories related to the County Jail. Mr. Osiecki reported that he and Maggie Tolbert, Assistant Chief Clinical Officer, have a meeting scheduled with the County to address these same concerns and are also working to revamp our behavioral health system's jail liaison program.

***There being no audience comment or further business, the meeting adjourned at 5:40 p.m.***

***Submitted by: Carol Krajewski, Executive Specialist***

***Approved by: Rev. Benjamin F. Gohlstin, Sr., Board Chairperson***