

**The Behavioral Health Board of Cuyahoga County
(working title)**

Site/Location Review Committee

**Tuesday, June 10, 2008
4:00 p.m. - 6:00 p.m.**

ADASBCC Offices

Board Members

Eugenia Cash, CCCMHB
Darlene Darby Baldwin, ADASBCC
J. Robert Fowler, Ph.D., CCCMHB
Kathryn Gambatese, Chair, CCCMHB
Russell E. Johnson, Chair, ADASBCC
L. Douglas Lenkoski, M.D., CCCMHB
Mary McElrath, ADASBCC
Barbara E. Saltzman, Esq., CCCMHB
Terrance Wilkinson, ADASBCC

Directors

William M. Denihan, CCCMHB
Russell S. Kaye, Ph.D., ADASBCC

AGENDA

1. Welcome and Introductions
2. Review and Approval of Minutes of May 13, 2008 Meeting
3. Legal Update
4. Consultant Contracts Review
5. RFP Preparation
6. Other Business

Next Meeting: Tuesday, June 24, 2008, 4:00 p.m. - 6:00 p.m., ADASBCC Offices

List of Active Items for Continuing Discussion in Future Meetings

- Fund Development Sub-Committee
- Staff / Consumer Survey

CONSOLIDATION SITE REVIEW COMMITTEE MEETING
June 10, 2008

Board Members Present:

Russell Johnson, Chair, ADASBCC
Kathryn Gambatese, Chair, CCCMHB
Darlene Darby Baldwin, ADASBCC
J. Robert Fowler, CCCMHB
L. Douglas Lenkoski, M.D., CCCMHB
Mary McElrath, ADASBCC
Cynthia Miller, ADASBCC

Guests:

Scott Pick, Vice President, Equis
Brian Conroy, Equis
Jonathan Synpiewski, Equis
Marlene Stoiber, MCS Consulting
Elsie Day, MCS Consulting
Linda D. Hayes, MCS Consulting
Andrew Cox, Edward Howard

Board Members Absent:

Eugenia Cash, CCCMHB
Barbara E. Saltzman, Esq., CCCMHB
Terrance Wilkinson, ADASBCC

Directors:

William M. Denihan, CCCMHB
Russell S. Kaye, Ph.D., ADASBCC

Staff Present:

Rose Fini, CCCMHB
Chris Paternoster, ADASBCC
Bill Tobin, ADASBCC

The meeting was called to order at 4:15 p.m. by Russell Johnson, Chair, ADASBCC. Members at the table and audience introduced themselves.

Minutes – The Committee reviewed and approved the Minutes of the May 13th Meeting as submitted.

Upon motion of Mary McElrath, seconded by Kathryn Gambatese and unanimously carried, the Minutes of the May 13th meeting were accepted as amended.

Ayes: 7

Nays: 0

Abstentions: 0

RFP Preparation Discussion – Brian Conroy from Equis stated that as soon as the Committee is ready to begin preparing the RFP, Equis will be ready to assist and coordinate the process. Equis staff also presented a Project Work Plan, an example Options Survey, an example Qualitative Survey Analysis, and example Comparisons which will be utilized when properties are selected for further discussion and review.

Discussion followed regarding the development of a candidate pool of available properties. Equis prepared a baseline of available properties that meet the general criteria of the boards. If other properties become available, Equis will update the selection at future meetings. Information regarding a new available property at 3405 Perkins Avenue was distributed.

Further discussion followed regarding whether the Boards would control the construction process or delegate it to the landlord. It was suggested that the Boards hire a contractor.

Executive Session

Upon roll call vote, the Committee moved to executive session at 4:40 p.m. to discuss legal matters.

Upon roll call vote, the meeting was called back into public session at 5:50 p.m.

Both Russ Kaye and Bill Denihan reported that a productive meeting was held with MCS Consulting prior to this meeting. The group will meet again next week. Discussion included agenda items for the June 28th Consolidated Board Retreat, which will be held at the same place as last time, Ideastream.

Next Meeting: The next meeting is scheduled for Tuesday, June 24th, from 4:00 to 6:00 p.m., at the ADASBCC offices.