

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY
EXECUTIVE COMMITTEE MINUTES
APRIL 13, 2016

Committee Members Present: David E. Biegel, Ph.D., Reginald C. Blue, Ph.D., Eugenia Cash, LSW, MSSA, CDCA, J. Robert Fowler, Ph.D., Rev. Benjamin F. Gohlstin, Sr., Harvey A. Snider, Esq. / Others Present: Dr. Pythias Jones

Absent: Mary R. Warr, M.Ed.

Board Staff Present: William M. Denihan, C.E.O., Tami Fischer, Valeria Harper, Carol Krajewski, Dave Lambert, Starlette Sizemore-Rice

Board Chair, Eugenia Cash, called the Executive Committee meeting to order at 3:00 p.m.

1. APPROVAL OF MINUTES

The Executive Committee minutes of April 15, 2015 were approved as submitted.

2. ADAMHS BOARD BYLAWS REVIEW

Mr. Denihan introduced Dave Lambert, Director of Risk Management, responsible for working with Board staff to review and propose recommended changes to the ADAMHS Board Bylaws. Mr. Lambert noted that some minor housekeeping changes were necessary to reflect the current OhioMHAS organizational name referenced in the Bylaws. Additionally, several sections of the Ohio Revised Code (ORC) that had been repealed were also removed from the Bylaws draft.

Mr. Lambert identified the proposed changes highlighted throughout the document. (Bylaws revised draft is attached to the original minutes stored in the Executive Unit).

Significant recommended changes included:

- 1) **ARTICLE IV. Membership, Section 5: Required Members** – to replace current language for required members from ORC §340.02 with regard to specific appointment categories.
- 2) **ARTICLE VII. Organization, Section 4: Term of Officers** – two options were offered for changing the length of Board Officer terms as a result of a Nominating Committee recommendation.
- 3) **ARTICLE VII. Organization, Section 8: Authority and Function of Committees** – to remove language from former ORC §340.022 (section repealed) that stipulated that “the Planning Committee shall serve as the standing committee on alcohol and other drug services.”
- 4) **ARTICLE VII. Organization, Section 8: Authority and Function of Committees, (b) Powers.** – to address the concept of appointing two (2) non-Board members to two (2) Board Standing Committees: the Planning & Oversight Committee and the Faith-based Outreach Committee.

Discussion followed on the potential options presented for extending the term length for Board Officers and Committee Chairpersons: OPTION B: One-year term, but not more than three consecutive terms (or) OPTION C: Two-year term, but not more than two consecutive terms.

Ms. Cash shared that, from her experience, time is needed to orient the Board Chair to the system, the political arena, the responsibilities connected to the office as well as for team building. The first year is more of a learning experience with the second year being one of moving things forward. Other Executive Committee members shared their thoughts and each also favored Option C.

Motion to recommend approval of the proposed amendments to the ADAMHS Board Bylaws, including Option C, to the full Board for its 1st Reading MOTION: B. Gohlstin / SECOND: B. Fowler / AYES: D. Biegel, R. Blue, E. Cash, B. Fowler, B. Gohlstin, H. Snider / NAYS: None / **Motion carried.**

Amendment Process: To comply with **ARTICLE X, Section 2 – Review, Amendments or Repeal of Bylaws**, the membership must be given 21 days written notice for proposed amendments; therefore, the official vote for approval will take place at the May General Meeting where a 2/3 affirmative vote of the full sitting membership is also required.

3. OLD/NEW BUSINESS

- Mr. Denihan and Dr. Blue, Nominating Committee Chair, met with Chris Glassburn, Senior Policy Advisor, who works with the County Executive on Board appointments. The meeting was very positive and resulted in learning that the four recommended County reappointments (Fowler/Handler/Killpack/Warr) will be processed soon. The current County vacancy is still pending. Due to the reappointment time lapse for Dr. Fowler and Ms. Warr, they will not be required to appear before County Council.

Dr. Jones asked if the process is similar for State appointments/reappointments. Both Ms. Cash and Rev. Gohlstin, who were recently reappointed by OhioMHAS, participated in a telephone interview session.

- Ms. Cash announced the need to establish four (4) Subcommittees (listed below). She is in the process of determining which Board members should serve on them and hopes to have this information ready for dissemination at the April General Meeting.
 - 1) SUCCESSION PLAN SUBCOMMITTEE
 - 2) CEO EVALUATION SUBCOMMITTEE
 - 3) BOARD OF DIRECTOR SELF-EVALUATION SUBCOMMITTEE
 - 4) DEDICATED MENTAL HEALTH & ADDICTION SERVICES SUBCOMMITTEE

There being no further business to discuss, the meeting adjourned at 3:55 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: Eugenia Cash, LSW, MSSA, CDCA, ADAMHS Board Chairperson