

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

EXECUTIVE COMMITTEE MINUTES FEBRUARY 7, 2017

Committee Members Present: Eugenia Cash, LSW, MSSA, CDCA, J. Robert Fowler, Ph.D., Rev. Benjamin F. Gohlstin, Sr., Pythias D. Jones, M.D., Mary R. Warr, M.Ed. / **Absent:** Reginald C. Blue, Ph.D., Harvey A. Snider, Esq.
Other Board Members Present: Elsie Caraballo, Steve Killpack, MS

Board Staff: William M. Denihan, C.E.O., Tami Fischer, Valeria Harper, Carol Krajewski, Scott Osiecki

1. CALL TO ORDER

Board Chair, Eugenia Cash, called the Executive Committee meeting to order at 1:10 p.m. and welcomed all in attendance.

2. INTRODUCTION OF CONSULTANTS - BVU: THE CENTER FOR NONPROFIT EXCELLENCE

Chairperson Eugenia Cash asked representatives from BVU: The Center for Nonprofit Excellence, Brian Broadbent, President & CEO, and Judy Tobin, Senior Director, to introduce themselves. Mr. Broadbent stated that both he and Ms. Tobin were honored to be selected to assist with the ADAMHS Board's CEO Search and noted that they both have extensive involvement and experience in hiring nonprofit executives and transitions.

A Search Planning document was distributed that included the agenda for the meeting and process:

- Search Committee Responsibilities
- BVU's Role in ADAMHS Board CEO Search – Process & Deliverables
- Review Retirement Timeline
- Transition Strategy
- Review Chief Denihan's Succession Plan
- Discussion on Change in Hiring Strategy
- Review Leadership Attributes Identify through Succession Planning Discussion
- Next Steps

Regarding Search Committee responsibilities, Mr. Broadbent highlighted potential scenarios for conducting interviews. Discussion followed on various options for scheduling, screening and interviewing candidates. (The document referenced is attached to the original minutes stored in the Executive Unit.)

3. EXECUTIVE SESSION

Board Chairperson, Eugenia Cash, announced the need to enter into Executive Session for the purpose of discussing the C.E.O. Search Process.

Motion to enter into Executive Session. MOTION: B. Gohlstin / SECOND: P. Jones / A roll call vote was taken. AYES: E. Cash, R. Fowler, B. Gohlstin, P. Jones, M. Warr / NAYS: None / **Motion carried.**

Motion to exit the Executive Session and resume the Executive Committee Agenda. . MOTION: B. Gohlstin SECOND: P. Jones / A roll call vote was taken. AYES: E. Cash, R. Fowler, B. Gohlstin, P. Jones, M. Warr NAYS: None / **Motion carried.**

There being no further business to discuss, the meeting adjourned at 3:05 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: Eugenia Cash, LSW, MSSA, CDCA, ADAMHS Board Chairperson