

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

EXECUTIVE COMMITTEE MINUTES

February 27, 2018

Committee Members Present: Eugenia Kirkland, LSW, MSSA, CDCA, Reginald C. Blue, Ph.D., Elsie Caraballo, J. Robert Fowler, Ph.D., Rev. Benjamin F. Gohlstin, Sr., Pythias D. Jones, M.D., Steve Killpack, MS, Max M. Rodas, MA, Harvey A. Snider, Esq. / **Absent:** None

Board Staff: Tami Fischer, Director of Human Resources; Carol Krajewski, Executive Specialist

1. CALL TO ORDER

Board Chair, Eugenia Kirkland, called the Executive Committee meeting to order at 3:15 p.m.

2. APPROVAL OF MINUTES

The January 31, 2018 Executive Committee minutes were approved as submitted.

3. EXECUTIVE SESSION

Board Chair, Eugenia Kirkland, announced the need to enter into an Executive Session for the purpose of discussing a personnel matter.

Motion to enter into Executive Session. MOTION: B. Gohlstin / SECOND: R. Blue / A roll call vote was taken. AYES: E. Kirkland, R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, P. Jones, S. Killpack, M. Rodas, H. Snider NAYS: None / **Motion carried.**

Motion to exit the Executive Session and resume the Executive Committee agenda. MOTION: B. Gohlstin SECOND: R. Blue / A roll call vote was taken. **AYES:** E. Kirkland, R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, P. Jones, S. Killpack, M. Rodas, H. Snider / **NAYS:** None / **Motion carried.**

Motion to recommend approval of Resolution No. 18-02-06 Approval of Scott S. Osiecki as Chief Executive Officer of the ADAMHS Board of Cuyahoga County (as shown below). MOTION: B. Gohlstin SECOND: H. Snider

RESOLUTION NO. 18-02-06

**APPROVAL OF SCOTT S. OSIECKI AS THE CHIEF EXECUTIVE OFFICER
OF THE ADAMHS BOARD OF CUYAHOGA COUNTY**

WHEREAS, due to the unexpected and untimely passing of Valeria A. Harper, Chief Executive Officer, of the ADAMHS Board of Cuyahoga County on January 9, 2018, the ADAMHS Board Chair called an Emergency Executive Committee meeting on January 10, 2018; and,

WHEREAS, pursuant to the authority found in Ohio Revised Code, Section 340.02, and the ADAMHS Board Bylaws, Article VIII, Chief Executive Officer (CEO), the ADAMHS Board of Cuyahoga County's Executive Committee met to discuss the necessity of appointing an Acting Chief Executive Officer; and,

WHEREAS, the Executive Committee approved the appointment of Scott S. Osiecki as Acting CEO/Chief of External Affairs for the ADAMHS Board of Cuyahoga County, effective January 10, 2018; this action and recommendation was ratified by the full Board in Resolution No. 18-01-02; and,

WHEREAS, the Executive Committee further discussed next steps regarding a CEO Search and agreed to interview the top three applicants originally considered for the position of Chief Executive Officer in the Spring of 2017; and,

WHEREAS, the Executive Committee interviewed the three candidates interested in the CEO position and deliberated on the individual interviews; and,

WHEREAS, since Mr. Osiecki has demonstrated that he possesses leadership and administrative qualities, the passion to lead the ADAMHS Board of Cuyahoga County into the future, and is highly respected and trusted in the community at large, the Executive Committee voted to recommend the selection of Scott S. Osiecki as Chief Executive Officer of the ADAMHS Board of Cuyahoga County, effective March 1, 2018; and,

WHEREAS, the term of the CEO Agreement shall be from March 1, 2018 through February 28, 2021, unless otherwise terminated by the parties pursuant to Article IV. The ADAMHS Board may renew the Agreement for at least two terms, with each term lasting one year; and,

WHEREAS, the ADAMHS Board shall pay to the CEO the sum of \$145,500.00 beginning 3/02/18 through 2/28/21. For each year thereafter, during the term of the Agreement and any renewals thereof, the CEO's salary shall be increased by a percentage deemed appropriate by the Board of Directors but not to exceed 5 percent; and,

WHEREAS, each year, during the term of the Agreement and any renewals thereof, by or before March 1st, the CEO shall prepare and submit to the ADAMHS Board a list of at least ten professional goals for himself and/or the ADAMHS Board to be accomplished that year. The ADAMHS Board will review the proposed goals and either accept or modify the goals submitted, and the CEO will attempt to achieve the goals approved by the ADAMHS Board; and,

WHEREAS, the CEO shall be entitled to the following standard benefits available to the ADAMHS Board employees:

- a. Health Insurance;
- b. Public Employees Retirement System;
- c. Vacation: Five weeks, in addition to the legal holidays for ADAMHS Board employees;
- d. Sick Time shall be accrued at the rate of fifteen days annually according to the standard process for ADAMHS Board employees;
- e. Five personal days each year.

The CEO shall also be entitled to the following:

- f. Car allowance - \$500.00 per month; and,
- g. Professional Development/Training/Expenditures for community events - \$3,000.00 per year.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The ADAMHS Board of Directors approves selecting Scott S. Osiecki as the Chief Executive Officer of the ADAMHS Board of Cuyahoga County, effective March 1, 2018.
2. The ADAMHS Board of Directors approves the terms of the CEO agreement, salary and benefits package as listed above for Scott S. Osiecki, Chief Executive Officer, as of March 1, 2018.

AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, P. Jones, S. Killpack, : E. Kirkland, M. Rodas, H. Snider

NAYS: None / **ABSTAIN:** None

Motion carried unanimously to recommend approval of Res. No. 18-02-06 to the full Board.

There being no further business to discuss, the meeting adjourned at 3:40 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: Eugenia Kirkland, LSW, MSSA, CDCA, ADAMHS Board Chairperson