

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD  
OF CUYAHOGA COUNTY**

**RESOLUTION NO. 18-10-02**

**AUTHORIZING COUNCIL OF GOVERNMENTS (COG)  
SERVICE ORGANIZATION CONTROL (SOC) AUDIT**

**WHEREAS**, the Alcohol, Drug and Mental Health Board of Franklin County (ADAMH); the Alcohol, Drug Addiction, and Mental Health Services (ADAMHS) Board of Cuyahoga County; and the Hamilton County Mental Health and Recovery Services Board (HCMHR SB) have jointly formed a Council of Government (“COG”) entity known as the Three C Recovery and Health Care Network; and,

**WHEREAS**, the COG, formed pursuant to Chapter 167 of the Ohio Revised Code, provides a forum for the planning and development of an integrated system of mental health and substance use prevention, recovery supports and treatment services in a manner which is cost-effective, efficient and promotes the best interest of persons being served by the Boards; and,

**WHEREAS**, the COG is continuously planning, developing and implementing a healthcare management information system, known as the Shared Health and Recovery Enterprise System (SHARES); and,

**WHEREAS**, during the review of COG operations in conjunction with the annual audits of the three member boards of the COG, the State Auditor requested the completion of a Service Organization Control (SOC) audit. A SOC audit will closely examine internal controls within the SHARES system; and,

**WHEREAS**, the SOC audit will evaluate and report on the design of internal controls within SHARES and perform tests on the operational effectiveness of these controls; and,

**WHEREAS**, the COG is seeking to contract for the completion of a SOC audit with consultant Clark Schaefer Hackett, CPA’s and Advisors; and,

**WHEREAS**, the consultant for the SOC audit will be engaged by the COG on behalf of the members of the COG. The cost of the SOC audit will be equally shared between the three boards that make up the COG; and,

**WHEREAS**, funding will be used to cover the ADAMHS Board portion of the SOC audit of the SHARES system. The COG will contract with a consultant for the SOC audit evenly distribute the costs of the audit to the members of the Three C COG; and,

**WHEREAS**, the ADAMHS Board Committee of the Whole has reviewed the ADAMHS Board staff’s recommendation and recommends that the Board of Directors authorize the funding and authorize the ADAMHS Board to enter into any necessary contractual agreements.

**NOW, THEREFORE, BE IT RESOLVED:**

A. The ADAMHS Board of Directors authorizes payment of funds for the following:

1. Three C Recovery and Health Care Network Council of Government (COG) to contract for a Service Organization Control (SOC) Audit for a period to be determined **in an amount not to exceed \$40,000.00.**

B. The ADAMHS Board Chief Executive Officer is authorized to execute any necessary contractual agreements.

On the motion of Reginald C. Blue, Ph.D., seconded by Eugenia Kirkland, the foregoing resolution was adopted.

**AYES:** R. Blue, G. Boehm, E. Cade, B. Gohlstin, C. Handler, G. Howard,  
K. Kern-Pilch, S. Killpack, E. Kirkland, H. Shannon, H. Snider, M. Step

**NAYS:** None

**ABSTAIN:** None

**DATE ADOPTED:** October 24, 2018