

Attachment 2: Team Charges & Members

- The consolidation planning teams (in alphabetical order), charges and members are:
 - **Agency Evaluation and Oversight:**
 - Team Charge: *Review compliance auditing and statutory requirements and practices, program certification standards, outcomes evaluation, licensure and accreditation, MUI reportable incident process. Develop a comprehensive plan for program monitoring, oversight and technical assistance for the alcohol, other drug and mental health services and programs that include certification, Medicaid and Non-Medicaid and reimbursement standards and addresses issues such as deemed status for licensed and accredited programs.*
 - Team Members:
 - John Garrity, CCCMHB Director of Evaluation and Research; *Team Co-Leader*
 - Frances Mills, ADASB Deputy Director; *Team Co-Leader*
 - Valeria Harper, CCCMHB Chief Operating Officer
 - Laura Lambert, ADASB Director of Quality Improvement
 - Cindy Chaytor, ADASB Director of Treatment Services
 - Cassandra Richardson, CCCMHB Chief Financial Officer
 - Kathleen LoPresti, CCCMHB Performance Improvement Specialist/HIPAA Officer
 - Paulette Baglyos, CCCMHB Compliance Audit Supervisor
 - **By laws:**
 - Team Charge: *Review current sets of by-laws and O.R.C. requirements and other regulatory conditions, including by-laws of combined boards, and determine similarities and dissimilarities. Specific items will include, but not be limited to, current Board members and terms, board policies, recruitment of members, roles and responsibilities, training, oath of office, hiring of CEO, insurance, ethics policy and the form of board resolution.*
 - Team Members:
 - Kathryn Gambatese, CCCMHB Chair; *Team Co-Leader*
 - Russell Johnson, ADASB Chair; *Team Co-Leader*
 - William Denihan, CCCMHB CEO
 - Dr. Russell Kaye, ADASB Executive Director
 - Rose Fini, CCCMHB Director of Legal Affairs
 - Carol Krajewski, CCCMHB Executive Specialist
 - **Client Rights and Confidentiality Issues:**
 - Team Charge: *To delineate the roles and responsibilities of promoting and safeguarding clients' rights, including but not limited to, confidentiality, within the Cuyahoga County Behavioral Health System.*
 - Team Members:
 - Judy Jackson-Winston, CCCMHB Clients Rights Officer; *Team Co-Leader*
 - Laura Lambert, ADASB Director of Quality Improvement ; *Team Co-Leader*
 - Rose Fini, CCCMHB Director of Legal Affairs
 - Cindy Chaytor, ADASB Director of Treatment Services
 - Craig Fallon, CCCMHB Consumers Affairs Specialist
 - Kathleen LoPresti, CCCMHB Performance Improvement Specialist/HIPAA Officer
 - Vicki Roemer, CCCMHB Administrative Assistant

- **Communication:**
 - *Team Charge: Review and compare customer relations and communication strategies for target audiences, internal and external, including: special programs, campaigns, Web sites, government affairs, advocacy efforts, publications, public information request policies, public meeting notification, and media relations. Identify these strategies for combined organization. Design communication strategies to inform stakeholders during consolidation process, and craft team-building events for transition of Boards and staff to new organization.*
 - **Team Members:**
 - Scott Osiecki, CCCMHB Director of External Affairs; *Team Co-Leader*
 - Julie Fogel, ADASB Public Information Officer; *Team Co-Leader*
 - Clare Warmke, CCCMHB Social Marketing Specialist
 - Vicki Roemer, CCCMHB Administrative Assistant
 - Margaret Perpar, CCCMHB Receptionist

- **Facilities/Location:**
 - *Team Charge: To develop a plan for co-location of the Alcohol and Drug Addiction Services Board and the Cuyahoga County Community Mental Health Board.*
 - **Team Members:**
 - William Denihan, CCCMHB CEO; *Team Co-Leader*
 - Dr. Russell Kaye, ADASB Executive Director; *Team Co-Leader*
 - Rose Fini, CCCMHB Director of Legal Affairs
 - Valeria Harper, CCCMHB Chief Operating Officer
 - Frances Mills, ADASB Deputy Director
 - Bill Tobin, ADASB Director of Finance

- **Finance, MACSIS and IT:**
 - *Team Charge: 1. Identify issues that will allow the consolidated board to improve upon the stewardship of public funds. Strengthen and enhance upon data that will maximum third party resources. Develop, improve and or enhance processes to better handle dual diagnostic, AOD and MH only data. 2. Identify issues that will allow the consolidated board to improve upon the stewardship of public funds. Strengthen and enhance upon data that will maximize third party resources. Develop, improve and/or enhance processes to better handle dual diagnostic, alcohol and other drug and mental health data.*
 - **Team Members:**
 - Yancey Quinn, ADASB Director of Information Technology; *Team Co-Leader*
 - Cassandra Richardson, CCCMHB Chief Financial Officer; *Team Co-Leader*
 - Bill Tobin, ADASB Director of Finance; *Team Co-Leader*
 - Blessing Nwaozuzu, Director of Information Services
 - Debra Landrum, ADASB Manager of MACSIS
 - Cheryl Fratlonie, CCCMHB Claims and Membership Administrator
 - Bill Tobin, ADASB Chief Financial Officer
 - Ralph Piatak, CCCMHB Financial Analysts Administrator
 - Rose Fini, CCCMHB Director of Legal Affairs
 - Stephanie Graham, ADASB Accountant

- **Grants Management:**
 - Team Charge: *Develop a plan to acquire federal, state or other funding for the expansion of alcohol and other drug and mental health services, identifying specific potential to acquire funding to provide services to individuals with co-occurring alcohol and other drug and mental health disorders.*
 - Team Members:
 - Beth Pfohl, ADASB Grants Officer; *Team Co-Leader*
 - John Garrity, CCCMHB Director of Evaluation and Research; *Team Co-Leader*

- **Human Resources and Personnel:**
 - Team Charge: *To assist in assuring a fair and equitable Human Resources component to the Consolidation Plan, with the primary purpose of taking the best of both organizations, and make personnel recommendations to the Steering Committee for consideration.*
 - Team Members:
 - Tami Fischer, CCCMHB Director of Human Resources; *Team Co-Leader*
 - Christine Paternoster, ADASB Director of Human Resources; *Co-Leader*
 - Rose Fini, CCCMHB Director of Legal Affairs
 - Starlette Sizemore-Rice, CCCMHB Human Resources/Contracts Coordinator
 - Maggie Tolbert, CCCMHB Utilization Review Specialist & Union President
 - Valeria Harper, CCCMHB Chief Operating Officer
 - Frances Mills, ADASB Deputy Director
 - Bill Tobin, ADASB Chief Financial Officer
 - Laura Lambert, ADASB Director of Quality Improvement
 - Cassandra Richardson, CCCMHB Chief Financial Officer
 - Vicki Roemer, CCCMHB Administrative Assistant

- **Program Development:**
 - Team Charge: *Develop a comprehensive plan for program development, implementation and monitoring, including the provision of program specific technical assistance. Identify service priorities, service gaps and the continuum of care for alcohol and other drug and mental health services. Review opportunities for the development of joint planning documents, including the Community Plan for the Ohio Department of Alcohol and Drug Addiction Services and the Ohio Department of Mental Health.*
 - Team Members:
 - Valeria Harper, CCCMHB Chief Operating Officer; *Team Co-Leader*
 - Frances Mills, ADASB Deputy Director; *Team Co-Leader*
 - Carol Ballard, CCCMHB Forensic Specialist
 - Cindy Chaytor, ADASB Director of Treatment Services
 - Terry Oldham, CCCMHB Children's Projects Administrator
 - Kevin Berg, ADASB Program Planning Specialist
 - Lisa Griffith, ADASB Manager of Prevention Services

- **Quality Improvement Research, and Evaluation:**
 - *Team Charge: Develop a comprehensive quality improvement structure for the Behavioral Health Board of Cuyahoga County that includes assessment of internal operations and the external system and includes data collection, research and evaluation system and provider reporting, performance indicators, outcomes, waiting list information, major unusual incidents, and Board agency report cards, as well as and how agency performance is communicated throughout the system.*
 - **Team Members:**
 - John Garrity, CCCMHB Director of Evaluation and Research; *Team Co-Leader*
 - Laura Lambert, ADASB Director of Quality Improvement; *Team Co-Leader*
 - Tom Williams, ADASB Data Research Information Specialist
 - Hayne Dyches, CCCMHB Database Analysis Specialist

- **Training:**
 - *Team Charge: Review and identify target audiences and topics, and review trainers and contract administration policies and practices, for internal and external needs. Review ongoing conferences, Training Institute, speaker's bureau and provider needs. Identify training needs and techniques for new organization.*
 - **Team Members:**
 - Jim Joyner, ADASB Manager of Public Information and Training; *Team Co-Leader*
 - Scott Osiecki, CCCMHB Director of External Affairs; *Team Co-Leader*
 - Carol Ballard, CCCMHB Forensic Specialist
 - Esmat Nasr, CCCMHB Adult Programs Specialist
 - Clare Warmke, CCCMHB Social Marketing Specialist
 - Vicki Roemer, CCCMHB Administrative Assistant