

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD
OF CUYAHOGA COUNTY**

RESOLUTION NO. 15-11-06

**AUTHORIZATION TO ISSUE A REQUEST FOR INFORMATION (RFI)
FOR REPRESENTATIVE PAYEE SERVICES**

WHEREAS, pursuant to the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board) Board of Directors Policy entitled "Awarding Contracts for Services," effective March 24, 2010, the ADAMHS Board is to issue Requests for Proposals (RFP) or Requests for Information (RFI) upon the request of ADAMHS Board staff regarding mental health, AoD and other service needs; and,

WHEREAS, the ADAMHS Board is interested in identifying a provider to deliver Representative Payee Services; and,

WHEREAS, representative payee services are necessary to assist clients who, due to poor money management skills, are unable to manage their own funds; and,

WHEREAS, these clients have been determined by the Social Security Administration (SSA) to be in need of a payee to handle their funds and usually do not have anyone who is able or willing to serve as a payee on their behalf; and,

WHEREAS, the payee service provider will develop a client centered plan to ensure that the client's basic needs in terms of housing, food, clothing, as well as personal care, are met.

NOW, THEREFORE, BE IT RESOLVED:

1. The ADAMHS Board of Directors approves the issuance of an RFI to solicit proposals for providing Representative Payee Services for the period January 1, 2016 through December 31, 2016 in the amount of approximately \$200,000.00.
2. The ADAMHS Board CEO is hereby authorized to appoint the RFI Committee to review and issue the RFI and evaluate the proposals that are submitted for recommendation to the Board of Directors.

On the motion of Rev. Benjamin F. Gohlstin, Sr., and seconded by Harvey Snider, Esq., the foregoing motion was adopted.

AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones,
R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr, A. Williams

NAYS: None

ABSTAIN: None

MOTION ADOPTED: November 18, 2015