

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES  
BOARD OF CUYAHOGA COUNTY**

**RESOLUTION NO. 12-10-02**

**AUTHORIZATION TO ISSUE A REQUEST FOR PROPOSAL FOR FISCAL  
AND ADMINISTRATIVE OVERSIGHT OF THE FAMILY CENTERED  
SERVICES AND SUPPORT (FCSS) GRANT DOLLARS**

**WHEREAS**, pursuant to the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board) Board of Directors Policy entitled “Awarding Contracts for Services,” effective March 24, 2010, the ADAMHS Board is to issue Requests for Proposals (RFP) upon the request of ADAMHS Board staff regarding mental health, AoD and other service needs; and,

**WHEREAS**, The Family Centered Services and Support (FCSS) funds are grant dollars earmarked for local boards to provide wraparound services for youth as defined by the Service Coordination Mechanism monitored by Family and Children First Council (FCFC) of Cuyahoga County, and,

**WHEREAS**, Funds are to be utilized for community-based services which promote stability and well-being of children and families for non-clinical ancillary supports such as in-home visits, parent support groups, parent education, mentoring, respite care (including summer camp), transportation, social/recreational activities, etc. The overall goal is to promote emotional stability for children and families ages 0-21 by assisting with the maintenance of their behavioral health issues/symptoms, which will optimally improve their respective communities, and;

**WHEREAS**, Upon notice of funding, the ADAMHS Board was requested to issue a Request for Proposal (RFP) in effort to adhere to the local government’s guideline to bi-annually review contracts for transparency and equitability among vendors and service providers. Thus, ADAMHS Board staff will compose an RFP to aid in the aforementioned request.

**WHEREAS**, the timeline for issuance of the RFP is as follows:

- October 24, 2012: Board of Directors Authorize Release of RFP
- October 26, 2012: Release of RFP
- November 16, 2012: Deadline for RFP submissions
- November 21, 2012: Selection & ADAMHS Board CEO Approval of Recommendation
- November 28, 2012: Board Staff’s Recommendation & Approval to The Committee of the Whole
- January 1, 2013: FCSS Contract begins

**NOW, THEREFORE, BE IT RESOLVED:**

1. The ADAMHS Board of Directors approves the issuance of an RFP to solicit applications from ADAMHS Board contracted behavioral health care providers for the provision of services for Family Centered Services and Support (FCSS) funds from January 01, 2013 through June 30, 2013.
2. The ADAMHS Board CEO is hereby authorized to appoint the RFP Committee to review and evaluate the RFP proposals are submitted for recommendation to the Board of Directors.

On the motion of Reginald C. Blue, Ph.D., seconded by Robert Fowler, Ph.D., the foregoing resolution was adopted.

**AYES:** D. Biegel, R. Blue, M. Boyle, C. Brown, E. Caraballo, S. FallCreek, R. Folbert, R. Fowler, B. Gohlstin, P. Jones, E. Thoms, B. Tobin, M. Warr, A. Williams

**NAYS:** None

**ABSTAIN:** None

**DATE ADOPTED:** October 24, 2012