



Responses to Submitted Questions for the Treatment Foster Care/Kinship Care Pilot RFP

1. Will the Pilot become a contract provider for the ADAMHS Board or is it a one-time proposal or request for information?
 - *This Pilot is intended to serve as a small, short-term study to assist the Cuyahoga County Division of Children and Family Services (CCDCFS) in determining the viability of increasing capacity relative to treatment foster care homes managed through their system while outsourcing the clinical components.*
2. What is the end date of the pilot program? We understand it begins on July 1, 2018. Is it a one year program?
 - *The Pilot will begin July 1, 2018 and end June 30, 2019.*
3. What will be the length of the Pilot?
 - *Please refer to Question 2.*
4. This agency has conducted a pilot program for ODRC previously which turned into an official MOU? Will this be the case with the ADAMHS Pilot and how long is the "Contract Award" period and will the contract be a renewable one?
 - *Per the RFP on page 1, "Once an agency is identified, the ADAMHS Board will provide **contractual oversight** and program monitoring to ensure the provision of services are fulfilled to meet the overarching goal to divert and decrease the length of stay in the child welfare system."*
 - *Please refer to Questions 1 and 2 for further information.*
5. Will the contracted agency be required to provide sustainability and/or funding after the contract award expires?
 - *Funding for this Pilot has been made available through CCDCFS. There are no requirements for a sustainability plan at this juncture, as this initiative is deemed as a pilot.*
6. Please clarify if all staff have to be hired by July 1 to qualify for "immediate implementation"?
 - *Per the RFP on page 2 under the Proposal Guidelines, "Eligible proposals include any entity which can fulfill the following: Implement programming immediately July 1, 2018."*
7. Is the Clinical Supervisor expected to be dedicated 100% to the pilot project?
 - *Per the RFP on page 2 under the Proposal Guidelines, "Eligible proposals include any entity which can fulfill the following: **A dedicated team** of three (3) Licensed Master's Level Clinicians and **one (1) Clinical Supervisor**, each possessing at least 2 years of experience in the behavioral health system and a working knowledge of the child-welfare system, in particular therapeutic foster care."*
8. Can graduate social work students, acting as interns, comprise team staff under the supervision of a LISW-S or LICDC?
 - *Per the RFP on page 2 under the Proposal Guidelines, "Eligible proposals include any entity which can fulfill the following: A dedicated team of three (3) **Licensed Master's Level Clinicians** and one (1) Clinical Supervisor, **each possessing at least 2 years of experience in the behavioral health system and a working knowledge of the child-welfare system, in particular therapeutic foster care.**"*

9. Will the contracted agency's team work in the Jane Edna Hunter building or have its own location?
 - *The primary service location will be within the homes and communities of the target population, treatment foster care and kinship care homes.*
10. Can you provide more information on the TBRI or give me a site to read up on this intervention.
 - *Per the RFP on page 2, "CCDCFS will utilize the Trust-Based Relational Intervention® (TBRI®) as primary intervention with caregivers, which will be delivered concurrently with the behavioral health services and supports identified above. **TBRI® is a "trauma-informed intervention and parenting model designed for use with children who have experienced relationship-based traumas."***
11. Will the County provide the purchase and/or training on the TBRI model and what is the length of the Pilot project?
 - *There will be educational awareness of the model provided, as opposed to training for the provision of services, as Page 2 of the RFP states, "**CCDCFS staff will utilize the Trust-Based Relational Intervention® (TBRI®) as the primary intervention with caregivers, which will be delivered concurrently with the behavioral health services and supports identified above.**"*
 - *Please refer to Question 2 for further information.*
12. Will the ADAMHS Board provide the training for the TRBI intervention used by your staff?
 - *Please refer to Question 11.*
13. On Page 2 of the RFP, it states "Must Be able to deliver the TBRI intervention. Please explain as it appears to me that the intervention is a proprietary instrument by CCDCFS. If so, how does one get trained on its use? Or is the selected agency responsible for purchasing the intervention.
 - *Per the RFP on page 2, "Eligible proposals include any entity which can fulfill the following: the ability to deliver behavioral health services and supports which will **complement the Trust-Based Relational Intervention® (TBRI®) utilized by CCDCFS staff.**"*
 - *Please refer to Question 11.*
14. When will a decision be made and the successful applicant notified?
 - *Following the submission deadline on May 4, 2018, a RFP Review Committee will evaluate each proposal based on the items listed on Page 3 of the RFP. The Committee will render a recommendation to the ADAMHS Board CEO on May 18, 2018, and at such time the selected provider will be notified. The ADAMHS Board of Directors will be presented with the recommendation provider and an approval for during its May 2018 meeting cycle.*
15. When will we be notified of the funding?
 - *Please refer to Question 14.*
16. How soon will notification be made.
 - *Please refer to Question 14.*
17. What is the number of children anticipated for the 25 Treatment Foster Care and Kinship Care homes?
 - *Each home will have a minimum of 1 child, however there may be sibling groups with more than one child placed within the same home.*
18. What percentage of children in the program will be Medicaid eligible?
 - *It is anticipated that the majority, if not all, children will be Medicaid eligible.*
19. Can an Offeror propose to serve more homes than requested by the County.
 - *The maximum number of homes served during this Pilot will be twenty-five (25).*
20. Is your number "25" the maximum quota for the Pilot?
 - *Please refer to Question 19.*

21. Is your number '25 homes' the maximum capacity for the Pilot?
 - *Please refer to Question 19.*
22. How much funding is available for this program?
 - *To be determined*
23. What is the total financial ask for the Pilot.
 - *Please refer to Question 22.*
24. Can you provide any guidance on budget expectations or levels?
 - *Please refer to Question 22.*
25. If an Offeror's projected costs exceed the County's allowable expenses for the Pilot, will the proposal be disqualified or will budget adjustments be allowed.
 - *Please refer to Question 22.*
26. If an agency does not have an approved Administrative costs expenditure, can it apply for adm. charges and at what rate?
 - *The administrative cost is included in the budget submitted and limited to 10 percent or below.*
27. Do agencies need prior approval for administrative charges if it has not applied for and/or approved for administrative charges.
 - *Please refer to Question 26.*
28. What costs are allowable? What costs are considered unallowable?
 - *Allowable expenses related to administrative and personnel costs which can include mileage and other costs related to the positions. Unallowable expenses include line items such as food, beverage, client transportation, etc.*
29. Is funding for new staff an allowable expenditure.
 - *Please refer to Question 28.*
30. Are there any unallowable costs i.e., food, beverages, vehicle leasing, etc.
 - *Please refer to Question 28.*
31. Are there any unallowable costs such as food, beverages, leases, etc.
 - *Please refer to Question 28.*
32. Will funding for new staff be an allowable expenditure and can graduate social work student interns serve on the treatment teams under the direct supervision of a LISW-S social worker.
 - *Please refer to Questions 8 and 28.*
33. Are specialized populations eligible to apply?
 - *As described in the RFP, eligible applicants must be certified through the Ohio Department of Mental Health and Addiction Services (OhioMHAS) for the provision of behavioral health services.*
34. Are agencies currently utilizing EBP programming defined as "clinical models"?
 - *Per the RFP on page 2, the Clinical Model of this Pilot consists of a "dedicated team of Master's Level Clinicians" for the provision of the following Clinical Services, as listed on Page 1: "Assessment, Screening, Therapeutic Interventions, Psychiatric Assessments and Pharmacological Services, Case Management and Care Coordination for behavioral health support, and Crisis Intervention."*
35. If an agency uses evidence-based curricula for programming, is it defined as a "clinical model?"
 - *Please refer to Question 34.*

36. Are programs eligible to apply if they have only received foundation support, state funding and are these sources considered "publically funded through public dollars?"
- *Eligibility for this RFP is not based on an applicant's previous awards for publicly funded grants or contracts.*
37. Is a program eligible to apply if it has only been funded by foundation and donor support. However, it has been funded by state funding. Does this qualify as "publically funded support?"
- *Please refer to Question 36.*
38. If an agency is MHA Certified but not currently offering clinical services, is it eligible to apply.
- *As described in the RFP, any agency which is currently certified by the Ohio Department of Mental Health and Addiction Services (OhioMHAS) for the provision of behavioral health services, and can demonstrate the ability to fully implement the identified staffing and services on July 1, 2018, is eligible to apply for this RFP. However, demonstrated experience working with the target population, as well as cross-system collaboration are preferred.*
39. If an agency is MHA certified but has no recent clinical services, does it qualify for the Pilot?
- *Please refer to Question 38.*
40. Does the Pilot require prior "clinical services" for treatment versus prevention required to provide the treatment services if selected.
- *Please refer to Question 38.*
41. Does the agency applying as a Pilot must have offered treatment versus prevention services or does it matter for the Pilot?
- *Please refer to Question 38.*
42. Is MHA certification for prevention services only eligible to apply?
- *Certification through OhioMHAS for prevention services alone would not qualify an agency to apply for this RFP.*
 - *Please refer to Question 33 for further information.*
43. Will there be a bidder's conference or webinar?
- *In lieu of a Bidder's Conference, and as stated on Page 2 of the RFP, "Questions related to this RFP will be accepted by e-mail to torbert@adamhsc.org until 5:00 p.m. on Friday, April 20, 2018. Responses will be posted to the ADAMHS Board's website, <http://adamhsc.org> on Tuesday, April 24, 2018."*
44. Will the County host a Bidders Conference?
- *Please refer to Question 43.*
45. The face sheet is uploaded as a PDF. Can it be handwritten?
- *The RFP Face Sheet may be printed out and completed by hand, if necessary.*
46. The Face sheet has been uploaded as a PDF. Is it acceptable to handwrite the document?
- *Please refer to Question 45.*
47. Can the budget form be recreated by agencies as long as the recreated document captures all the line items your form requires?
- *A budget document which captures all required line items may be recreated, if necessary.*
48. Can your budget form be recreated as long as the document contains all your required line items?
- *Please refer to Question 47.*