

MACSIS COMMUNICATION

Holiday and Archive Schedule

December 15, 2011

2011 Holiday Schedule

All Board access to MACSIS will be closed Thursday December 22, 2011 at 11:59 PM. No Board access to MACSIS will be available until Monday December 26, 2011. During this time all Boards will have access to MHHUB. Usual claims and member extracts will be produced the weekend of December 24, 2011.

| DECEMBER 2011 | | | | | | |
|--------------------------------|--------------------------------|--------------------------------|--------------------------------|---|--------------------------------|--------------------------------|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| 18 Normal Processing | 19 Normal Processing | 20 Normal Processing | 21 Normal Processing | 22 Normal Processing Closed to Boards 11:59pm | 23 Closed to Boards | 24 Closed to Boards |
| 25 Closed to Boards | 26 Normal Processing | 27 Normal Processing | 28 Normal Processing | 29 Normal Processing | 30 Normal Processing | 31 Normal Processing |
| JANUARY 2012 | | | | | | |
| 1 Normal Processing | 2 Normal Processing | | | | | |

FY10 Claims Archive Process Schedule

Planning for the yearly MACSIS MHHIPAA claims archive has begun. All claims with a date-of-service on or before June 30, 2010 and a PROCSTAT of "P" will be archived. All Board access to MACSIS will be closed Thursday January 12, 2012 at 11:59 PM. Access to the system will be restored upon successful completion of the archive process. We estimate that normal weekly processing will begin Tuesday January 17, 2012 at noon. A communication will be sent to all Boards and Providers upon successful completion of the archive process and when Board access has been restored. Additionally, an extract of the archived claims will be produced and made available to the Boards in February (2012).

ODMH will produce the usual claims and member extracts the weekend of January 14, 2012 and the MHHUB (FTP) server will be online during the entire process. All questions should be referred to the MACSIS Support Desk via phone (877-462-2747) or e-mail (macsisupport@mh.ohio.gov).

| JANUARY 2012 | | | | | | |
|-------------------------------|-------------------------------|---|--------------------------------|---|--------------------------------|--------------------------------|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| 8 Normal Processing | 9 Normal Processing | 10 Normal Processing | 11 Normal Processing | 12 Normal Processing Closed to Boards 11:59PM | 13 Closed to Boards | 14 Closed to Boards |
| 15 Closed to Boards | 16 Closed to Boards | 17 Closed to Boards until Noon | 18 Normal Processing | 19 Normal Processing | 20 Normal Processing | 21 Normal Processing |