

**Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board
Request for Proposals
Early Childhood Mental Health (ECMH) Programming**

Summary and Background

The mission of the ADAMHS Board is to promote and enhance the quality of life for residents of our community through a commitment to excellence in mental health, alcohol, drug, and other addiction services. As part of its legislative mandate to plan, assess, evaluate, and monitor publicly funded behavioral health services, the ADAMHS Board reviews the strengths and challenges of programs funded through public dollars, as well as appraise potential or existing gaps to fulfill the needs of the community.

The ADAMHS Board is issuing this Request for Proposal (RFP) directed towards agencies certified through the Ohio Department of Mental Health and Addiction Services (OhioMHAS) for the provision of early-childhood mental health services delivered through treatment and consultation programming.

Early Childhood Mental Health (ECMH) Programming: As a collaborative effort, the ADAMHS Board and Invest In Children (IIC) allocate nearly \$ 1 million for the provision of early childhood mental health services to six (6) contract agencies. In CY17, over 900 children were served through consultation and treatment services. The goals of this RFP are to procure evidenced based practices and strategies to enhance and compliment the ECMH continuum of care. In addition, there is great interest in acquiring services for under-served-at risk populations to include partnerships with the medical community, home visiting programs, in addition to children within the targeted age range potentially or currently impacted by the incarceration of a parent or caregiver and to parents or caregivers impacted by the opioid/heroin epidemic.

Funding: The ADAMHS Board is allocating funding for both consultation & treatment services. Agencies may apply for one or both services identified above. It is anticipated that several grant awards will be given through one allocation amount as a result of this RFP.

Proposal Guidelines:

Eligibility

Eligible proposals include any entity which can fulfill the following:

- ✓ The ability to dedicate staff with relevant and sufficient experience in early childhood services and the ability to increase capacity and identify current evidence based practices appropriate for the targeted population.
- ✓ The capacity to enter data into Devereux's web-based system, in addition to other data elements to measure performance outcomes required by the ADAMHS Board & IIC.

- ✓ Ability to implement programming January 1, 2019.
- ✓ Provide performance measures related to the program as part of the contract award through the ADAMHS Board.

Questions related to this RFP will be accepted by e-mail to torbert@adamhsc.org until 5:00 p.m. on Friday, July 13, 2018. Responses will be posted to the ADAMHS Board's website, <http://adamhsc.org> on Friday, July 20, 2018.

All required proposal submissions **MUST** be submitted electronically to RFI@adamhsc.org
Submission Deadline: August 3, 2018

Please complete and attach the face sheet, included here.

Page limits: Narratives must be no longer than **8 pages, single sided, single spaced**. Font size must be twelve points with margins no less than one inch. You must use Microsoft Office Word 2003 or later for the program narrative

Proposal Narrative:

Please respond to each of the following points.

1. *Describe your agency's qualifications, experience in working with the early childhood population birth to six (6), and how it relates to your agency's mission. Please include the number of FTE(s) in your organization providing services in the ECMH field as well as their expertise. (20pts.)*
2. *ECMH includes two different services: Consultation (short term intervention with families and consultation with other professionals) as well as treatment. Identify the type of service(s) your agency proposes to deliver in terms of consultation and/or treatment and the number of children you project to serve. If consultation is part of your application, please describe how your agency plans to utilize consultation and provide an example(s). (20pts.)*
3. *Identify current evidenced based treatment modalities to support your agency's practices(s) specific to the early childhood population age birth to 6 (six). (15pts.)*
4. *Describe your agency's competencies related to special populations including but not limited to children with developmental disabilities, who have experienced*

trauma, and children who have experienced maltreatment (neglect, physical abuse, sexual abuse). (25pts.)

5. *Describe your agency's capacity to implement services by January 1, 2019 and the ability to decrease the "waitlist" for this specialized service. (10pts.)*

6. *The Review Committee, for current contracted agencies, will review your outcomes to measure performance. How would you describe your outcomes for CY17? (10pts.)*

Attach a budget using the form below. Include a budget narrative which details the calculations for each line item, and justifying the need for the line item in the implementation of your program.

Line Item Budget				
		ADAMHSCC	Other	Total
Personnel Costs	Personnel			
	Fringe Benefits			
Non-Personnel Costs	Consultants			
	Supplies			
	Printing/Copying			
	Rent/Lease Expenses			
	Phone/Utilities			
	Maintenance/Repair			
	Rentals			
	Insurance			
	Travel/Mileage			
	Administrative			
Total				



REQUEST FOR PROPOSAL
FACESHEET *(Type directly in this document)*

PROVIDER INFORMATION	
Agency Name:	
Address:	
Contact Person	
Telephone #:	E-mail Address:

AUTHORIZATION

I hereby certify that my typed name below is my signature and that this RFP has been approved for submission by this Agency's governing authority.

Executive Director / CEO	Date
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Submission Deadline: August 3, 2018

Submit RFI Response by EMAIL to: RFI@adamhsc.org

Submissions received after the deadline will not be considered.