

**Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board
Request for Proposals for the
Cuyahoga County Juvenile Court Intervention Center
Behavioral Health Services Program**

Summary and Background:

The mission of the ADAMHS Board is to promote and enhance the quality of life for residents of our community through a commitment to excellence in mental health, alcohol, drug, and other addiction services. As part of its legislative mandate to plan, assess, evaluate, and monitor publicly funded behavioral health services, the ADAMHS Board reviews the strengths and challenges of programs funded through public dollars, as well as appraise potential or existing gaps to fulfill the needs of the community.

Through the Lean Six Sigma KAIZEN process mapping event, the Cuyahoga County Juvenile Court (CCJC), in collaboration with its system partners, assessed and redesigned the entry points of the court, as a critical need was identified to approach diversion efforts closer to the entry points of the court and to divert youth outside of the court that are low-risk offenders. As such, the intake and diversion process was thoroughly reviewed for increased diversion opportunities, in effort to streamline the process, and allow for efficient navigation and linkage to the appropriate system and service continuum to ultimately divert low-risk youth from the court entirely.

The KAIZEN event led to the concept of an “Intervention Center,” to be located within Juvenile Court, where youth charged with a status or delinquency offense would be able to receive both criminogenic screenings for risk as well as brief behavioral health screenings within one setting. This will allow law enforcement to transport youth who have been arrested but do not meet the criteria for detention center admission to immediately receive the aforementioned screenings, and an assessment if indicated, at the Intervention Center 24 hours a day, seven days a week. The majority of staff presence will be during afternoons and evenings, and on-call availability thereafter.

It is anticipated that the Intervention Center will serve 6,725 youth annually. The aforementioned number is based upon the number of youth in contact with Juvenile Court with delinquency charges. Of those 6,725 youth, it is estimated, based upon national statistics, that 60% of those youth may have a diagnosable mental health disorder and will require further intervention.

The ADAMHS Board was approached by CCJC to provide professional and technical assistance to manage the clinical components of the Intervention Center. The ADAMHS Board will provide contractual oversight alongside CCJC to ensure clinical services are fulfilled to meet the overarching goal to divert youth away from the juvenile court system in effort to navigate and provide the necessary interventions to support youth identified with behavioral health symptoms/challenges.

As such, the ADAMHS Board is issuing a Request for Proposal (RFP) directed toward behavioral health agencies certified through the Ohio Department of Mental Health and Addiction Services (OhioMHAS) for the provision of behavioral health services for youth and families in need of an assessment and service linkage who are involved with the CCJC Intervention Center.

Clinical Services:

The requested clinical services will include:

- Brief Behavioral Health Screenings & Assessments (when indicated)
- Case management
- Referral to Respite services if necessary during crisis intervention
- Navigation & Linkage to within the appropriate system for services and supports

The staffing composition of this model will include a dedicated team of Licensed Master's Level Clinicians who will work alongside CCJC staff in the Intervention Center to provide coverage twenty-four hours a day, seven days a week.

CCJC staff will utilize the *Screening, Brief Intervention, & Referral to Treatment (SBIRT) Model* to screen and identify youth in need of further behavioral health screenings and/or assessment by the behavioral health agency in an expedient manner. Referrals for diversion programming and treatment recommendations will be made collaboratively between CCJC staff and the behavioral health agency based upon the seriousness of the offense, community safety risks and behavioral health concerns.

Funding: The ADAMHS Board is allocating funding provided by CCJC to support the implementation and provision of behavioral health services to include but not limited to screenings and assessments for CCJC Intervention Center.

Proposal Guidelines:

Eligibility

Eligible proposals include any entity which can fulfill the following:

- ✓ Provide a dedicated team of Licensed Master's Level Clinicians and one (1) Clinical Supervisor, each possessing at least 2 years of experience in the behavioral health system, as well as a comprehensive understanding of community resources and effective treatment modalities utilized in conjunction with juvenile justice-involved youth and families.
- ✓ Deliver behavioral health services and supports which will complement the utilization of the *Screening, Brief Intervention, & Referral to Treatment (SBIRT) Model* by CCJC Intervention Center staff.
- ✓ Ability to implement programming immediately beginning January 1, 2019.
- ✓ Provide performance measures related to the program as part of the contract award.

Questions related to this RFP will be accepted by e-mail to torbert@adamhsc.org until 5:00 p.m. on Friday, July 13, 2018. Responses will be posted to the ADAMHS Board's website, <http://adamhsc.org> on Friday, July 20, 2018.

All required proposal submissions **MUST** be submitted electronically to RFI@adamhsc.org **Submission Deadline: August 3, 2018**

Please complete and attach the face sheet, included here.

Page Limit & Narrative Composition: Narratives must be no longer than **8 pages, single sided, single spaced**. Font size must be twelve points with margins no less than one inch. You must use Microsoft Office Word 2003 or later for the program narrative.

Proposal Narrative:

Please respond to each of the following points:

1. *Describe your agency's qualifications and experience in working with juvenile justice-involved youth and their families, and how it relates to your agency's mission. (20 pts.)*
2. *Describe your agency's history of cross-system collaboration with juvenile justice, child welfare, and other child-serving systems for the provision of assessment and treatment with at-risk youth and families. Describe your agency's experience in behavioral health initiatives as they pertain to diversion from mandated system involvement. (20 pts.)*
3. *Describe your agency's capacity and ability to implement services by January 1 2019, if awarded the Intervention Center Behavioral Health Services contract. (15 pts.)*
4. *Identify current practices and modalities utilized with the juvenile justice & behavioral health population and describe your agency's plans for the provision of the identified clinical services and supports within the Intervention Center, including staffing, coverage, treatment modalities, and collaboration with ADAMHS Board and CCJC staff. (25 pts.)*
5. *Describe how your agency will serve individuals enrolled in Medicaid Managed Care Plans. (10 pts.)*
6. *Identify how success will be measured through metrics, benchmarks, and performance outcomes. (10 pts.)*

Cuyahoga County Juvenile Court Intervention Center **CY2019**
Behavioral Health Services RFP

Attach a budget using the form below. Include a budget narrative which details the calculations for each line item, and justifying the need for the line item in the implementation of your program.

Line Item Budget

		ADAMHSCC	Other	Total
Personnel Costs	Personnel			
	Fringe Benefits			
Non-Personnel Costs	Consultants			
	Supplies			
	Printing/Copying			
	Rent/Lease Expenses			
	Phone/Utilities			
	Maintenance/Repair			
	Rentals			
	Insurance			
	Travel/Mileage			
		Administrative		
Total				



REQUEST FOR PROPOSAL
FACESHEET *(Type directly in this document)*

PROVIDER INFORMATION

Agency
Name:

Address:

Contact
Person

Telephone
#:

E-mail Address:

AUTHORIZATION

I hereby certify that my typed name below is my signature and that this RFP has been approved for submission by this Agency's governing authority.

Executive Director / CEO

Date

Submission Deadline: August 3, 2018

Submit RFP Response by EMAIL to: RFI@adamhsc.org

Submissions received after the deadline will not be considered.