CONTRACTS

&

AMENDMENTS

Finance & Operations Committee
September 16, 2020
Agenda Process Sheet  
Date: September 16, 2020

☐ Community Relations & Advocacy Committee  ☐ Faith-Based Outreach Committee  
☐ Planning & Oversight Committee  ■ Finance & Operations Committee  
☐ Committee of the Whole  ☐ General Meeting

Topic: Adult Care Facility (ACF) COVID-19 Appreciation/Incentive

Contractual Parties: ADAMHS Board contracted Adult Care Facilities (Group Homes)

Term: October 1, 2020 – December 31, 2020

Funding Source(s): ADAMHS Board of Cuyahoga County

Amount: $31,000 ($1,000 per contracted ACF Operator)

☐ New Program  ☐ Continuing Program  ☐ Expanding Program  ■ Other: ACF Appreciation/Incentive Program

Service Description:
- In 2020 the ADAMHS Board of Cuyahoga County contracted with a “preferred list” of Adult Care Facilities (ACFs) to provide safe, decent and affordable housing for individuals living with mental illness.
- The COVID-19 Appreciation/Incentive recognizes the outstanding dedication and perseverance demonstrated by the Adult Care Facility operators for the work done to ensure the health and safety of clients during the pandemic, including setting aside areas for quarantine if needed.
- There is a total of 31 operators managing 68 contracted ACFs.

Background Information:
- The Ohio Department of Mental Health and Addiction Services (OhioMHAS) is the licensing authority for ACFs and local boards have the monitoring responsibility for the provision of services to adult clients residing in ACFs.
- ACFs have been utilized with increased demand to provide beds for the client as a result of the mental health system’s licensed Residential Care Facilities (RCFs) beds, operated by contract agencies, being at capacity.
- The ADAMHS Board is invoiced monthly by ACFs, for each client residing in the facility, receiving Residential Assistance Program (RAP) funds.

Number of Individuals to be Served:
- Thirty-one ACF operators.

Funding Use:
- To recognize the hard work of the contracted ACF Operators during the pandemic by providing funding for their individual selfcare so that they may continue to provide safe housing for clients.

Client & System Impact:
- N/A
Program/Service Goals:

- N/A

<table>
<thead>
<tr>
<th>Metrics (How will goals be measured)</th>
<th>Number of ACF operators that receive the appreciation incentive.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Evaluation/Outcome Data (Actual results from program)</td>
<td>N/A</td>
</tr>
</tbody>
</table>

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- The approval of one-time Appreciation/Incentive for all operators of ADAMHS Board of Cuyahoga County contracted ACFs in the amount of $1,000 per contracted operator for a total of $31,000.

- Approved by the Planning & Oversight Committee on September 9, 2020.
Topic: Whole Child Matters (WCM) Early Childhood Mental Health

Contractual Parties: Bellefaire Jewish Children’s Bureau/Applewood (Wingspan)
OhioGuidestone
Positive Education Program (PEP)

Term: July 1, 2020 to June 30, 2021

Funding Source(s): OhioMHAS State Funding

Amount: $441,906.00 – SFY21 Allocation
$7,780.33 – Carryover Funds
$449,686.33 – Total

Service Description:

- The overarching goal of the Whole Child Matters Initiative is to increase access to ECMH services by reducing expulsions and increasing retention in early learning settings. This will be achieved by the expansion of the ECMH Family Focused Consultation model to families as well as pediatric medical home settings, in addition to increasing work-force capacity through statewide trainings. The Whole Child Matters (WCM) Initiative is an effort to promote healthy social and emotional development and school readiness among children age six (6), now expanded to age eight (8) and younger through the Ohio Department of Mental Health and Addiction Services (OhioMHAS).

- Services include family focused consultation, training, and early intervention services for children to build social emotional competency to promote resiliency. Family focused consultation services are provided to local home visiting programs, pediatric offices, and early learning environments including pre-schools to fulfill service needs in high-risk communities in partnership with the Lorain County Mental Health Board and the Summit County Alcohol Drug Addiction and Mental Health Services Board. The grant also includes state wide trainings to build capacity and promote professional development regarding early childhood.

- The ADAMHS Board of Cuyahoga County proposes to contract with the following agencies: Bellefaire Jewish Children’s Bureau, Ohio Guidestone and Positive Education Program.

- **Bellefaire Jewish Children’s Bureau/Applewood** will perform the following:
  - Collaborate with pediatric offices within the Cleveland Clinic and University Hospital systems, as well as Senders Pediatrics;
  - Provide consultation services when concerns about a child’s emotional or behavioral well-being arise;
  - Establish a referral process by training medical staff in each pilot office in identifying “red flag” behaviors which warrant ECMH services;
Provide on-site or virtual/telehealth consultations to families as well as visit the family home if requested in Cuyahoga, Lorain and Summit counties; Utilize the Devereaux Early Childhood Assessment (DECA) to complete a family plan; Participate in trainings as assigned by OhioMHAS.

OhioGuidestone will perform the following:
- Provide consultation services in-home or via telehealth to programs in Cuyahoga, Lorain and Summit counties;
- Monitor outcomes and program effectiveness utilizing the DECA;
- Work with home visitors to address issues influencing a child’s emotional well-being;
- Accompany home visitors to the home to coach and model parental interactions;
- Participate in trainings as assigned by OhioMHAS.

Positive Education Program will perform the following:
- Provide training sessions to support providers in earning their professional credentials;
- Provide follow-up technical assistance consultations to eligible early learning/care sites;
- Participate in trainings as assigned by OhioMHAS.

Background Information:
The ADAMHS Board of Cuyahoga County was requested to apply on behalf of several partners to the OhioMHAS, for the Whole Child Matters ECMH Grant in 2015. OhioMHAS awarded funding to the ADAMHS Board in the amount of $441,906.00 for the period July 1, 2020 through June 30, 2021 and has approved $7,780.33 in carryover funds from SFY20. OhioMHAS has continued funding of this program for SFY21.

Number of Individuals to be served:
Due to COVID-19 the estimation for individuals served is uncertain. However, based on previous years:
- Bellefaire Jewish Children's Bureau/Applewood estimates to serve approximately 148 children and families
- OhioGuidestone estimates to serve approximately 460 children and families during the contract period
- PEP estimates to provide approximately 100 consultation trainings to early childhood professionals annually

Funding Use:
- Funds will be used to expand the ECMH Consultation model via telehealth and in-person into local homes and pediatric medical home settings as well as support the services of a master trainer.

Client & System Impact:
- Increase parent education and training relative to early childhood development
- Improve teacher/child interaction through strategies to build resiliency skills
- Improve parent/child interaction through strategies to build parent-child relationship
- Improve behaviors that impact a child’s ability to achieve developmental milestones
- Increase and sustain workforce development through statewide and regional trainings

<table>
<thead>
<tr>
<th>Metrics (How will goals be measured)</th>
<th>In SFY 2021:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>- Children show significant clinical improvement on DECA Resiliency scales.</td>
</tr>
<tr>
<td></td>
<td>- Children will show significant clinical reduction in problems on DECA Behavior Scale.</td>
</tr>
<tr>
<td></td>
<td>- At least 60% of 3,200 training participants relative to early childhood development and sustaining workforce development will receive ECMH trainings.</td>
</tr>
</tbody>
</table>

| Evaluation/Outcome Data (Actual results from program) | |
|-------------------------------------------------------| |
|                                                       | |

Page 2 of 3
Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To accept funding from the Ohio Department of Mental Health and Addiction Services in the amount of $441,906.00 in addition to carryover funding of $7,780.33 and to contract with the following agencies totaling $449,686.33:
  
<table>
<thead>
<tr>
<th>Agency</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bellefaire Jewish Children’s Bureau</td>
<td>$160,762.11</td>
</tr>
<tr>
<td>OhioGuidestone:</td>
<td>$168,511.00</td>
</tr>
<tr>
<td>Positive Education Program:</td>
<td>$120,413.22</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$449,686.33</strong></td>
</tr>
</tbody>
</table>

- Approved by the Planning & Oversight Committee on September 9, 2020.
Crisis Flex Funding: Children’s Crisis and Residential Services

Contractual Parties: Bellefaire Jewish Children’s Bureau and Applewood $118,514.05 (pooled)  
OhioGuidestone $486,160

Term: July 1, 2020 through June 30, 2021

Funding Source(s): Ohio Department of Mental Health and Addiction Services (OhioMHAS) Crisis Flex Funds

Amount: $473,149.00 – SFY21 Allocation  
$131,525.05 – SFY20 Carryover  
$604,674.05 – Total

Service Description:
- Provision of crisis stabilization residential treatment beds at OhioGuidestone. Additionally, will be used for placements where the cost will be shared with the Department of Children and Family Services (DCFS) and Cuyahoga County Board of Developmental Disabilities across the three (3) providers above. Target population are youth ages 9 through 18 years who require intensive stabilization, assessment, intervention, and treatment in a residential setting.
- Length of stay can be from 24 hours up to 90 days. The environment is safe, and highly supervised which facilitates intensive, individualized, 24/7 therapeutic services for emergency mental health and co-occurring substance abuse needs.
- Stays are designed to divert youth from psychiatric hospitalization and or involvement with law enforcement to manage crisis situations, reduce the number of youth in out of home placements and prepare youth for successful reunification with their family and community-based services.

Bellefaire Jewish Children’s Bureau, Applewood, and OhioGuidestone
- Provide the following services: crisis intervention and stabilization, service coordination and case management, comprehensive behavioral health diagnostic assessment, psychiatric consultation, evaluation, and medication management, individual, group and family therapy, educational services and room and board for each client admitted.
- Provide recommendations and linkage to community-based services prior to discharge to support a youth’s return to the community.
- OhioGuidestone will also provide individual, group and family therapy and educational services.
Background Information:
- Ohio Department of Mental Health and Addiction Services provided Crisis Flex funds to the Board starting in July 2019 to enhance the Board’s crisis continuum.
- Crisis Flex Funds were allocated to the ADAMHS Board to help meet the needs of individuals and families as they arise to prevent or stabilize a substance use disorder or mental health crisis.

Number of Individuals to be served:
Due to COVID-19 the estimation for individuals served is uncertain, however based on previous years:
- OhioGuidestone anticipates serving approximately 20 to 25 youth in SFY21.
- Bellefaire Jewish Children’s Bureau and Applewood anticipates serving 10 to 20 youths.

Funding Use:
- To provide children’s crisis stabilization and residential treatment beds for Cuyahoga County youths.

Client & System Impact:
- Decrease and divert children presenting at emergency room or psychiatric hospitals from restricted environments.
- Decrease and divert families utilizing law enforcement to manage crisis situations with youth.
- Decrease the number of youths admitted to out of county residential treatment.
- Decrease the number of families who relinquish custody to DCFS.

<table>
<thead>
<tr>
<th>Metrics (How will goals be measured)</th>
<th>In SFY 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of shared cost residential placements</td>
<td>Of the 11 shared cost residential placements, 10 clients received treatment within Cuyahoga county: Applewood: 3 clients, Bellefaire: 5 clients, OhioGuidestone: 2 clients.</td>
</tr>
<tr>
<td>Average length of stay</td>
<td>Average length of stay of 110.4 days</td>
</tr>
<tr>
<td>Number of active clients remaining in treatment for SFY21</td>
<td>1 active client will remain in residential treatment for SFY21</td>
</tr>
<tr>
<td>Number of successful discharges</td>
<td>9 clients successfully discharged</td>
</tr>
<tr>
<td>Number of Unsuccessful discharges</td>
<td>1 client was discharged unsuccessfully due to change in family county residency; transferred care out of county</td>
</tr>
<tr>
<td>Number returned home to parent /guardian</td>
<td>10 clients returned home to parent/guardian</td>
</tr>
</tbody>
</table>

Evaluation/Outcome Data (Actual results from program)

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):
- To approve use of Crisis Flex Funding to contract with Children’s Crisis Stabilization and Residential Bed programs with Bellefaire JCB, Applewood and OhioGuidestone in the amount of $604,674.05 for the period July 1, 2020 through June 30, 2021.
- Approved by the Planning & Oversight Committee on September 9, 2020.

Contractual Parties, Funding & Terms:
1. Windsor Laurelwood $ 62,573 07/01/20 – 6/30/21
2. Stella Maris $150,000 07/01/20 – 6/30/21
3. Lake County ADAMHS Board $130,000 07/01/20 – 6/30/21
4. Applewood (Cuyahoga County) $200,000 07/01/20 – 6/30/21
5. Applewood (Lorain County) $100,000 07/01/20 – 6/30/21
6. Ravenwood $237,500 07/01/20 – 6/30/21
7. Silver Maple Recovery Center $120,000 07/01/20 – 6/30/21
8. Each ADAMHS Board in NEO Collaborative to receive $25,000

Funding Source(s): OhioMHAS Grant Funding

Amount: $1,150,073 (Total)
$ 650,073 (SFY20 Carryover)
$ 500,000 (SFY21 Allocation)

Service Description:
- Provide Withdrawal Management/Detoxification and Mental Health Crisis Stabilization services to the residents of Cuyahoga, Lorain, Lake, Geauga, Ashtabula and Summit Counties.

Background Information:
- As part of the SFY2018/19 State Budget, the Ohio Department of Mental Health and Addiction Services (OhioMHAS) allocated funding by region to expand the availability of Withdrawal Management/Detoxification and Mental Health Crisis Stabilization services.
- The Northeast Ohio Regional Collaborative includes the Boards of Cuyahoga, Lorain, Lake, Geauga, Ashtabula and Summit Counties.
- The ADAMHS Board of Cuyahoga County was selected to serve as the Fiscal Agent for the Withdrawal Management/Detoxification and Mental Health Crisis expansion for the Collaborative.
- OhioMHAS once again allocated regional funding for SFY2021, but at a lesser amount of $500,000.
- The ADAMHS Board of Cuyahoga County was requested to continue to serve as the fiscal agent.
- Each of the ADAMHS Board in the NEO Collaborative will receive $25,000 for system management.
The Collaborative has selected the following agencies to provide additional and/or continued services in SFY2021:

- Six WM Beds   Windsor Laurelwood   $ 62,573  07/01/20 – 6/30/21
- Four WM Beds   Stella Maris   $150,000  07/01/20 – 6/30/21
- MAT in the Jail Program   Lake County ADAMHS Board   $130,000  07/01/20 – 6/30/21
- Two Children’s Crisis Beds   Applewood (Cuyahoga County)   $200,000  07/01/20 – 6/30/21
- Two Children’s Crisis Beds   Applewood (Lorain County)   $100,000  07/01/20 – 6/30/21
- Two Crisis Beds   Ravenwood   $237,500  07/01/20 – 6/30/21
- Two WM Beds   Silver Maple Recovery Center   $120,000  07/01/20 – 6/30/21
- $25,000 System Coordination Each NEO Collaborative Board   $150,000  07/01/20 – 6/30/21

Number of Individuals to be Served:

- The number of individuals to be served will depend on the length of stay and utilization of each bed.

Funding Use:

- To provide ongoing medical/medication management of acute withdrawal symptoms provided by licensed physicians and nursing care staff, as well as treatment and assessment/referral services by therapist/discharge planners for on-going assistance and coordination of care for duration of the clients stay in the program, as well as for transportation of clients to and from the facilities.

- To provide inpatient mental health crisis services beds designed to meet the needs of adults experiencing a mental health crisis 24-hours a day, seven days a week, including evaluation of the crisis by mental health counselors, nurses and psychiatrists in a supportive setting.

Client & System Impact:

- Increased availability of detoxification for individuals in the Collaborative region addicted to opioids/heroin.
- Successful linkage to ongoing SUD treatment following subacute detoxification.
- Reduction of wait list time to access a detoxification bed within the Collaborative region.
- Increase the availability of mental health crisis bed services to individuals in the Collaborative region needing a diversion or transition from a psychiatric hospital or emergency department or to prevent further decompensation and subsequent psychiatric admission.

### Metrics

**Metrics (How will goals be measured)**

- Each provider is responsible for reporting requirements defined by the Collaborative, such as referral source, numbers served, length of stay, diagnoses, and disposition.

### Evaluation/Ou comes Data

**Evaluation/Outcome Data (Actual results from program)**

- Time Period: 1/1/20 – 6/30/20:
  - Stella Maris:
    - 15 clients were admitted for withdrawal management services.
    - 11 clients completed withdrawal management.
    - 4 did not complete withdrawal management.
    - Clients stayed an average of 14 days.
  - Ravenwood:
    - 22 clients were admitted for crisis stabilization.
    - 15 clients were stabilized.
    - 12 clients were diverted from a hospital stay.
    - 3 required longer term stay in a hospital.
    - Clients stayed an average of 26 days.
  - Silver Maple:
    - 23 clients were admitted for withdrawal management services.
    - 20 clients completed withdrawal management.
    - 3 clients did not complete withdrawal management.
    - Clients stayed an average of 7.65 days.
  - Laurelwood:
    - 36 clients were admitted for withdrawal management services.
    - 28 clients completed withdrawal management.
    - 8 clients did not complete withdrawal management.
- Clients stayed an average of 5.36 days.
  - Applewood Cuyahoga County:
    - 7 clients were admitted for crisis stabilization.
    - 7 clients were stabilized.
    - Clients stayed an average of 13.86 days.
  - Applewood Lorain County:
    - 258 clients were assessed and triaged, stabilized and either referred to outpatient services for ongoing community-based treatment services, with an average length of treatment from 4-6 months, or were assessed and stabilized and had weekly follow-up for a month after contact to ensure stability.
  - Lake County MAT in the Jail: No data as program did not start due to COVID-19.

- Time Period: 7/1/19 – 12/31/19: (Most recent data requested and provided to OhioMHAS)
  - Regional crisis and withdrawal management funds were used to provide services to a total of 90 individuals (77 withdrawal management/13 crisis stabilization) during the report time period:
    - 50 males; 40 females.
    - 12 new beds added.
    - The average length of stay was 7 days – which was provided to 29 individuals.
    - Out all of age groups the highest served was the 25-34 group – with 37 individuals.
    - 49 Whites, 14 Hispanic/Latino and 13 Black/African American residents received services. (Race of six individuals could not be determined with the information provided.)
    - 57 Cuyahoga, 14 Lorain, 11 Geauga, 5 Ashtabula, 2 Lake and 1 Summit residents received the services.
    - 2 individuals were identified as homeless.

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- Authorize contracts and funding allocations for the Northeast Ohio Collaborative: Withdrawal Management/Detoxification and Crisis Bed Expansion for the providers, time periods and amounts listed in this Agenda Process Sheet totaling $1,150,073.

- Approved by the Planning & Oversight Committee on September 9, 2020.
Topic: FFY2021 Opportunities for Ohioans with Disabilities, Case Services Contract

Contractual Parties: Jewish Family Services Association
Recovery Resources

Term: October 1, 2020 – September 30, 2021

Funding Source(s): Opportunities for Ohioans with Disabilities (OOD) Funding and ADAMHS Board Match

Amount: Total Project: $2,385,964.53
        OOD Funding: $1,830,576.47
        ADAMHS Board Match: $555,388.06

☐ New Program ■ Continuing Program ☐ Expanding Program ☐ Other

Service Description:
- The purpose of the OOD contract is to help adults and transitional youth ages 16-22 with mental illness and alcohol/drug dependence obtain and maintain employment.
- The OOD contract will serve clients in Cuyahoga County.

Background Information:
- ADAMHS Board continues to subcontract with Jewish Family Service Association (JFSA) and Recovery Resources to provide case management activities to clients in need of vocational rehabilitation services. Both agencies have years of experience in providing vocational rehabilitation services to the target population.
- The funding provided supports the following full-time equivalent (FTE) staffing:
  - Vocational Rehabilitation Coordinators – 7 FTE’s (3 JFSA, 4 Recovery Resources)
  - Supervisors – 1.12 FTE’s (0.50 JFSA, 0.62 Recovery Resources)
  - Support Staff – 1.75 FTE’s (0.75 JFSA, 1.0 Recovery Resources)
  - Total Staffing – 9.87 FTE’s (4.25 JFSA, 5.62 Recovery Resources)

Number of Individuals to be served:
- A total of 575 clients will be served.

Funding Use:
- Jewish Family Service Association and Recovery Resources will provide case management activities to clients in need of vocational rehabilitation services that will help them obtain and maintain competitive employment.
Client & System Impact:
- To provide vocational rehabilitation services to clients seeking competitive employment which is essential to recovery.

<table>
<thead>
<tr>
<th>Metrics (How will goals be measured)</th>
<th>FFY2021 OOD Contract Deliverables (October 1, 2020 to September 30, 2021)</th>
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<tbody>
<tr>
<td></td>
<td>Applications (Objective 420)</td>
</tr>
<tr>
<td></td>
<td>Eligibilities (Objective 336)</td>
</tr>
<tr>
<td></td>
<td>Individual Plans for Employment (Objective 294)</td>
</tr>
<tr>
<td></td>
<td>Competitively Employed Closures (Objective 126)</td>
</tr>
<tr>
<td></td>
<td>Total Served (Objective 575)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Evaluation/Outcome Data (Actual results from program)</th>
<th>FFY2020 OOD Contract Deliverables (October 1, 2019 to September 30, 2020)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Outcome data through August 25, 2020 due to services being provided until September 30, 2020:</td>
</tr>
<tr>
<td></td>
<td>Achieved</td>
</tr>
<tr>
<td></td>
<td>322 – Applications (Objective 420)</td>
</tr>
<tr>
<td></td>
<td>325 – Eligibilities (Objective 336)</td>
</tr>
<tr>
<td></td>
<td>261 – Individual Plans for Employment (Objective 294)</td>
</tr>
<tr>
<td></td>
<td>95 – Competitively Employed Closures (Objective 126). Individuals employed for 90 days will result in approximately 39 competitively employed closures.</td>
</tr>
<tr>
<td></td>
<td>757 – Total Served (Open Cases 375 and 382 Closed Cases)</td>
</tr>
</tbody>
</table>

Services provided via telehealth beginning in March due to COVID-19.

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):
- To recommend approval of the agreement with Opportunities for Ohioans with Disabilities for the OOD case services contract in the amount of $2,385,964.53 which includes $1,830,576.47 of federal funds plus the required ADAMHS Board match totaling $555,388.06.

- Approval of the distribution of the OOD funding and ADAMHS Board match funding in the following manner:
  - Contract with Jewish Family Service Association in the amount of $338,096.70;
  - Contract with Recovery Resources in the amount of $432,867.83;
  - Pooled fund managed by OOD for case services budgeted costs in the amount of $1,615,000.00 to be paid directly to the provider agencies; and
  - ADAMHS Board match totaling $555,388.06 provided to Opportunities for Ohioans with Disabilities.

- Approved by the Planning & Oversight Committee on September 9, 2020.
Topic: Online Mental Health Screening

Contractual Parties: MindWise Innovations (formerly Screening for Mental Health, Inc.)
270 Bridge Street, Suite 205
Dedham, MA 02026

Term: September 15, 2020 to September 15, 2021

Funding Source(s): ADAMHS Board

Amount: $1,200

Service Description:
- MindWise Innovations (formerly Screening for Mental Health, Inc.) provides large-scale mental health screening for the public, innovative mental health and substance abuse resources, and links individuals in need with quality treatment options. Our programs, offered online and in-person, educate, raise awareness, and screen individuals for common mental and behavioral health disorders, and suicide. The screenings are offered in Spanish and English.

Background Information:
- The ADAMHS Board has been utilizing the online screenings since 2014.
- In 2019 (Jan 1 – Dec. 31) 1,209 people took the online screenings.
- We are renewing last year’s subscription, the lowest contract amount, for $1,200.

Number of Individuals to be Served:
- At least 1,200

Funding Use:
- Pay for access to and analytics of the online mental health screening links.

Client & System Impact:
- Awareness, education and connection to services for mental illness and addictions.
### Metrics (How will goals be measured)
- Provide mental health and substance use screenings to at least 1,200 people.

### Evaluation/Outcome Data (Actual results from program)
- In 2019, 1,209 screenings were completed in all. The top screenings taken were: 343 for depression, 283 for generalized anxiety, 129 for PTSD, 114 for bipolar, 91 for alcohol and substance use, 77 for disordered eating, and 12 for adolescent depression.

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**
- The ADAMHS Board staff is asking for the Board to ratify the cost of renewing the online mental health screening in the amount of $1,200.
- Approved by the Community Relations & Advocacy Committee on September 2, 2020.
Agenda Process Sheet  
Date: September 16, 2020

☐ Community Relations & Advocacy Committee  ☐ Faith-Based Outreach Committee
☐ Planning & Oversight Committee ☐ Finance & Operations Committee
☐ Committee of the Whole  ☐ General Meeting

Topic: Amendment to Resolution 19-11-08 Emerald Development and Economic Network, Inc. (EDEN, Inc.) Residential Assistance Program (RAP) Mini-Grants for Property Updates

Contractual Parties: Emerald Development and Economic Network, Inc. (EDEN, Inc.)

Term: July 15, 2020 – December 31, 2020

Funding Source(s): ADAMHS Board of Cuyahoga County

Amount: $200,000 – Mini-Grants for Property Updates

☐ New Program  ■ Continuing Program  ☐ Expanding Program  ☐ Other ____________

Service Description:
- The ADAMHS Board of Cuyahoga County utilizes its RAP funds to provide up to $1,100 per month per client to the operators of Class 2 Residential Facilities. The Board also provides $200 per RAP client for personal living expenses.
- The ADAMHS Board of Cuyahoga County has awarded “mini-grants” for upgrades to eligible Class 2 Residential Facilities (Adult Care Facilities/Group Homes) that have received “Peer Seal of Quality” to provide safe, decent and affordable housing for individuals living with mental illness and are eligible for RAP funds.
- The ADAMHS Board will contract with EDEN, Inc. to provide project management services for the mini-grants to provide quality and cost-efficient utilization of the $200,000 in mini-grant funds previously approved by the ADAMHS Board on February 26, 2020, Resolution Number 20-02-05.
- EDEN, Inc. will charge a flat 8% fee for its project management services.
- A list of the mini-grant recipients, scope of work for each recipient and probable costs are attached to this APS.

Background Information:
- RAP is intended to provide financial rental assistance for indigent / low income adult clients (18 and over) receiving Community Psychiatric Supportive Treatment (CPST) services from a contract agency of the ADAMHS Board so a client can live in a Class 2 Residential Facility in the community.
- RAP is targeted for adult clients that are discharge ready from an institutional environment such as a hospital, nursing home, jail, Residential Care Facility, Respite, or Crisis Stabilization Unit.
- The ADAMHS Board contracted with certified Peer Specialists and Peers to complete inspections and provide a recommendation of a “Peer Seal of Quality.”
- The ADAMHS Board has previously approved this $200,000 in mini-grant funds for property updates to ACF receiving RAP funds.
Number of Individuals to be served:
• Provide Adult Care Facilities (ACF) that have been approved for the mini-grants with home improvements on homes that provide temporary housing assistance to over 150 additional RAP clients living with mental illness.

Funding Use:
• To assist clients living with mental illness transition to a less restrictive setting in the community.
• To provide mini-grants for ACF operators to financially assist with needed property updates.
• To pay EDEN, Inc. to provide project management services for the mini-grant program for a flat fee of 8%.

Client & System Impact:
• Clients will have safe, decent and affordable housing while waiting to receive Residential State Supplement (RSS).

| Metrics (How will goals be measured) | Continued monitoring of number of RAP clients served and number of clients obtaining RSS each month.  
|                                     | Continuation of Peer Seal of Quality homes. |
| Evaluation/Outcome Data (Actual results from program) | The ADAMHS Board currently contracts with 68 Class 2 Residential Facilities (ACF’s) which have received the Peer Seal of Quality. There are 480 beds available total.  
|                                      | As of June 30, 2020, the ADAMHS Board was providing RAP funding for a total of 72 clients. |

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):
• To recommend approval of the Board of Directors of an additional allocation in the amount of up to $200,000 to EDEN, Inc. to provide project management for the mini-grants for property improvements for contracting Class 2 Residential Facilities providing living arrangements for RAP clients.

• Approved by the Planning & Oversight Committee on September 9, 2020.
<table>
<thead>
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<tr>
<td>Child &amp; Family Home</td>
<td>1118 E. 56th Street</td>
<td>Butler Human Services</td>
<td>(216) 654-8118</td>
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<td>$4,000.00</td>
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<td>Lucrata Human Services</td>
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<tr>
<td>Angola For Care II</td>
<td>82644 E 130th</td>
<td>Lucrata Human Services</td>
<td>(216) 654-8118</td>
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<td>$4,000.00</td>
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<td>Christburg's I &amp; Christburg's II Duplex</td>
<td>12020 Lambert Ave (up &amp; down)</td>
<td>Sherwin Williams</td>
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<td>Evco</td>
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<tr>
<td>Euro's Place II</td>
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<td>$4,000.00</td>
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<td>Euro's Place III</td>
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<td>10/30/2020</td>
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<td>Gala Adult Care</td>
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<td>Alexandra Rodriquez</td>
<td>(216) 577-1189</td>
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<td>3. Adjust kitchen ceiling and paint</td>
</tr>
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</table>
1. Provide new refrigerator for basement - CC Mitchell $800.00 10/1/2020 Replacement or in addition to existing?
2. Provide new washer and dryer - CC Mitchell $1,200.00 9/30/2020 Gas or electric dryer?
3. Provide new TV - CC Mitchell $800.00 9/30/2020 Size required?
4. Provide new couch for living room - Butter Human Services $800.00 10/22/2020
5. Provide 2 new armchairs - Twin size - CC Mitchell $500.00 10/22/2020
6. Provide new mattress - Twin size - Butter Human Services $800.00 10/22/2020
7. Provide new bathroom - twin size - Butter Human Services $1,800.00 10/22/2020
8. Trash removal - TBD $300.00 11/15/2020

Harmonia Dutky Memorial Home
1. Secure medicine cabinet - TBD $25.00 9/15/2020

Harmonia Dutky II
1. Provide (2) end tables for living room - CC Mitchell $1,200.00 10/1/2020 Gas or electric dryer?
2. Provide new bathroom - twin size - CC Mitchell $800.00 9/30/2020
3. Provide new couch for living room - CC Mitchell $650.00 10/30/2020
4. Provide new washer and dryer - Butter Human Services $600.00 10/30/2020

Lil’s Place
1. Provide new couch for living room - Liliana Chiracu $850.00 10/30/2020
2. Provide (2) new armchairs - front and rear - twin size - Liliana Chiracu $750.00 10/30/2020
3. Provide new carpet in bathrooms - Liliana Chiracu $1,200.00 10/30/2020
4. Provide new couch for living room - Liliana Chiracu $850.00 10/30/2020

LOC’s
1144 Lakeview
1. Provide new 16 cu ft ENERGY STAR refrigerator - CC Mitchell $600.00 5/30/2020
2. Provide new 16 cu ft ENERGY STAR refrigerator - CC Mitchell $600.00 1/30/2021
3. Prep and Paint Steel storm doors - CC Mitchell $1,000.00 10/30 to 12/15/2020
4. Prep and paint porch, windows, trim, and handrails - CC Mitchell $1,000.00 10/30 to 12/15/2020

LOC’s I & LOC’s II - Duplex
7600/7610 Superior
1. Prep and Paint Storm doors - TBD $1,000.00 10/30 to 12/15/2020
2. Prep and paint porch, windows, trim, and handrails - TBD $1,000.00 10/30 to 12/15/2020

LOC’s V & LOC’s VI - Duplex
8533/8543 North Blvd
1. Prep and paint trim of house (concrete areas at porches and around windows) - TBD $750.00 10/30 to 12/15/2020
2. Prep and paint trim of house - TBD $750.00 10/30 to 12/15/2020
3. Prep and paint trim of house (concrete areas at porches and around windows) - TBD $750.00 10/30 to 12/15/2020
4. Prep and paint trim of house (concrete areas at porches and around windows) - TBD $750.00 10/30 to 12/15/2020

LOC’s VII
19492 Woodfield
1. Provide new electric stove - TBD $500.00 9/30/2020
2. Provide new washer and dryer - TBD $1,300.00 10/30/2020

LOC’s VIII
20511 Woodfield
1. Power wash and stain deck - TBD $1,500.00 10/30 to 12/15/2020

Ludlow Bridges (Brick) & Ludlow Bridges (s) - Duplex
365 Ludlow Road (up & down)
1. Patch rain in concrete wall (created by drainage) - TBD $100.00 10/30 to 12/15/2020
2. Repair crack in concrete wall (created by drainage) - TBD $250.00 10/30 to 12/15/2020
3. Repair crack in concrete wall (created by drainage) - TBD $250.00 10/30 to 12/15/2020
4. Repair bathroom ceiling and paint - TBD $900.00 10/30 to 12/15/2020

Longbrook Loving Cottage
20190 Longbrook Road
1. Provide new electric stove - CC Mitchell $525.00 1/10/2020
2. Provide new dishwasher - CC Mitchell $400.00 1/10/2020
3. Prep and replace kitchen floor with new VCT - TBD $1,500.00 10/30/2020

Longbrook Loving Cottage 2
19118 Longbrook Road
1. Remove and replace front concrete walkway - TBD $2,500.00 10/30/2020

Madison Condominiums L-III & III
8501 Madison Avenue
1. Repair siding (2 pieces) - TBD $250.00 10/30 to 12/15/2020
2. Repair concrete patio (drainage block) - TBD $100.00 10/30 to 12/15/2020
3. Repair bathroom floor - TBD $300.00 10/30 to 12/15/2020

Madison Condominiums G-FY
2003 8th Street
1. Repair front porch - TBD $500.00 10/30 to 12/15/2020

My Type Adult Home Care Facilities
13305 Union Avenue
1. Provide new 16 cu ft ENERGY STAR refrigerator - CC Mitchell $800.00 9/30/2020
2. Provide new electric stove - CC Mitchell $550.00 9/30/2020
3. Provide new mattress - twin size - TBD $500.00 10/30/2020
4. Provide new mattress - twin size - TBD $500.00 10/30/2020
5. Carpet - TBD $1,000.00 11/15/2020

Share Acres
12924 Lakemere Blvd
1. Secure medicine cabinet - TBD $25.00 9/30/2020
2. Provide 2 new armchairs - TBD $25.00 9/30/2020
3. Provide 2 new armchairs - twin size - TBD $25.00 9/30/2020
4. Provide 2 new armchairs - twin size - TBD $25.00 9/30/2020
5. Carpet - TBD $1,000.00 11/15/2020

Suite Property
10592 Grahamwood
1. Provide new gas stove - TBD $2,500.00 10/1/2020
2. Provide new bathroom, mattresses, and a 2 x 80 box spring - TBD $2,500.00 10/1/2020
3. Provide 2 new armchairs - TBD $2,500.00 10/1/2020
4. Provide 2 new armchairs - twin size - TBD $2,500.00 10/1/2020
5. Provide 5 sets of bed linen - TBD $2,500.00 10/1/2020
6. Secure medicine cabinet - TBD $2,500.00 10/1/2020
7. Trash removal - TBD $500.00 11/15/2020

Wells of Change and Hope
1336 E. Euclid
1. Provide new washer and dryer sets - CC Mitchell $3,500.00 9/30/2020
2. Provide new washer and dryer sets - CC Mitchell $3,500.00 9/30/2020
3. Provide new 16 cu ft ENERGY STAR refrigerator - CC Mitchell $4,000.00 9/30/2020
4. Provide new 16 cu ft ENERGY STAR refrigerator - CC Mitchell $4,000.00 9/30/2020
5. Provide new washer and dryer sets - CC Mitchell $3,500.00 9/30/2020
6. Provide new washer and dryer sets - CC Mitchell $3,500.00 9/30/2020
7. Provide new washer and dryer sets - CC Mitchell $3,500.00 9/30/2020
8. Provide new washer and dryer sets - CC Mitchell $3,500.00 9/30/2020

14602 Euclid Avenue
1. Provide new washer and dryer - CC Mitchell $1,200.00 9/30/2020
2. Provide new washer and dryer sets - CC Mitchell $3,500.00 9/30/2020
3. Provide new electric stove - CC Mitchell $550.00 9/30/2020
4. Provide new washer and dryer sets - CC Mitchell $3,500.00 9/30/2020
5. Provide new washer and dryer sets - CC Mitchell $3,500.00 9/30/2020
6. Provide new washer and dryer sets - CC Mitchell $3,500.00 9/30/2020
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8. Provide new washer and dryer sets - CC Mitchell $3,500.00 9/30/2020
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<th>Description</th>
<th>Provider</th>
<th>Cost</th>
<th>Start Date</th>
<th>End Date</th>
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<tbody>
<tr>
<td>Install new freezer system</td>
<td>CC Mitchell</td>
<td>$750.00</td>
<td>10/30/2020</td>
<td>12/15/2020</td>
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<tr>
<td>Paint basement</td>
<td>TBD</td>
<td>$1,500.00</td>
<td>10/30 to 12/15/2020</td>
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<tr>
<td>Remove and replace carpet for front porch (outdoor)</td>
<td>Sherwin-Williams</td>
<td>$1,000.00</td>
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<td>Provide (2) couches</td>
<td>Butler Human Services</td>
<td>$1,300.00</td>
<td>10/30/2020</td>
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<tr>
<td>Brushes the living room</td>
<td>Butler Human Services</td>
<td>$350.00</td>
<td>10/30/2020</td>
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<tr>
<td>Paint door and frames of all bedrooms and bathrooms</td>
<td>TBD</td>
<td>$400.00</td>
<td>10/30 to 12/15/2020</td>
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<tr>
<td>Paint window sill in bathroom</td>
<td>TBD</td>
<td>$25.00</td>
<td>10/30 to 12/15/2020</td>
<td></td>
</tr>
<tr>
<td>Provide new flooring in kitchen</td>
<td>TBD</td>
<td>$750.00</td>
<td>10/30 to 12/15/2020</td>
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<tr>
<td>Prep walls and ceiling and paint entire kitchen</td>
<td>Walmart</td>
<td>$30.00</td>
<td>9/15 to 9/30/2020</td>
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<tr>
<td>Provide (1) bed linen set - twin size</td>
<td>Walmart</td>
<td>$30.00</td>
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<tr>
<td>Provide (1) bed linen set - full size</td>
<td>Walmart</td>
<td>$30.00</td>
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**Total** $155,125.00

**Contingency** $20,000.00

**Grand Total** $167,535.00

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<th>Provider</th>
<th>Cost</th>
<th>Start Date</th>
<th>End Date</th>
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<td>Provide (2) couches</td>
<td>Catherine Wright</td>
<td>$1,300.00</td>
<td>10/30/2020</td>
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<tr>
<td>Brushes the living room</td>
<td>Catherine Wright</td>
<td>$350.00</td>
<td>10/30/2020</td>
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<tr>
<td>Paint door and frames of all bedrooms and bathrooms</td>
<td>Catherine Wright</td>
<td>$400.00</td>
<td>10/30 to 12/15/2020</td>
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</tr>
<tr>
<td>Paint window sill in bathroom</td>
<td>Catherine Wright</td>
<td>$25.00</td>
<td>10/30 to 12/15/2020</td>
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</tr>
<tr>
<td>Provide new flooring in kitchen</td>
<td>Catherine Wright</td>
<td>$750.00</td>
<td>10/30 to 12/15/2020</td>
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<tr>
<td>Prep walls and ceiling and paint entire kitchen</td>
<td>Catherine Wright</td>
<td>$30.00</td>
<td>9/15 to 9/30/2020</td>
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</tr>
<tr>
<td>Provide (1) bed linen set - twin size</td>
<td>Catherine Wright</td>
<td>$30.00</td>
<td></td>
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<tr>
<td>Provide (1) bed linen set - full size</td>
<td>Catherine Wright</td>
<td>$30.00</td>
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**Total** $155,125.00

**Contingency** $20,000.00

**Grand Total** $167,535.00

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**Winds of Hope and Change**

**Wright Family Home**
### Agenda Process Sheet

**Date:** September 16, 2020

- ☐ Community Relations & Advocacy Committee
- ■ Planning & Oversight Committee
- ☐ Committee of the Whole
- ■ Faith-Based Outreach Committee
- ■ Finance & Operations Committee
- ☐ General Meeting

<table>
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<tr>
<th>Topic:</th>
<th>Briermost Foundation and Sober Living Cleveland Governing Board Merger</th>
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</table>
| Contractual Parties:                  | Briermost Foundation  
                                   | Sober Living Cleveland |
| Term:                                 | September 1, 2020-December 31, 2020                                   |
| Funding Source(s):                    | ADAMHS Board of Cuyahoga County                                       |
| Amount:                               | $6,666.70 – Balance of Sober Living Cleveland Contract               |

- ☐ New Program  
- ○ Continuing Program  
- ■ Expanding Program  
- ☐ Other

### Service Description:

- **Briermost Foundation** operates as a level 2 recovery house certified by Ohio Recovery Housing located in North Royalton. They provide a vocational workforce training program in agriculture that works with women in recovery with substance use and co-occurring mental health disorders. They feel that employment is a barrier to women in recovery. Briermost Foundation follows the principles of recovery by empowering an individual, the project aims to assist residents in developing life and vocational skills. Briermost Foundation is managed by recovering persons with many years of sobriety and experience working with addicted individuals to address both needs. Their program follows the evidence-based practice of the Social Model of Recovery Housing. They utilize peer supporters, who meet with each resident on a weekly basis. During these meetings, SAMHSA’s 8-dimensions of wellness are the central focus of the discussions.

- **Sober Living Cleveland** 10 bed recovery house for women is a level 2 recovery house certified by Ohio Recovery Housing located in Cleveland Heights. They also utilize Social Model of Recovery Housing. At Sober Living Cleveland the residents gain valuable relapse prevention, case management and employment skills training in order to live independently and productively in the community. Sober Living Cleveland provides high quality housing to women leaving rehabilitation from alcohol and substance use. Upon entry, each woman and the House Manager develop an individual sobriety plan which is monitored weekly. Women can stay as long as they would like, but the average length of stay is 5-6 months.

### Background Information:

- The Woodrow Project (TWP) was created in 2014 in response to the low inventory of certified recovery homes for women in Cuyahoga County. Erin Helms the director for TWP had previously worked in both residential and Intensive Outpatient Programs (IOP) settings, she saw how women were in need of quality recovery housing. The first home was purchased in 2014. Currently the Woodrow Project has 3 homes located on the Cleveland’s west side. In 2015 Peggy Spaeth started Sober Living Cleveland (SLC) to provide quality recovery housing to women in Cleveland Heights. There were many discussions between the two organizations and Erin Helms provided significant amounts of technical assistance. Once Sober
Living Cleveland had purchased their first property, they approached Ms. Helms to manage the recovery house and the Sober Living Cleveland Board would be the landlord and operate the financial portion of the non-profit. Sober Living Cleveland paid The Woodrow Project to do everything from move-in new residents to recovery plans to preparing residents for living on their own. This agreement has worked well for the past 3 years.

- The Woodrow Project leadership had begun the process of creating a non-profit in 2016, which is the Briermost Foundation. This organization has created one recovery house and agricultural training program in North Royalton, Ohio. The Sober Living Cleveland Board and Briermost Board have come to believe the organizations operate similarly with the exception of Sober Living Cleveland not having an Executive Director but rather a very active Board of Directors. The Sober Living Cleveland and Briermost Boards are committed to operating all three homes (2 in Cleveland Heights and 1 in North Royalton) under the leadership of Erin Helms, with Briermost being the remaining non-profit organization.

- The Woodrow Project will no longer be involved with the nonprofit from a financial perspective. Briermost and Sober Living Cleveland will be one organization. The next project they plan to address is providing recovery housing for women and children.

Number of Individuals to be served: 15-20 clients

Funding Use: Recovery Housing and Vocational services for women

Client & System Impact:
- The transfer of Sober Living Cleveland to Briermost Foundation will allow for this important recovery resource to continue to provide women in early recovery a safe and supportive place to maintain recovery before transitioning back into the community

<table>
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<th>Metrics (How will goals be measured)</th>
<th>number of referrals received for housing</th>
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<tr>
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<td>number of new admissions</td>
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<tr>
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<td>number of residents successfully discharged</td>
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<td>number of residents terminated with the reason for termination</td>
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<tr>
<td></td>
<td>number of residents who found employment</td>
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<tr>
<td></td>
<td>number of residents who transitioned or remained stable housing</td>
</tr>
<tr>
<td></td>
<td>number of residents successfully maintaining sobriety</td>
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<tr>
<td></td>
<td>number of residents using MAT medications</td>
</tr>
<tr>
<td></td>
<td>average length of stay</td>
</tr>
</tbody>
</table>

Evaluation/Outcome Data (Actual results from program)

Sober Living Cleveland January-June 2020
- (9) referrals received for housing
- (9) new admissions
- (9) successful discharged
- (3) unsuccessful discharges
- (15) found employment
- (8) transitioned or are in stable housing
- (19) successfully maintaining sobriety
- (8) clients using MAT medications
- (5.5 months) average length of stay
- (16) engaged in outpatient treatment
- (9.5) average monthly census

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):
- To amend Resolution 19-11-08 to approve the merger of ADAMHS Board of Cuyahoga County funded programs at Briermost Foundation and Sober Living and to transfer remaining CY20 funding for Sober Living Cleveland to Briermost Foundation.
Approved by the Planning & Oversight Committee on September 9, 2020.
Agenda Process Sheet
Date: September 16, 2020

☐ Community Relations & Advocacy Committee
☐ Faith-Based Outreach Committee
☐ Planning & Oversight Committee
☐ Finance & Operations Committee
☐ Committee of the Whole
☐ General Meeting

Topic: Amendment to Resolution 19-09-06, Addiction Treatment Program (ATP)

Contractual Parties: Catholic Charities-Matt Talbot for Men and Women
Cleveland Treatment Center
Community Assessment and Treatment Services (CATS)
Hitchcock Center for Women
MetroHealth System
Moore Counseling
Recovery Resources
The Salvation Army
Stella Maris
Cuyahoga County Treatment Alternatives to Street Crime (TASC)

Term: July 1, 2020 - June 30, 2021

Funding Source(s): Ohio Department of Mental Health and Addiction Services (OhioMHAS)

Amount: $805,012.35 Carryover Funds

☐ New Program
☐ Continuing Program
☐ Expanding Program
☐ Other

Service Description:
- The Addiction Treatment Program (ATP) provides treatment and recovery support services to individuals who are eligible to participate in Medication Assisted Treatment (MAT) Drug Court as a result of their dependence on opioids, alcohol, or both.
- Clients will receive SUD treatment and recovery support services as necessary.
- Clients will be enrolled by Drug Court staff and services will be provided by ADAMHS Board of Cuyahoga County contracted agencies certified by OhioMHAS.
- The ADAMHS Board of Cuyahoga County will act as a fiscal agent to draw down funds in the OhioMHAS grant system and pass the funds to the contracted providers for services rendered.

Background Information:
- OhioMHAS provided the ADAMHS Board of Cuyahoga County $325,000 for the Addiction Treatment Program for the period July 1, 2019 – June 30, 2020 (SFY 2020), in addition to $778,952 in carryover funds.
- In 2019, Recovery Resources, Cleveland Treatment Center, and Hitchcock Center for Women were added to the panel of providers approved for the MAT program.
Number of Individuals to be served:
- It is estimated that up to 500 clients may receive ATP services through these Courts in SFY21.

Funding Use:
- Substance Use Disorder (SUD) treatment and recovery supports, inclusive of MAT Medications used to treat SUD clients with opioid addiction (primarily Vivitrol/naltrexone), assessments, Intensive Outpatient Services (IOP), Outpatient Services (OP), urinalysis, recovery supports, including recovery housing, transportation, ID services, employment/training, peer support, and assisting in Medicaid applications.

Client & System Impact:
- ATP enables increased access to MAT and outpatient treatment services to Drug Court involved individuals diagnosed with SUD.

<table>
<thead>
<tr>
<th>Metrics (How will goals be measured)</th>
<th>OhioMHAS requires ATP Projects to report:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Total number of ATP clients in the docket at the beginning of SFY</td>
</tr>
<tr>
<td></td>
<td>Number of new clients admitted to ATP each quarter</td>
</tr>
<tr>
<td></td>
<td>Total number of ATP clients served by the docket each quarter</td>
</tr>
<tr>
<td></td>
<td>Amount of allocation funds used during the reporting period for treatment</td>
</tr>
<tr>
<td></td>
<td>Amount of allocation funds used during the reporting period for Recovery Supports</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Evaluation/Outcome Data (Actual results from program)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>In SFY 20, 521 clients were served across all Courts participating in the ATP.</td>
</tr>
<tr>
<td></td>
<td>8% of funds were expended on Treatment Service</td>
</tr>
<tr>
<td></td>
<td>62% of funds were used for Recovery Support</td>
</tr>
</tbody>
</table>

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):
- To approve the amendment to Resolution 19-09-06 to extend the time period of the Addiction Treatment Program (ATP) through June 30, 2021 and utilize OhioMHAS approved carryover funds in the amount of $805,012.35 for contracts with the listed providers.
- Approved by the Planning & Oversight Committee on September 9, 2020.
Topic: Amendment to Resolution 20-07-03, OhioMHAS Behavioral Health/Criminal Justice (BH/CJ) Linkages Program Funding

Contractual Parties: Recovery Resources

Term: July 1, 2020 - June 30, 2021

Funding Source(s): OhioMHAS

Amount: $88,719.53 Increase

Service Description:
- The Community Based Correctional Facility (CBCF) provides a sentencing option that diverts appropriate male felons from the state prison system. The program aims to aid offenders in making positive behavioral and lifestyle changes to decrease the likelihood of continued criminal behavior. CBCF programs give offenders an opportunity to remain in their community while addressing such issues as mental health needs, substance abuse, thinking and decision-making skills, education, employment, anger management, and other life skills.

Background Information:
- Recovery Resources received Behavioral Health Criminal Justice (BH/CJ) funding for SFY20 to provide services to inmates diagnosed with Severe Mental Illness, Substance Use Disorders, or co-occurring disorders. This program and funding will continue in SFY21.
- In addition to the SFY21 allocation of $83,333, OhioMHAS approved carryover funds in the amount of $88,719.53 for the BH/CJ program.

Number of Individuals to be served:
- In SFY20, this program served 237 clients. Recovery Resources plans to serve approximately the same number moving forward with expanded programming to these clients.

Funding Use:
- Funding will be used to dedicate One (1) Bachelor level staff to act as a liaison and provide the following: mental health screenings, provide linkage to community based services, provide educational services in a group setting, and participate in treatment team meetings. Recovery Resources expanded services to include a trauma education group and peer support services.

Client & System Impact:
• The goal of the Forensic Liaison is to screen 90% of referred CBCF clients and provide linkage to community services to 95% of clients who are identified as having mental health or addiction treatment needs.

<table>
<thead>
<tr>
<th>Metrics (How will goals be measured)</th>
<th>Recovery Resources shall provide monthly, quarterly, and annual data the following elements:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• Number of people referred</td>
</tr>
<tr>
<td></td>
<td>• Referral sources</td>
</tr>
<tr>
<td></td>
<td>• Number of clients assessed</td>
</tr>
<tr>
<td></td>
<td>• Number of clients ineligible/refused services</td>
</tr>
<tr>
<td></td>
<td>• Diagnosis</td>
</tr>
<tr>
<td></td>
<td>• Numbers served</td>
</tr>
<tr>
<td></td>
<td>• Type of service provided</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Evaluation/Outcome Data (Actual results from program)</th>
<th>In the first half of 2020, 115 clients were referred and 100% of those clients received a mental health screening</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• 35 clients were deemed ineligible or refused services</td>
</tr>
<tr>
<td></td>
<td>• 50 individuals were diagnosed with a Severe Mental Illness</td>
</tr>
<tr>
<td></td>
<td>• 69 clients were linked with mental health services, 77 clients participated in group therapy, and 86 were assisted in continuity of care</td>
</tr>
</tbody>
</table>

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

• To amend Resolution 20-07-03 to increase funding for the Behavioral Health/Criminal Justice (BH/CJ) Linkages Program in the amount of the OhioMHAS approved carryover funds of $88,719.53. This brings the project total to $172,052.53.

• Approved by the Planning & Oversight Committee on September 9, 2020.
Agenda Process Sheet  
Date: September 16, 2020

☐ Community Relations & Advocacy Committee  ☐ Faith-Based Outreach Committee  
☐ Planning & Oversight Committee  ■ Finance & Operations Committee  
☐ Committee of the Whole  ☐ General Meeting  

Topic: Amendment to Resolution 19-11-08, Domestic Relations Court

Contractual Parties: Cuyahoga County Domestic Relations Court

Term: January 1, 2020 to December 31, 2020

Funding Source(s): ADAMHS Board

Amount: $15,000.00 Increase

☐ New Program  ■ Continuing Program  ☐ Expanding Program  ☐ Other ________________

Service Description:
- The Families First Program combines judicial supervision with identification and treatment of parents involved in contested divorce proceedings and experiencing substance use and mental health issues.
- The focus of the program is to improve the co-parent relationship. The program aims to reach agreements regarding parenting and to assist participants in maintaining and/or improving these agreements, as well as increased parenting time, via reaching treatment goals. The safety of the children remains paramount and modifications to parenting time occur if challenges arise.
- Elements of this program are judicial supervision, status review, treatment team, screening and assessment, evidence-based treatment services and mentored court visits. The 18-month program is voluntary and available to all families in the process of divorce and experiencing substance use, mental health issues and/or co-occurring disorders.

Background Information:
- The Program started in January of 2019 and has had twenty-eight (28) participants. Six families have successfully graduated the program so far.
- The Cuyahoga County Domestic Relations Court requested an additional $15,000 for the Families First Program for 2020 to fully cover program expenses. A portion of the 2020 allocation covered 2019 expenses due to the payment processing cut-offs at the end of 2019.

Number of Individuals to be served:
- The program anticipates serving 20 adults (10 families) yearly.

Funding Use:
- ADAMHS Board funding provides mental health and substance abuse treatment, individual and family counseling, and supervised visitation. Additionally, program funds are utilized to remove barriers to success by providing transportation, employability courses, sober housing, and co-pays.
Client & System Impact:
- The program has experienced successful engagement with 100% of the parents participating in the program. Nine program participants have had a SUD diagnosis, and all have remained abstinent. Each family has been linked with social supports and community linkages.

### Metrics
*How will goals be measured*
- Number of parents screened for criminogenic risk, substance use and mental health disorder.
- Number of parents assess for substance use disorder and mental health disorder.
- Number of parents declined/ ineligible for program.
- Number of parents enrolled in the program and which treatment services.
- Number of parents engaged in recovery plan.
- Number of parents meeting treatment goals.
- Number of parents employed.
- Number of parents connected with resources for parenting and employment.
- Number of post-decree parenting filings related to substance use or mental health.

### Evaluation/Outcome Data
*Actual results from program*
- The program has served 28 individuals since its inception in 2019.
- All program participants are assessed for substance use disorder and mental health disorder.
- One family was deemed ineligible due to an incomplete assessment.
- The program has experienced successful engagement with 100% of the parents participating in the program and meeting treatment goals.
- As of the end of June 2020, 13 or 20 parents enrolled in the program were employed.
- Each family has been linked with social supports and community linkages.
- There has been one post-decree filing among program participants and this case was successfully resolved and did not proceed to trial.

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):
- To recommend approval of the Board of Directors to amend Resolution 19-11-08 to increase funding for the Cuyahoga County Domestic Relations Court in the amount of $15,000.
Agenda Process Sheet
Date: September 16, 2020

☐ Community Relations & Advocacy Committee  ☐ Faith-Based Outreach Committee
☐ Planning & Oversight Committee  ☐ Finance & Operations Committee
☐ Committee of the Whole  ☐ General Meeting

<table>
<thead>
<tr>
<th>Topic:</th>
<th>Amendment to Resolution 20-07-03 for K-12 Prevention Education Initiatives</th>
</tr>
</thead>
</table>
| Contractual Parties: | Beech Brook  
                      Cleveland Rape Crisis Center |
| Term: | January 1, 2020 - June 30, 2021 |
| Funding Source(s): | Ohio Department of Mental Health and Addiction Services and Ohio Department of Education - State Non-GRF Funds |
| Amount: | $10,000 Reallocation |

☐ New Program  ☐ Continuing Program  ☐ Expanding Program  ☐ Other Adjustment

Service Description:
- The ADAMHS Board has worked with each district to distribute funds after engaging in a planning process with contributions from all willing community partners including ADAMH Boards, school districts, Educational Service Centers, community-based providers of prevention services, and law enforcement to enhance existing or established partnerships and engage new partners in the work. Partners will work together to support districts in their investment and commitment to prevention services and to welcome other community providers into the collaboration to support service delivery in schools.

Background Information:
- Resolution 20-07-03 for K-12 Prevention Education Initiatives reported Cleveland Rape Crisis Center as the only grant partner for the Bedford City School District (BCSD) in the amount of $36,591.80.
- It was discovered that Beech Brook is also one of the providers in Bedford City School District (BCSD) with an award amount of $10,000.
- Amendment is needed to add Beech Brook as a Bedford City School District partner through this grant in the amount of $10,000.
- The contracted amounts to each of these providers was in error by $10,000.00. Cleveland Rape Crisis Center’s award is $26,591.80 not the $36,591.80 reported in Resolution 20-07-03. Beech Brook’s total allocation for Bedford City School District (BCSD) is $10,000.00 which will be added to their Attachment 2 increasing their total to $106,311.60 not the $96,311.60 reported and approved in Resolution 20-07-03.
- The amendment to the contract will result in Cleveland Rape Crisis Center receiving the intended $26,591.80 and Beech Brook’s receiving the intended additional $10,000.00 to provide services for the Bedford City School District.
- Under the leadership of Ohio Governor Mike DeWine and the RecoveryOhio initiative, the Ohio Department of Mental Health and Addiction Services and the Ohio Department of Education have collaborated to distribute funds included in the SFY 2020 budget to support Prevention Education for K-12 students. This state partnership will empower local communities in their efforts to help children build
resiliency and reduce risk factors that contribute to the development of behavioral health conditions. This critical investment will assist communities with the goal of providing evidence-informed prevention services for every child, in every grade, in every school.

**Number of Individuals to be served:**
- All 31 Public School Districts within Cuyahoga County have agreed to participate in this initiative. Each district has been successfully partnered with one of the agencies listed and will provide prevention services to their students and staff members based on need.

**Funding Use:**
- These funds may be used for the entire continuum of Prevention services and supports: Universal (Tier I) targeting the general population, Selective (Tier II) targeting those higher risk populations and Indicated (Tier III) targeting those with early signs and symptoms.

**Client & System Impact:**

<table>
<thead>
<tr>
<th>Metrics (How will goals be measured)</th>
<th>An online Implementation Report will be completed within the online tools (provided by OhioMHAS) indicating which schools received funding, how funds were used, which grades benefited from the investments, how many children were impacted, and progress of sustainability efforts.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Evaluation/Outcome Data (Actual results from program)</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**
- To amend Resolution 20-07-03 for K-12 Prevention Education to reflect the adjustment of Bedford City School Districts partnership and funding for Cleveland Rape Crisis Center of $26,591.80 and Beech Brook’s total allocation as $106,311.60.
Agenda Process Sheet
Date: September 16, 2020

☐ Community Relations & Advocacy Committee ☐ Faith-Based Outreach Committee
☐ Planning & Oversight Committee ■ Finance & Operations Committee
☐ Committee of the Whole ☐ General Meeting

Topic: Amendment to Resolution 19-11-08, Recovery Resources Employment Services Funding

Contractual Parties: Recovery Resources

Term: August 1, 2020 – December 31, 2020

Funding Source(s): Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County

Amount: $197,933 Increase

☐ New Program ■ Continuing Program ☐ Expanding Program ☐ Other ____________

Service Description:
- Recovery Resources is seeking an increase in funding for their CY2020 employment services contract in the amount of $197,933 which would restore their CY 2020 funding allocation to $897,933.
- Recovery Resources provides employment services through the Employment Alliance, using the evidence-based best practice known as supported employment. Individuals served are work-aged with mental illness and/or substance use disorders, residing in Cuyahoga County, and seeking to enter or return to competitive employment.

Background Information:
- CY2019 Recovery Resources Employment Services contract was $897,933
- CY2020 Recovery Resources Employment Services contract was reduced to $700,000 due to discrepancies in GOSH billings although employment services were provided.
- ADAMHS Board met with Recovery Resources about restoring the funding if the agency billed at the expected level for the first 6 months of the year and could demonstrate that services were provided at that level.

Number of Individuals to be served:
- Approximately 400 clients will be served.

Funding Use:
- Recovery Resources will provide employment services to individuals with mental illness and addictions in Cuyahoga County.

Client & System Impact:
- To provide employment services to individuals seeking employment which is essential to recovery.
### Metrics  
**How will goals be measured**
- Number of Referrals
- Number of New Admissions
- Admissions Goal
- Number of Job Placements
- Job Placements Goal
- Number Served

### Evaluation/Outcome Data  
**Actual results from program**
- **CY20 Quarterly Outcomes from January 1, 2020 to June 30, 2020:**
  - Number of Referrals: 161
  - Number of New Admissions: 129
  - Admissions Goal: 168
  - Number of Job Placements: 53
  - Job Placement Goal: 168
  - Number Served (Duplicated): 302
  - Number Served (Unduplicated): 229

### Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):
- To amend Resolution 19-11-08 to recommend approval of funding increase for employment services programming for Recovery Resources in the amount of $197,933 to bring contract total to $897,933.
Agenda Process Sheet
Date: September 16, 2020

☐ Community Relations & Advocacy Committee ☐ Faith-Based Outreach Committee
☐ Planning & Oversight Committee ☐ Finance & Operations Committee
☐ Committee of the Whole ☐ General Meeting

Topic: Amendment to Resolution 20-04-06, Consulting Contract for Financial System Transition

Contractual Parties: Mark C. Sullivan

Term: March 1, 2020 – December 31, 2020

Funding Source(s): ADAMHS Board Operating Budget

Amount: $5,000 Increase

☐ New Program ☐ Continuing Program ☐ Expanding Program ☐ Other IT Consulting Contract

Service Description:
- Consulting contract to transition ADAMHS Board financial data from obsolete financial system (FundWare) into QuickBooks.

Background Information:
- The ADAMHS Board has been using a financial system called FundWare since 2005. The system is no longer produced or supported by the vendor.
- QuickBooks was researched and vetted as a low-cost option to improve reporting accuracy and processing efficiency and accounts payables.
- The Cuyahoga County fiscal office transitioned to a new financial system in February which stressed the importance of the need for an updated financial system for the ADAMHS Board.
- Mark Sullivan is an information technology consultant that specializes in financial systems implementations and was selected to transition the ADAMHS Board financial information from FundWare into Quickbooks.
- During the process of reconfiguring financial information to coincide with the County’s new system, the County’s Fiscal Office contacted the ADAMHS Board to change the way information is transmitted to the new system. This change affected the transition project and we determined that it is necessary to extend the time period of the project and to amend processes.
- The change introduced by the County will allow direct access into the financial system for data entry by ADAMHS Board staff. This changed the course of the transition project but will improve processing efficiency for the ADAMHS Board.

Number of Individuals to be Served:
- All Board Staff

Funding Use:
- Transition of ADAMHS Board financial data into QuickBooks.
**Client & System Impact:**
- Transition of financial system will improve efficiency and effectiveness of financial reporting.
- Improved financial reporting will aide ADAMHS Board staff in monitoring financial status and providing accurate information to Board of Directors expeditiously.

<table>
<thead>
<tr>
<th>Metrics (How goals will be measured)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Redesign of financial system completed.</td>
</tr>
<tr>
<td>Development and testing of reporting completed.</td>
</tr>
<tr>
<td>Hours worked.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Evaluation/Outcome Data (Actual data from program)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hours worked – 30 Hours</td>
</tr>
<tr>
<td>Design of QuickBooks Accounting system chart of accounts - Completed</td>
</tr>
<tr>
<td>Importing ADAMHS accounting data into QuickBooks - Completed</td>
</tr>
<tr>
<td>Redesign of processes for import into QuickBooks from Lawson after county process changes – In process</td>
</tr>
</tbody>
</table>

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**
- To amend Resolution 20-04-06 for the consulting contract with Mark C. Sullivan, IT Consultant, for complete transition of ADAMHS Board financial system to extend the contract through December 31, 2020 and add an additional $5,000 to the contract bringing the total to $15,000.
Topic: Amendment to Resolution 19-11-08, Approval of CY 2019 Service Provider Contracts – Bellefaire Jewish Children’s Bureau Crisis Beds

Contractual Parties: Bellefaire Jewish Children’s Bureau

Term: September 1, 2020 to December 31, 2020

Funding Source(s): ADAMHS Board

Amount: $156,584 Increase

Service Description:
- Additional provision of a Crisis Care bed, a Crisis Stabilization bed and a shared cost MH/DD bed for youth ages 11 through 18 years who require brief periods of stabilization, assessment, intervention, and treatment in a residential setting. Youth may have co-occurring issues and will require services responsive to cognitive, emotional, and behavioral challenges.

Background Information:
- To ensure adequate access for families in Cuyahoga County, the ADAMHS Board currently funds 3 and is adding 3 children’s crisis beds through Bellefaire JCB. This will increase the capacity by 3 more beds.
- The children’s crisis beds are alternatives to hospitalization and out of home placement in the event of an immediate crisis. Such short-term services allow the youth to return to the community, thereby remaining engaged in the activities critical to recovery.
- According to recent reports, in the first 2 quarters of CY2020 there were over 33 times a crisis bed was unavailable for youth in crisis.

Number of Individuals to be served:
- Approximately 12 clients will be served through the three new beds to the end of 2020.

Funding Use:
- To provide dedicated crisis beds for individuals served by the mental health system.

Client & System Impact:
- To increase access and availability to crisis beds to approximately 12 youth who require brief periods of stabilization, assessment, intervention, and treatment in a residential setting to the end of 2020.
In CY 2019, approximately 30 clients will be served by Bellefaire in ADAMHS Board-funded Crisis Stabilization Beds. Of those:

50% of clients at discharge will demonstrate the following on the Crisis Assessment Tool (CAT):

- Return home to their parent/guardian
- Fewer risk behaviors
- Improved behavioral and emotional symptoms
- Improved life domain functioning
- Improved family stress levels

In CY 2019 through December 31, 2019, 22 clients were served by Bellefaire in ADAMHS Board-funded Crisis Stabilization Beds. Of those:

16 youth were discharged and completed the Crisis Assessment Tool (CAT). Of those:

- 15 (93.8%) returned home to their parent/guardian
- 14 (87.5%) demonstrated fewer risk behaviors
- 15 (93.8%) demonstrated improved behavioral and emotional symptoms
- 12 (75.0%) demonstrated improved life domain functioning
- 10 (62.5%) demonstrated improved caregiver resources

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To amend Resolution 19-11-08 to increase access to children’s crisis beds for Calendar year 2020 by increasing the contract for Bellefaire Jewish Children's Bureau in the amount of $156,584.