



**JOINT FAITH-BASED OUTREACH AND
PLANNING & OVERSIGHT COMMITTEE**

Wednesday, September 11, 2019 ♦ 4:00 PM

2012 West 25th Street, Cleveland, Ohio 44113 / United Bank Bldg. / Ohio Room – 6th Floor

Faith-based Outreach Committee Mission Statement:

To recognize and advocate spirituality in the recovery process; to connect the spiritual perspective with other interventions and best practices; and to promote the concept that treatment works and people recover.

AGENDA

1. **Call to Order** – *Rev. Max Rodas, Faith-based Outreach Committee Chair*
2. **Approval of Minutes: Faith-based Outreach Committee: June 5, 2019** – *Rev. Rodas*
3. **2019 Faith-Based Outreach Initiatives: Progress Report** – *Starlette Sizemore-Rice*
4. **Presentation: Coalition for a Better Life dba Peace in the Hood**
 - *Amir El Hajj Khalid A. Samad, Co-founder and Chief Executive Officer*
 - *Brother Afi Nur Nkruma*
5. **Update: Faith-Based Outreach Initiatives Documentary**
 - *Dr. Deborah Watson-Daniels, Program Director, Trinity Outreach Ministries – Another Chance of Ohio*
6. **CY2020 Contract Review Process for Faith-Based Outreach Initiatives** – *Scott Osiecki*

Planning & Oversight Committee Mission Statement:

The Planning & Oversight Committee, in cooperation with all partners, advocates for and monitors programs, policies and practices which are continually improved to meet the needs of clients, their families, and the community.

7. **Approval of Minutes: Planning & Oversight Committee: July 17, 2019** – *Eugenia Kirkland*
8. **Outcome Report from Behavioral Health Wellness Fair** – *Bill Hebble / Christina Bohuslawsky-Brown*
9. **Mental Health Jail Liaison Program: 6-Month Follow-Up Report** – *Maggie Tolbert / Larry Smith*
10. **Workforce Development Initiative: Progress Report** – *Tami Fischer / Jeff Johnson*

11. **Addiction Treatment Program (ATP) (Action Requested)** – *Larry Smith*
 - Catholic Charities-Matt Talbot for Men and Women
 - Cleveland Treatment Center
 - Community Assessment and Treatment Services (CATS)
 - Hitchcock Center for Women
 - The MetroHealth System
 - Moore Counseling
 - Recovery Resources
 - The Salvation Army
 - Stella Maris
 - Cuyahoga County Treatment Alternatives to Street Crime (TASC)
12. **Substance Abuse and Mental Health Services Administration (SAMHSA): Jail Diversion Grant Update** – *Carole Ballard*
13. **Request for Issuance of Request for Proposal (RFP) for Security Services for CY2020 (Action Requested)** – *Tami Fischer*
14. **Approval of Brown Consulting for the Annual AOD Independent Peer Review as Required by OhioMHAS for the Federal Substance Abuse Prevention and Treatment (SAPT) Block Grant Funds: Residential Treatment Services (Action Requested)** – *Curtis Couch*
15. **Request for Issuance of RFP for Needs Assessment (Action Requested)** – *Curtis Couch*
16. **Request for Issuance of RFP for Strategic Plan (Action Requested)** – *Scott Osiecki / Tami Fischer*
17. **Old/New Business**

Faith-based Outreach Committee

Rev. Max M. Rodas, MA, Committee Chair
 Rev. Benjamin F. Gohlstin, Sr., Committee Vice Chair
 Eugenia Kirkland, LSW, MSSA, CDCA; Gwendolyn Howard, MSSA
 Mary Warr, M.Ed.; Rev. Brenda Ware-Abrams

Planning & Oversight Committee

Eugenia Kirkland, LSW, MSSA, CDCA, Committee Chair
 Kathleen Kern-Pilch, MA, ATR-BC, LPC-S, Committee Vice Chair
 Reginald C. Blue, Ph.D.; Gregory X. Boehm, M.D.; Elsie Caraballo
 J. Robert Fowler, Ph.D.; Mary M. Step, Ph.D.

Faith-Based Programs Performance Outcomes
Joint Faith-Based Outreach and Planning & Oversight Committee Meeting
September 11, 2019

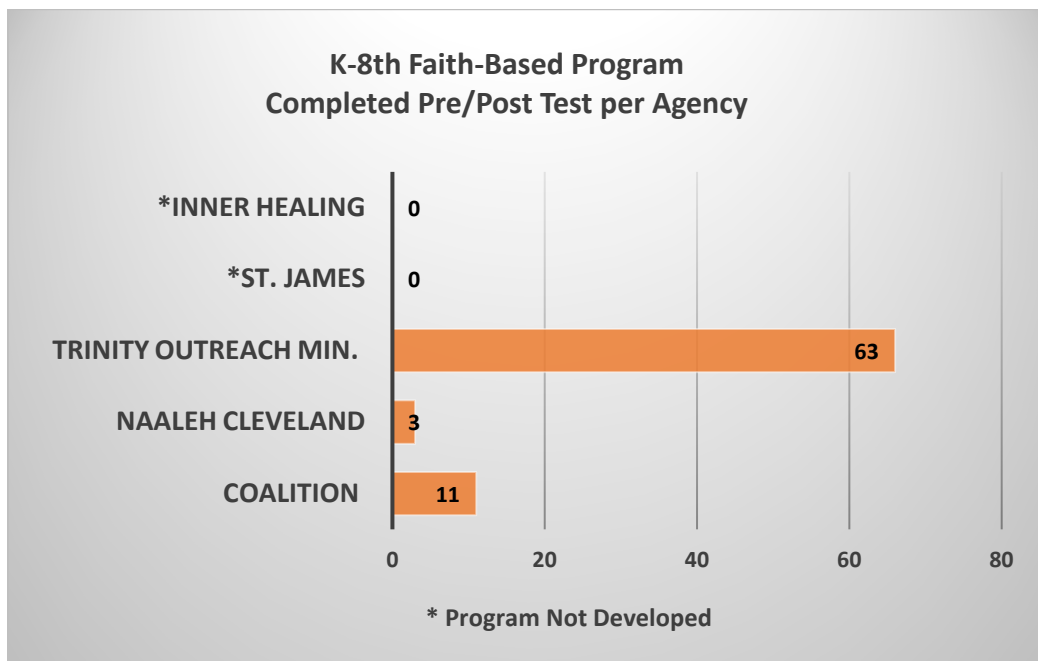
Devereux Student Strengths Assessment (DESSA) Outcomes

Faith-Based programming for children K-12th grade is measured through the Devereux Student Strengths Assessment (DESSA) instrument. The DESSA web-based system is designed to help school and after-school program staff promote the healthy social-emotional development of all children. The DESSA is a thorough assessment of the following social-emotional competencies:

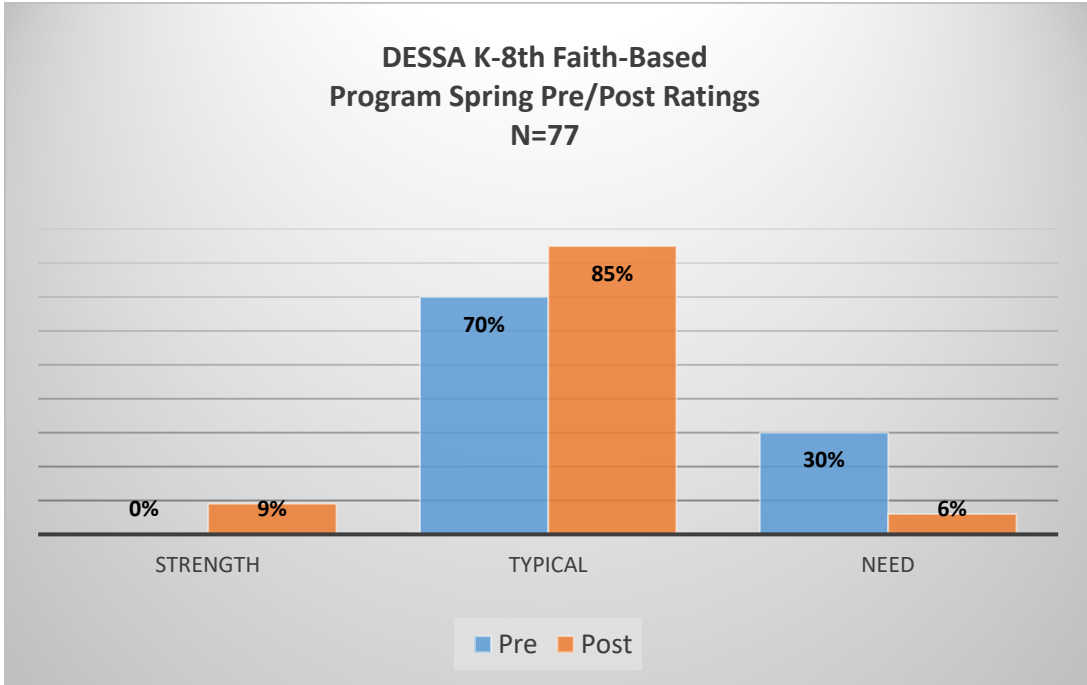
Self-awareness; social-awareness; self-management; relationship skills; goal directed behavior; personal responsibility; decision making skills, and optimistic thinking which translates to a score and categorized as:

1. 60 and above indicate social and emotional **“Strengths”** showing children doing well
2. 40-59 indicate **“Typical”** positive behaviors for children
3. 40 and below indicate **“Need for Instruction”** to further develop social and emotional skills

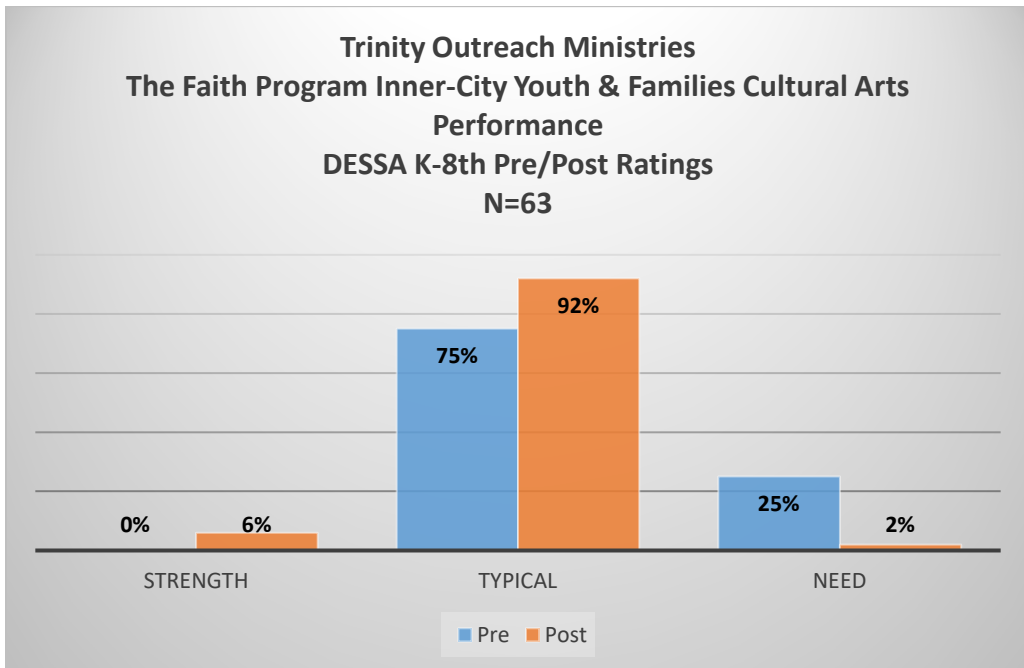
DESSA K-8th Pre/Post Submissions



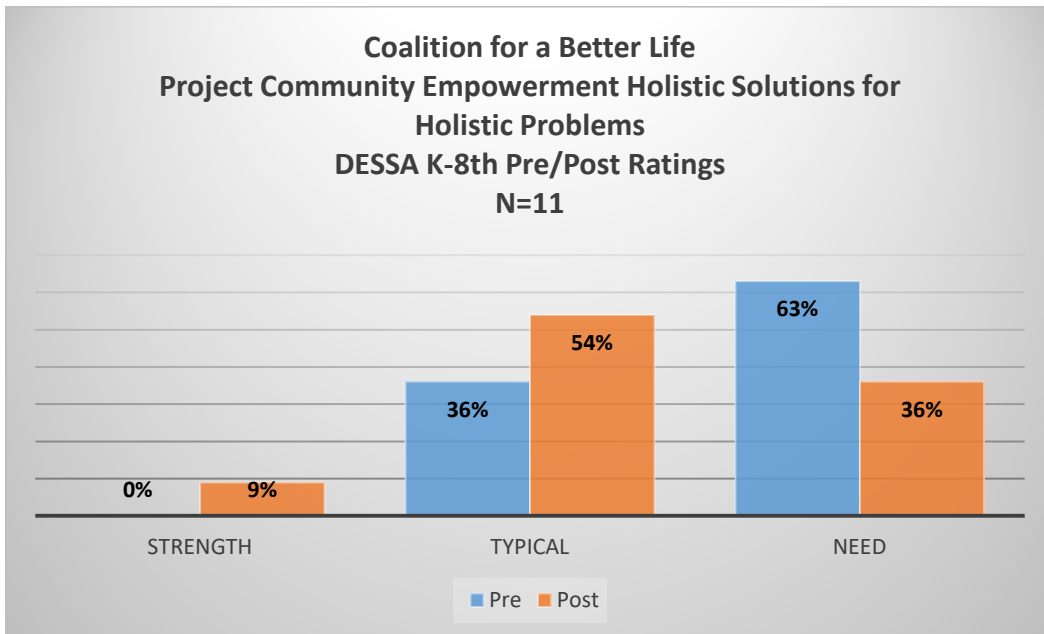
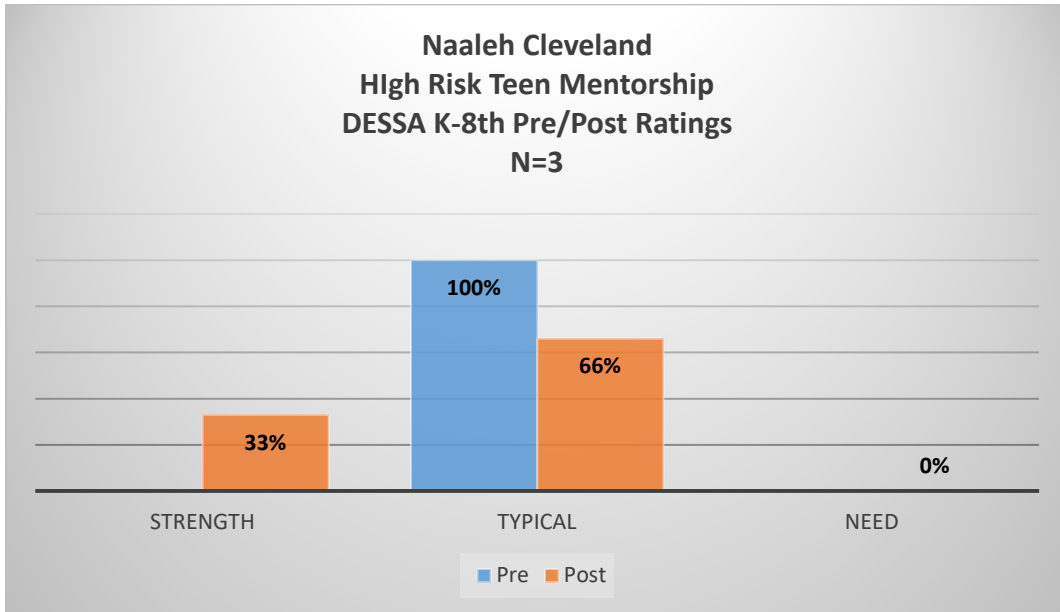
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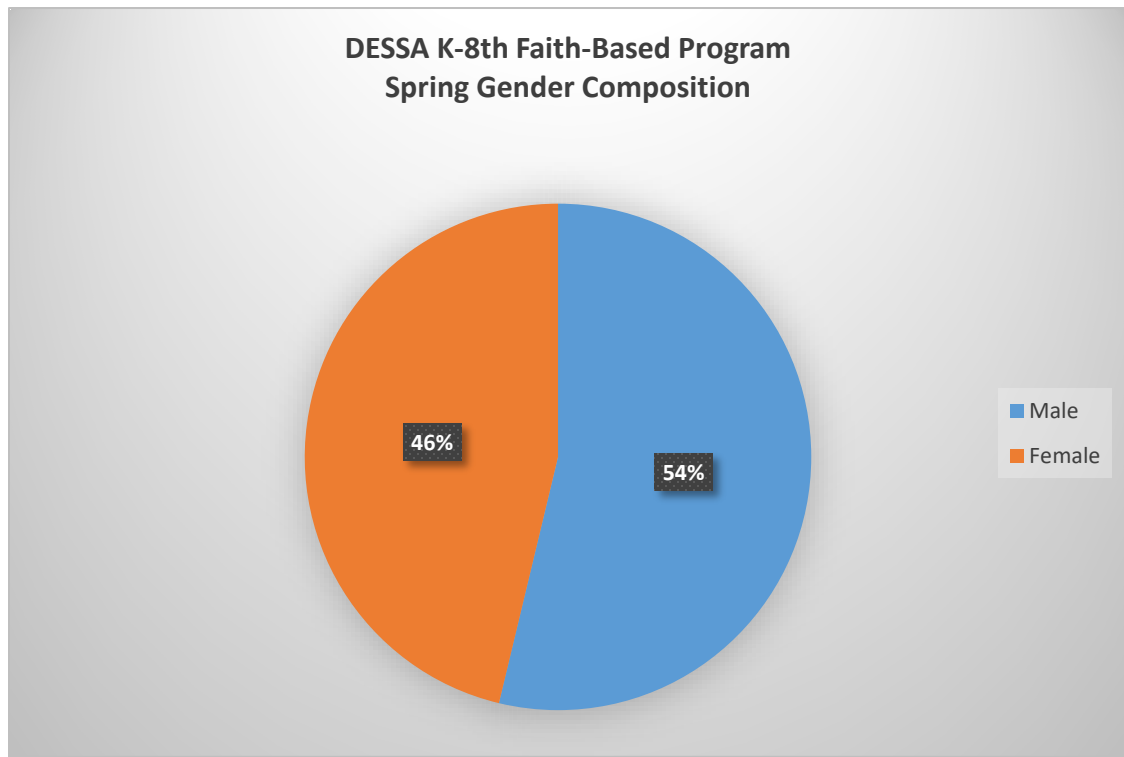
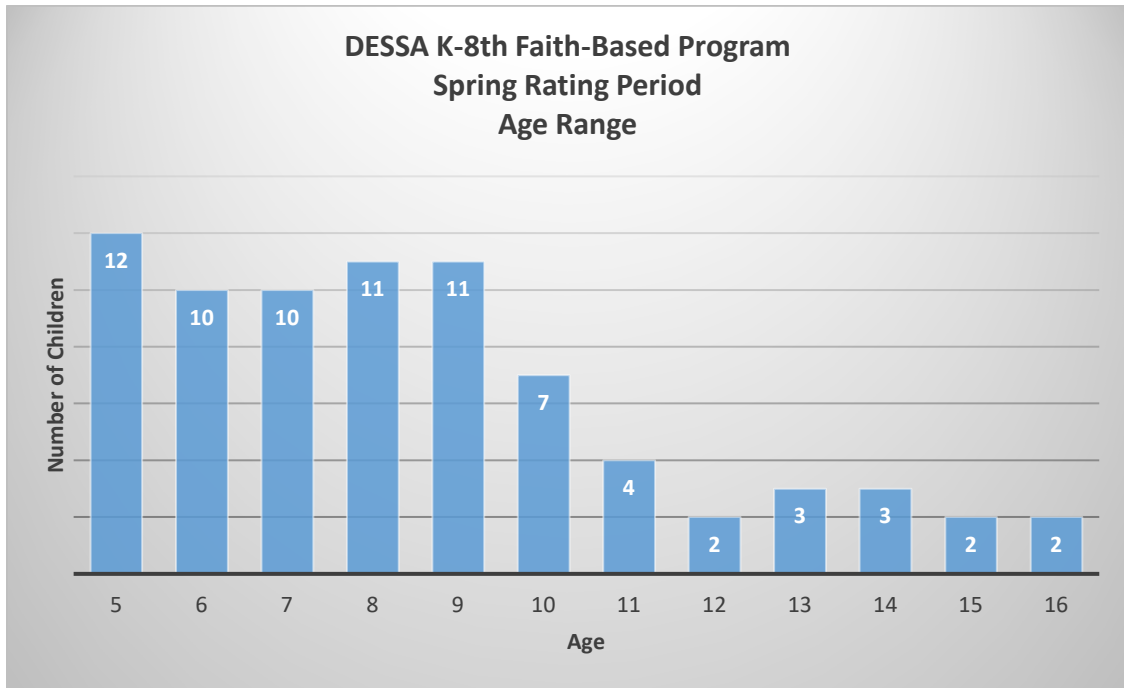
DESSA K-8th Individual Agency Outcomes



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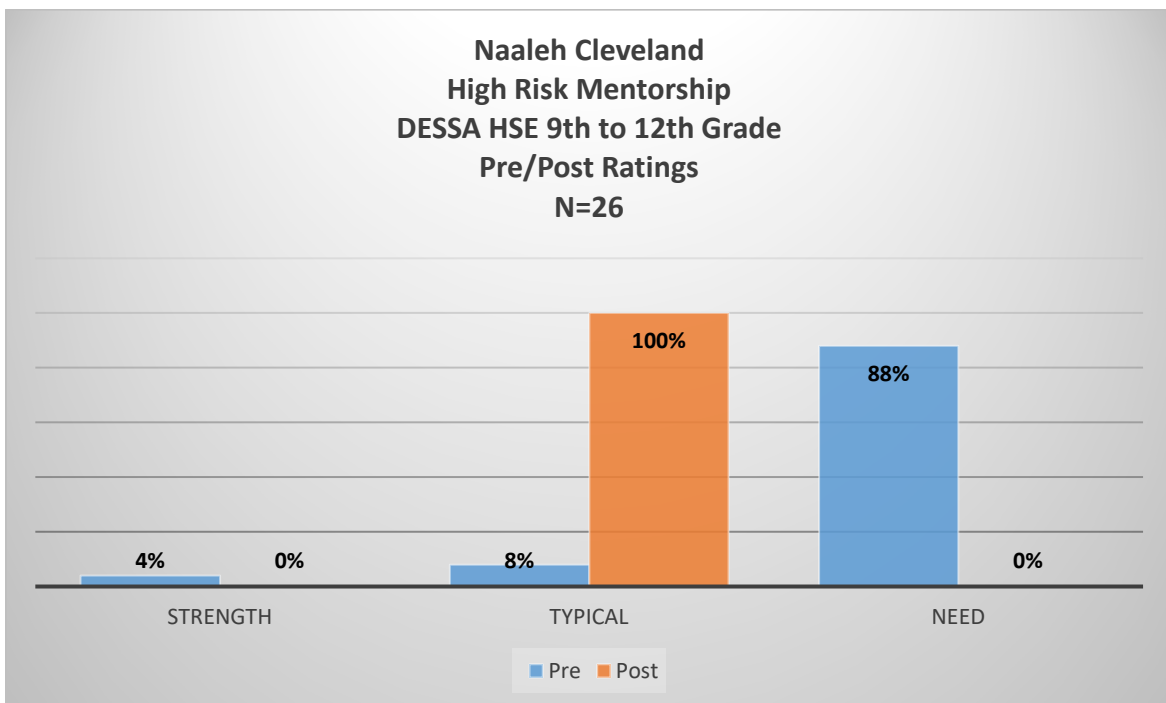
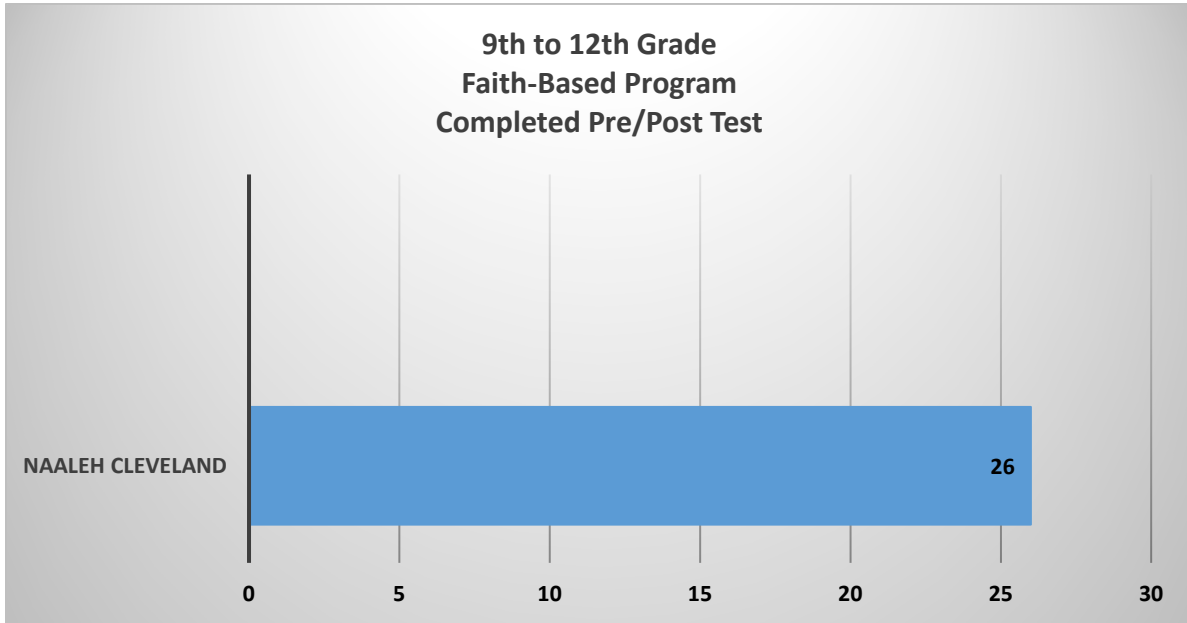


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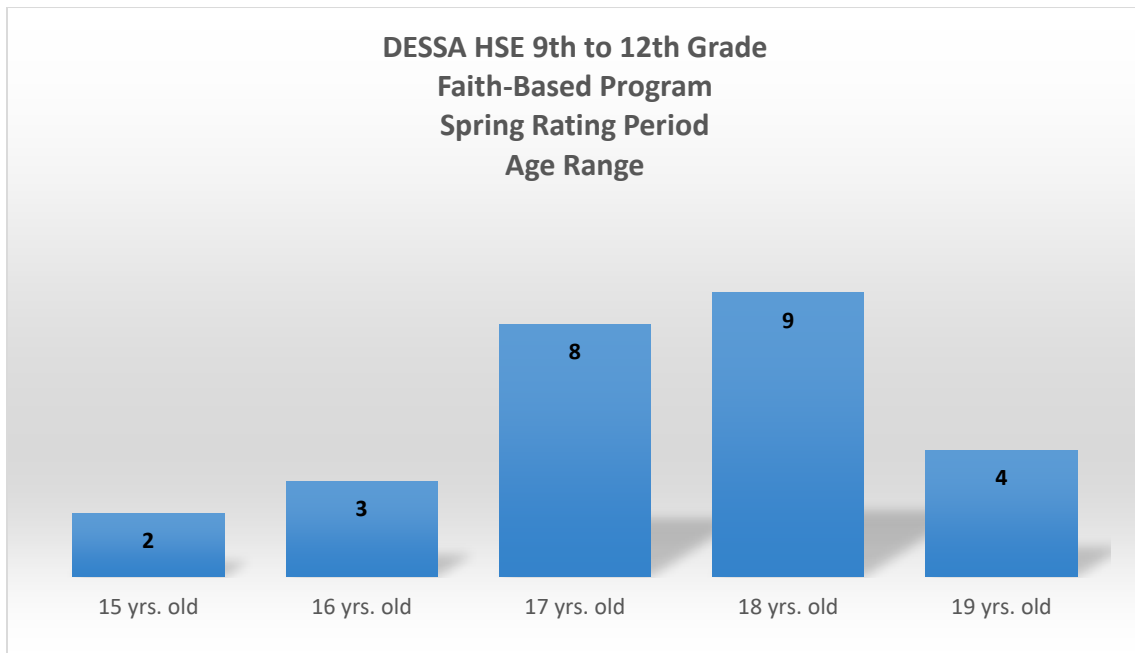
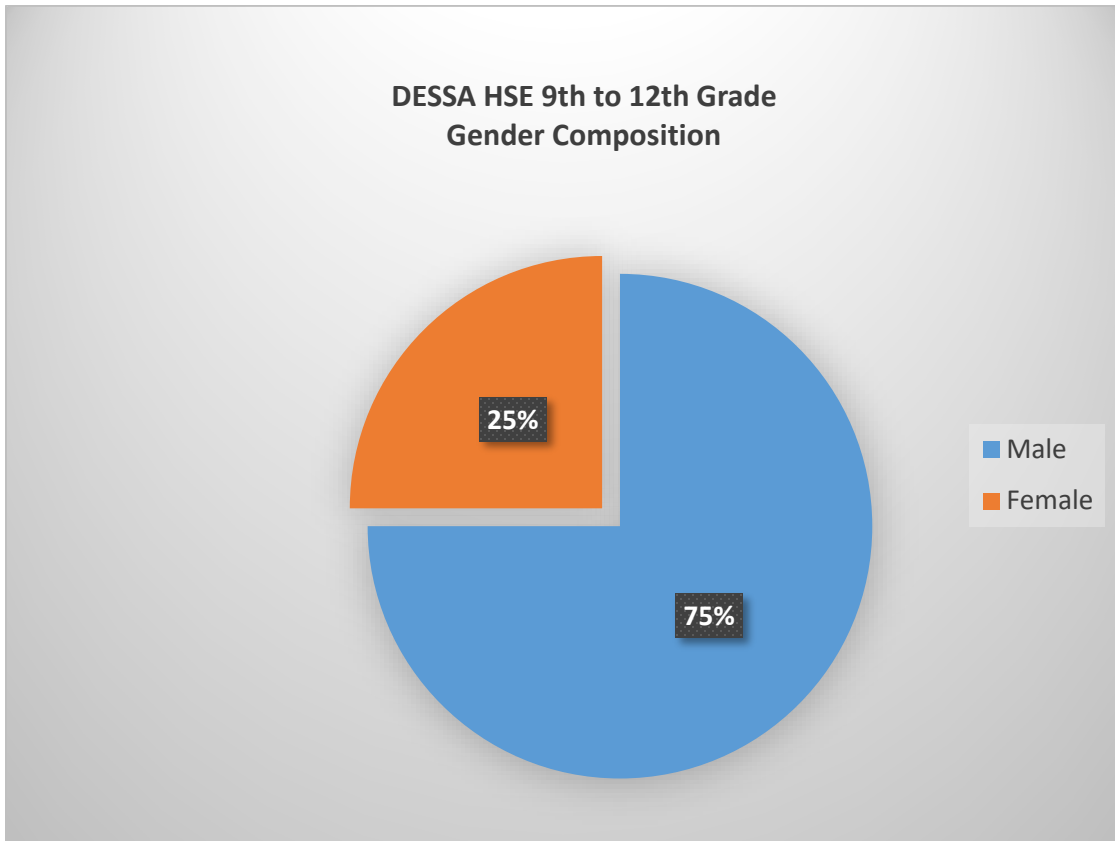


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DESSA 9-12th Pre/Post Submission



Faith-Based Programs Performance Outcomes
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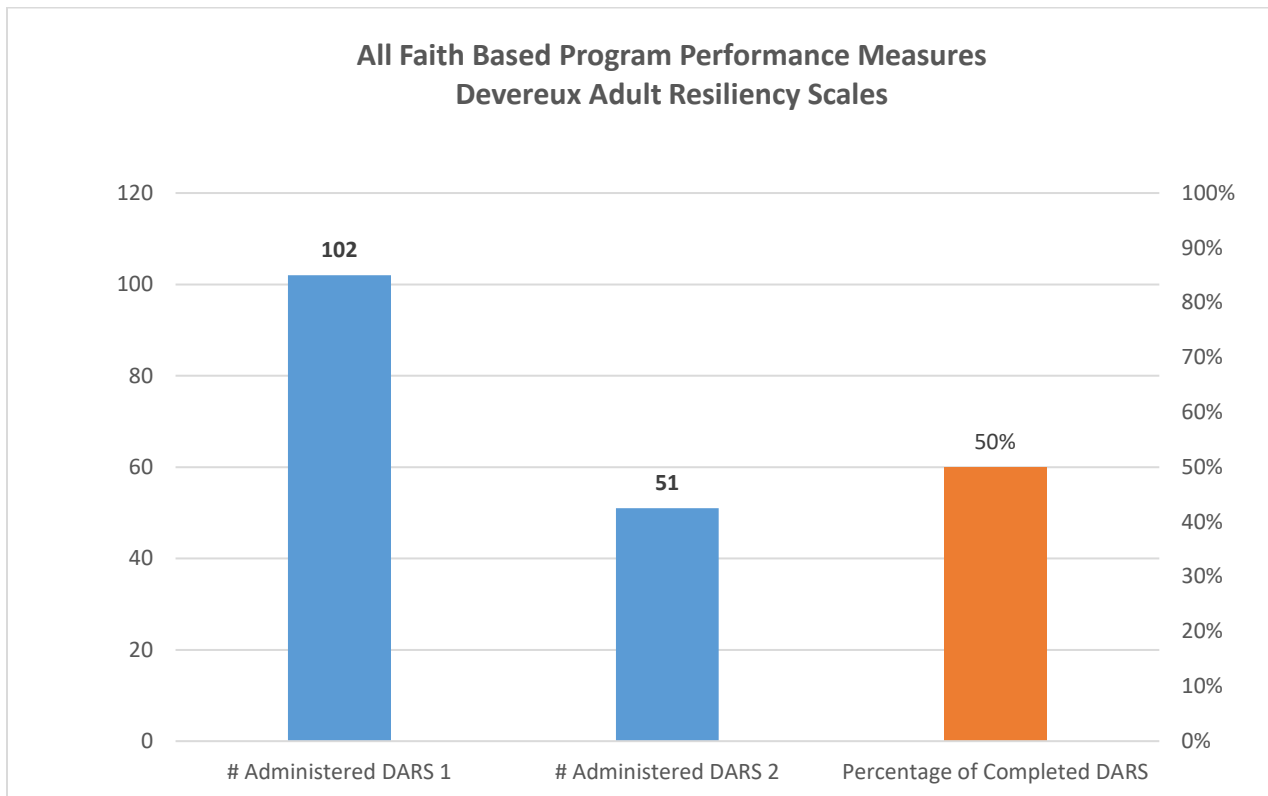


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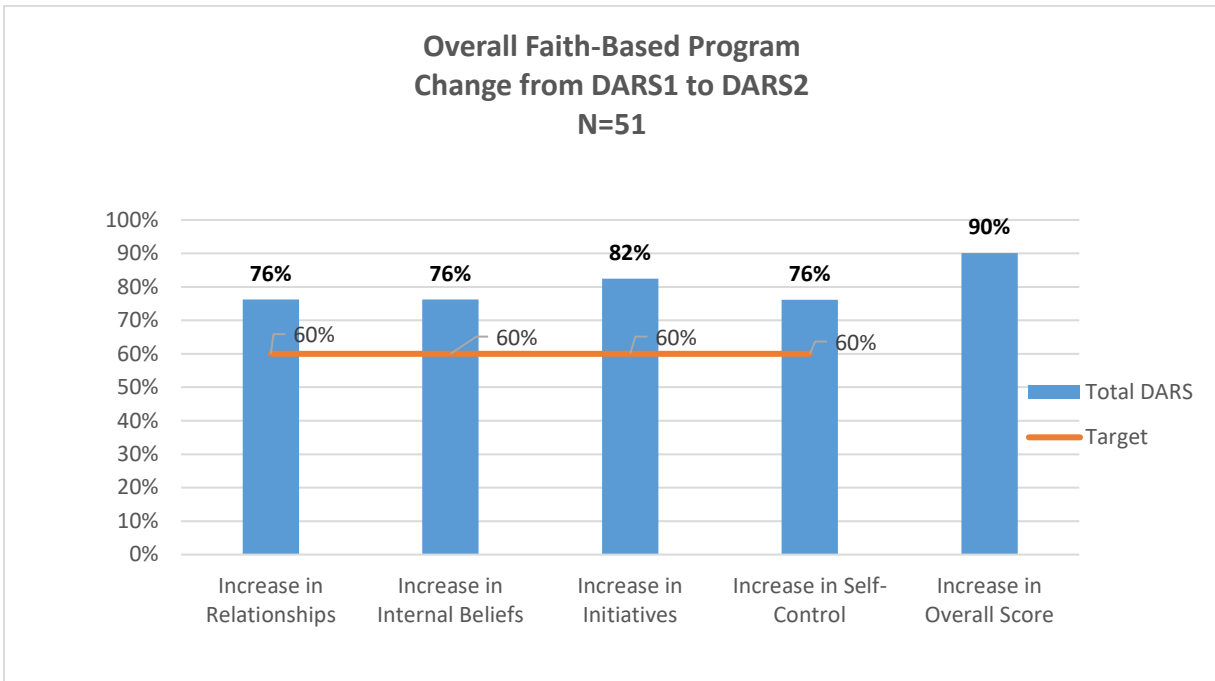
Devereux Adult Resilience Survey (DARS) Outcomes

The Faith-Based Program for adults will demonstrate resiliency measured as Always (A), Sometimes (S), or Not Yet (N) through the Devereux Adult Resilience Survey (DARS) instrument that promotes self-awareness regarding personal strengths to enhance creativity and the ability to set limits to cope with adversity and stress measured through the following areas:

- Will gain knowledge to develop healthy relationships
- Will learn skills to increase self-worth to enhance internal beliefs & values
- Will learn strategies to develop/enhance self-motivation to increase independence
- Will learn how to self-regulate & control without the use of substances and negative influences.

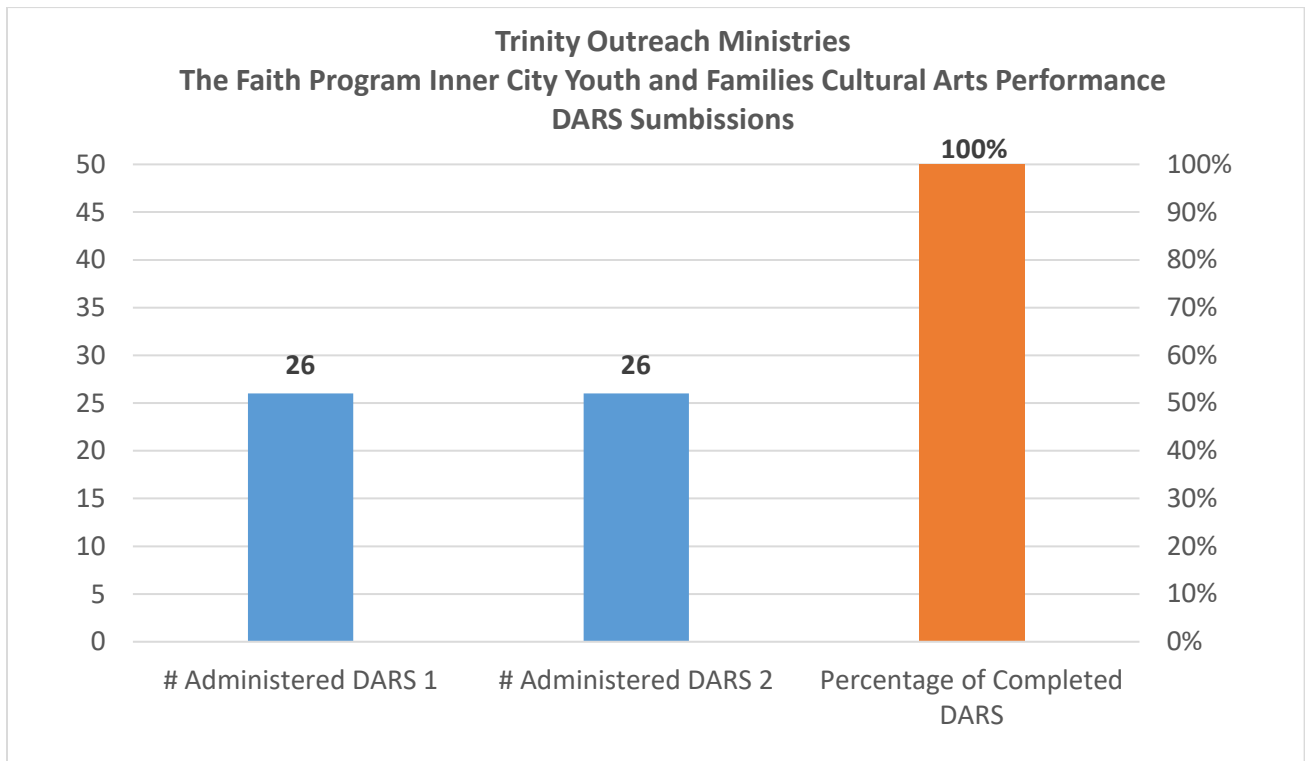


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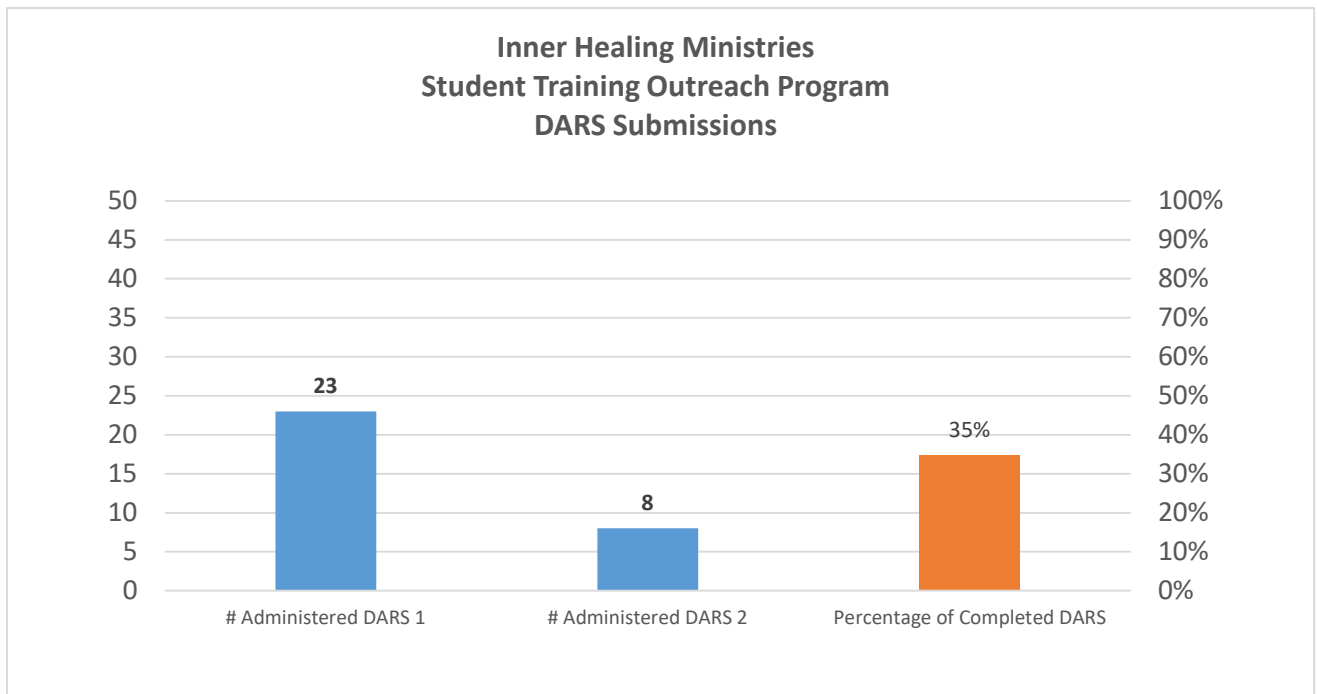
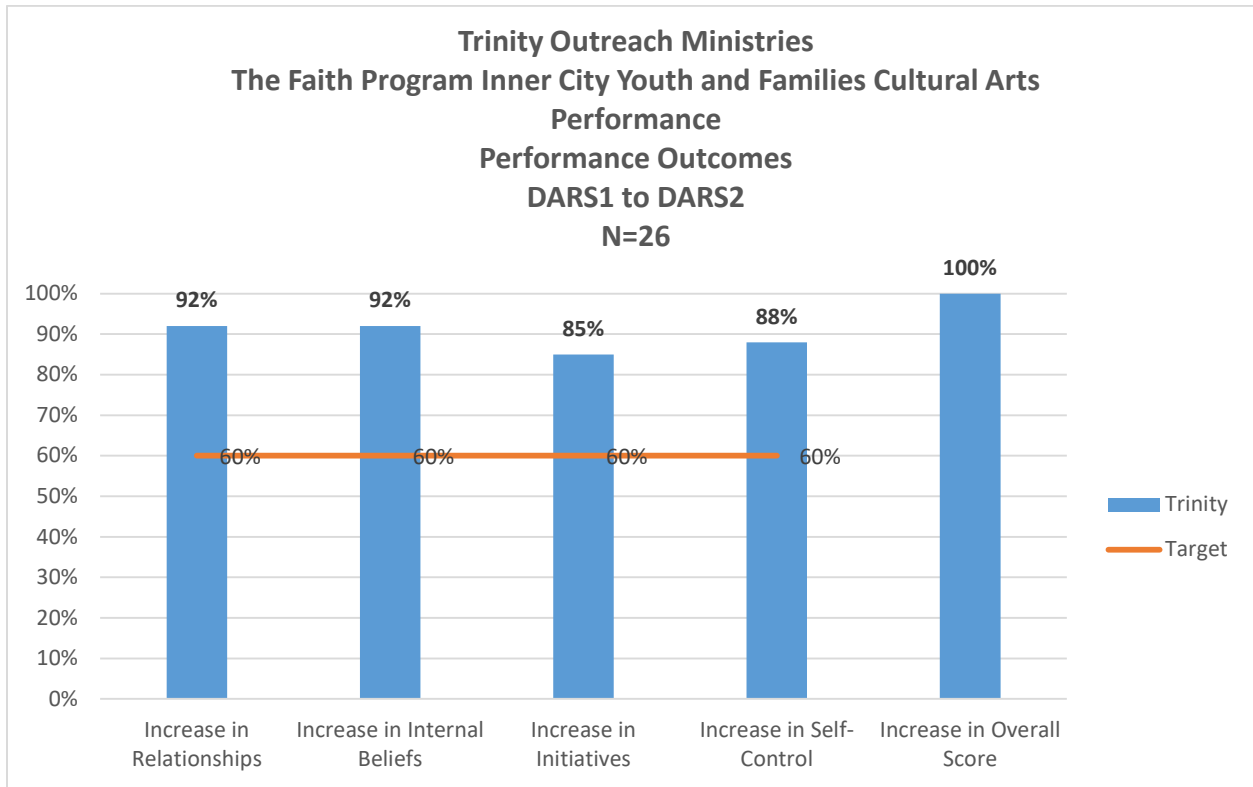


DARS Individual Agency Outcomes

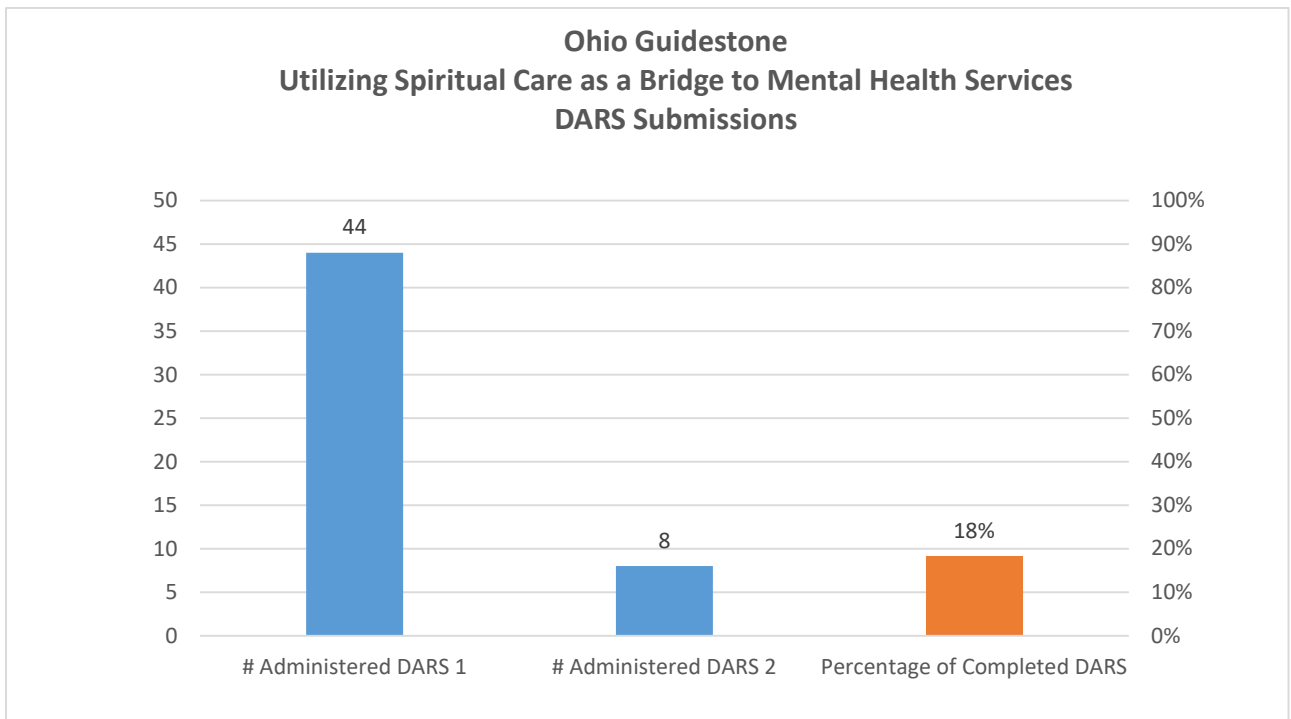
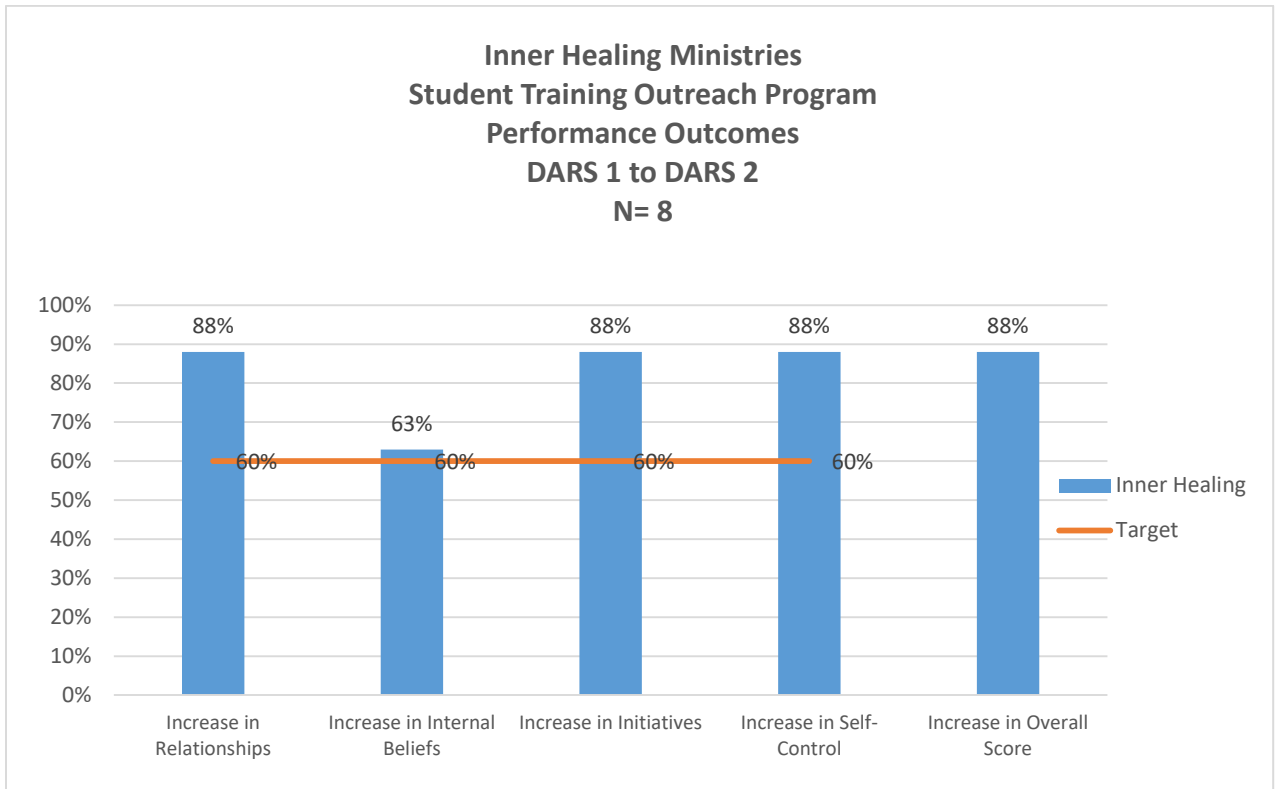
*No Data Submissions from Life Recovery Ministries



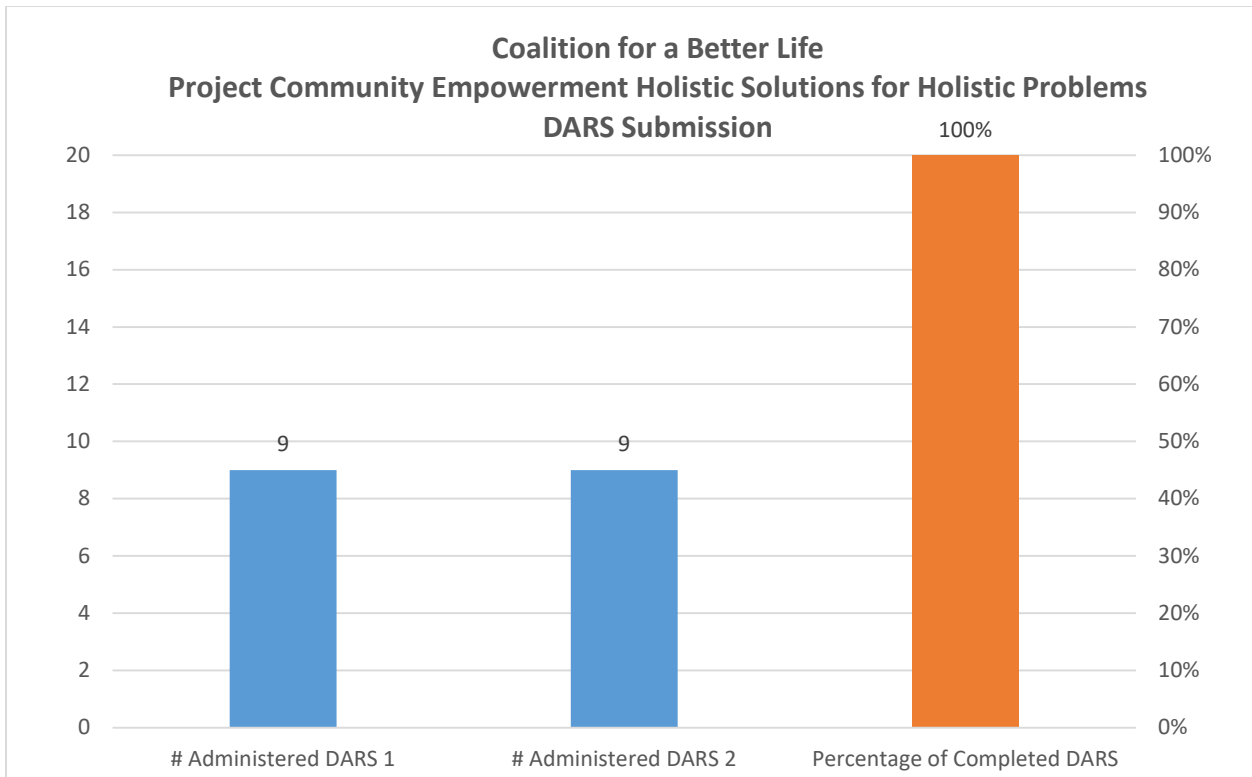
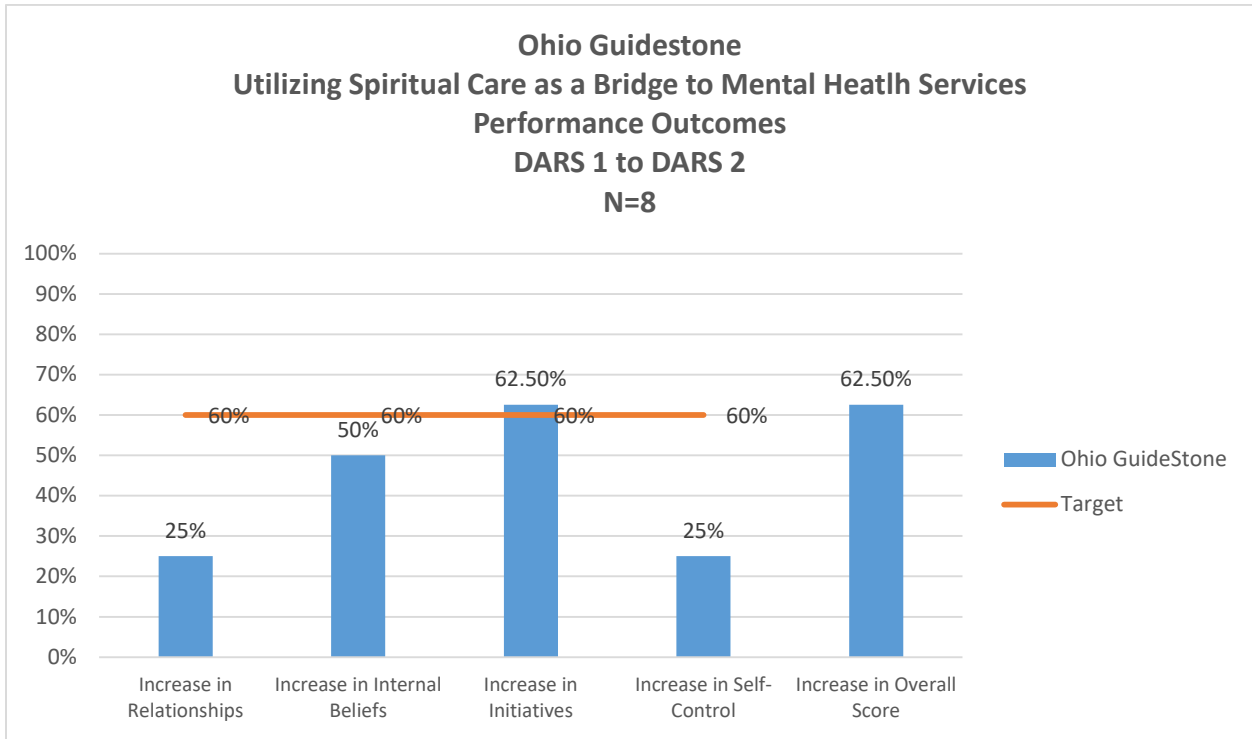
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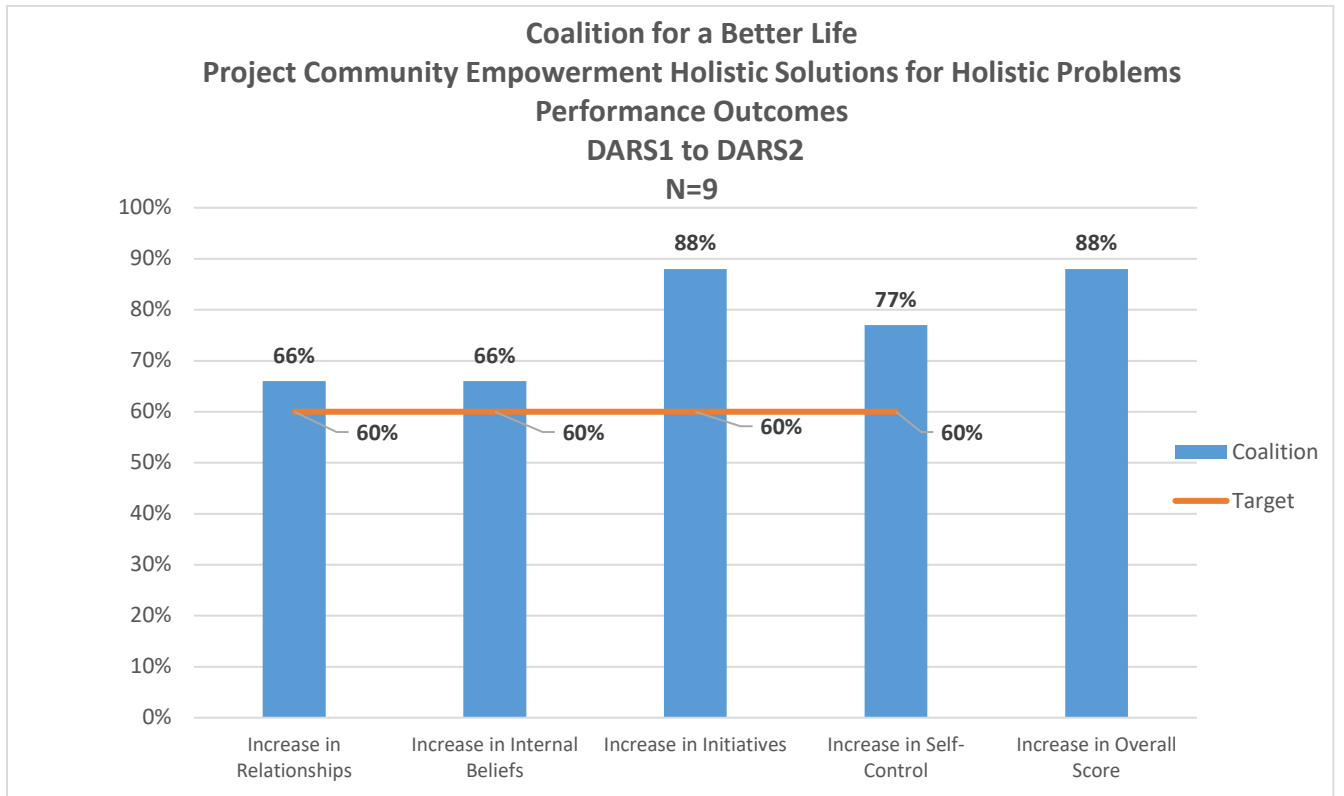
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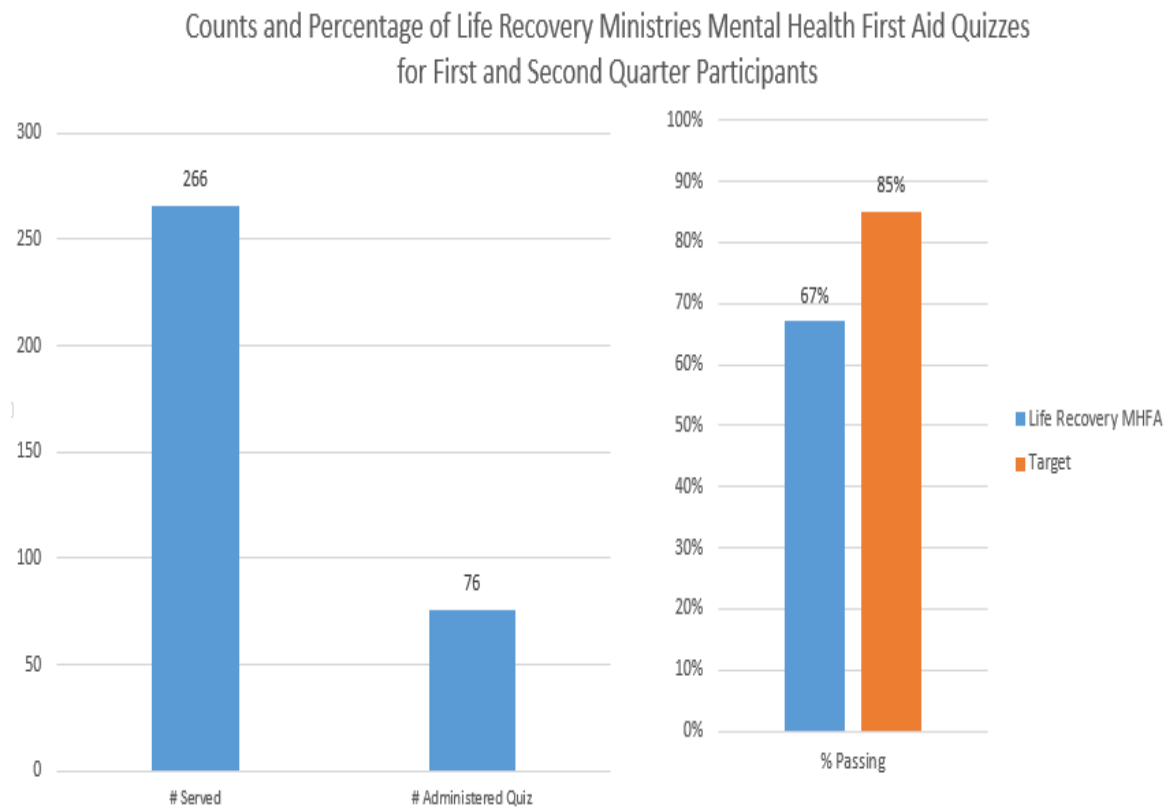


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Mental Health First Aid Trainings Outcomes

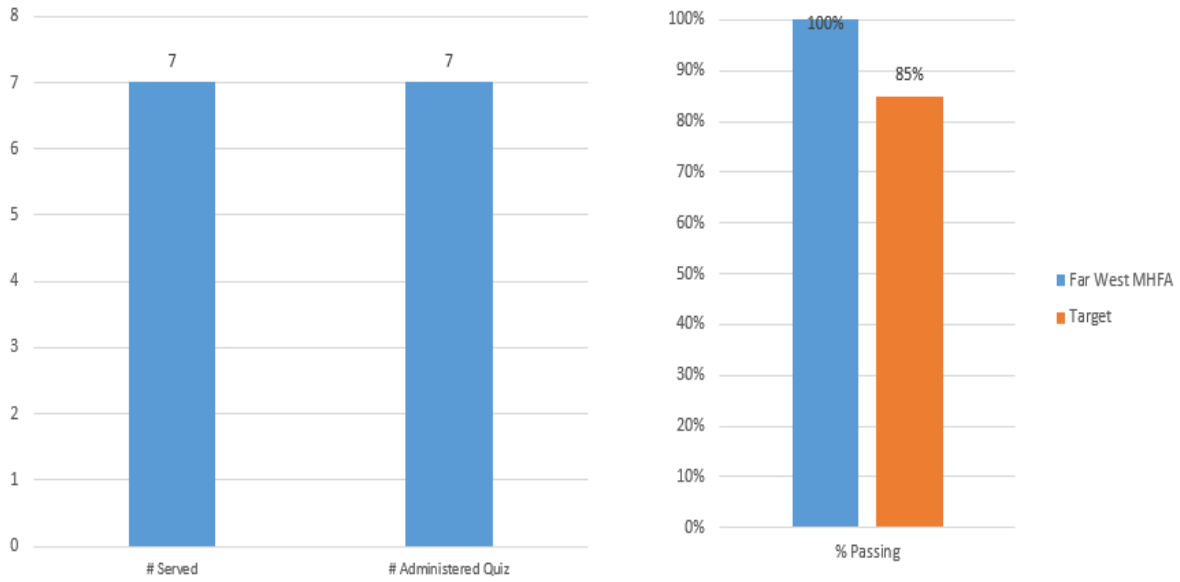
Mental Health First Aid is designed to teach individuals how to spot the signs and symptoms of mental illness and provide help on a first aid basis. Individuals who are participating in a Mental Health First Aid training provided by a Faith-Based Program provider is expected to successfully complete the course evaluation/quiz and score at least 60% based on the following topics:

- Helpful Things to Say
- Myths and Facts- Suicide and Self-Injury
- Suicidal Thoughts and Behaviors
- Panic Attacks
- Traumatic Events
- Auditory Hallucinations
- Psychosis
- Substance Use Disorders



Faith-Based Programs Performance Outcomes
Joint Faith-Based Outreach and Planning & Oversight Committee Meeting
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Counts and Percentage of Far West Mental Health First Aid Quizzes
for First and Second Quarter Participants



Faith-Based Programs Performance Outcomes

Joint Faith-Based Outreach and Planning & Oversight Committee Meeting

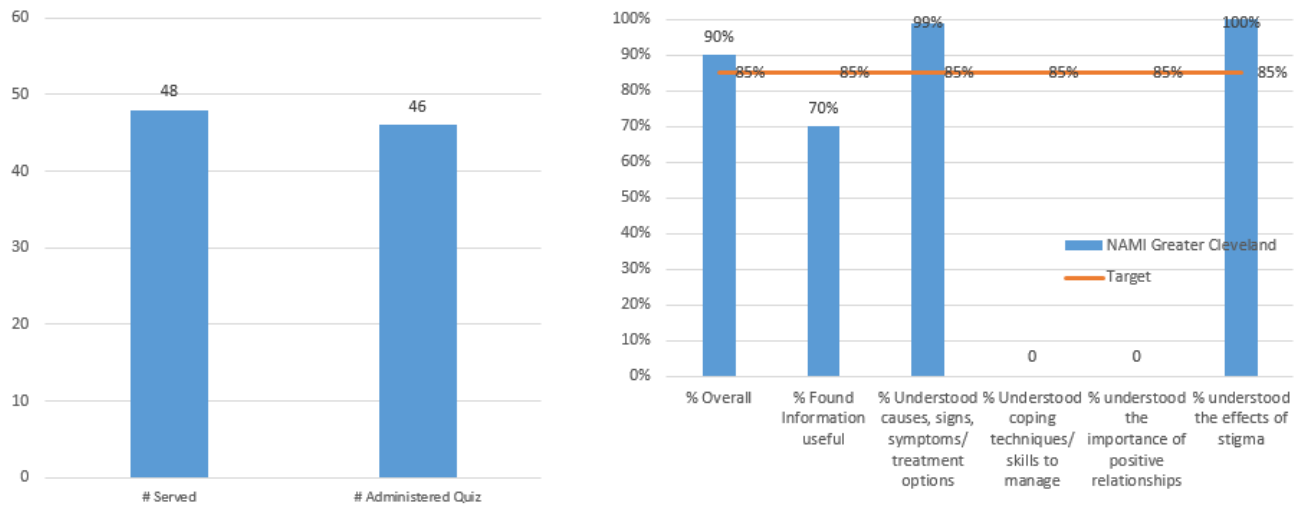
September 11, 2019

Education and Awareness Outcomes

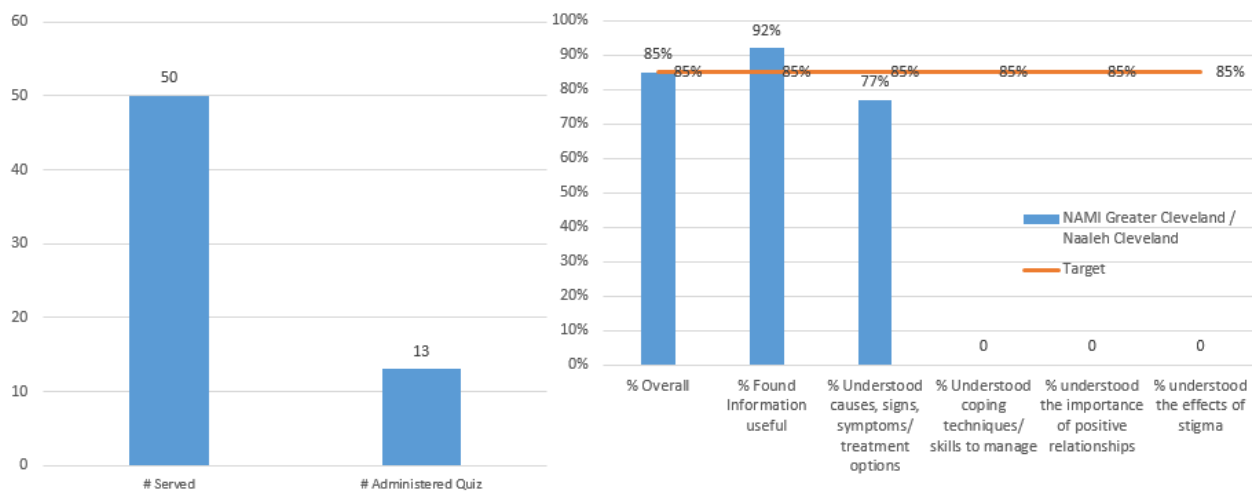
*No Data Submissions from Far West Center

- NAMI Cleveland - Providing mental health education and support within faith-based communities for individuals with mental illness and their families.
- Far West Center - Building bridges between the faith community and behavioral health providers.

Counts and Percentage of NAMI Greater Cleveland Quizzes for First and Second Quarter Participants



Counts and Percentage of NAMI Greater Cleveland / Naaleh Cleveland Quizzes for First and Second Quarter Participants



TO: Mr. Scott S. Osiecki, CEO
ADAMHS Board of Cuyahoga County

FROM: Jeff Johnson

DATE: September 2, 2019

RE: 60-Day Status Report - *Developing a Strategic Plan for Workforce Development and Implementation in the area of Behavioral Health, Treatment and Recovery for Provider Agencies.*

Strategic Plan Project – The Focus:

The capacity of the current and future Behavioral Health workforce.

Strategic Plan Project - The Goals:

To assist provider agencies in strengthening their workforce and meeting the challenges of the changing Behavioral Health System by:

- Increasing Retention of Staff
- Reducing Staff Turnover
- Expanding Available Workforce

ACTION (60 days):

- Research/review Workforce Development in the area of behavioral health, treatment and recovery, locally and beyond.
- CEO Osiecki issued a letter to all providers introducing the ADAMHS Board Workforce Development project and Consultant Johnson.

- Meet with ADAMHS Board supported provider agencies to discuss their experiences, opinions and recommendations re: workforce.
 - Meet with community stakeholders.
- Provider agencies and stakeholder meetings and discussions completed:
 1. CMSD CEO Eric S. Gordon – Creating Behavioral Health career pathway via CMSD/CLE Foundation Exemplar Pathways Workforce Project (Dr. Terrence S. Robinson, Consultant).
 - a. Meeting initiated and attended by CEO Osiecki, Chair Gohlstin and Vice-Chair Kirkland.
 2. Attended ADAMHS Board Behavioral Health Career Fair w/Provider agencies.
 - a. The Career Fair is an annual event hosted and planned by Chief Administrator Officer Fischer.
 3. Cuyahoga County Mental Health Early Childhood Workforce Commission (2 meetings).
 - a. Consultant Johnson was invited to join this Commission by Chief Administrative Officer Fischer and Director of Education & Training Ballard.
 4. Salvation Army Harbor Light – Executive Director Beau Hill (Telephone discussion)
 5. University Hospital – Public Academic Liaison (PAL) Program – Dr. Kathleen Clegg, Director of PAL and Dr. Robert Ronis, Chair of the Dept of Psychiatry
 6. ADAMHS Board Providers’ HR Representatives. Consultant invited to participate in this quarterly meeting established by Chief Administrator Officer Fischer.

Attendee agencies:

- Recovery Resources
- NORA
- Catholic Charities
- ACC
- MTASS
- Ohio Guidestone
- Mary Dugan

7. Bob Eckardt, Consultant w/ Cuyahoga County Mental Health Early Childhood Workforce Commission
8. Community Assessment & Treatment (CATS) – CEO Roxanne Wallace & COO John Scalish
9. Stella Maris – Ex. Director Daniel Lettenberger-Klein
10. Women’s Recovery Center – Ex. Director Ashley Yassall
11. Emerald Development and Economic Network (EDEN) – Ex. Director Elaine Gimmel, COO Michael Doud, and Linda Erb, Director of H.R.
12. New Directions – CEO Mike Matoney
13. Center for Families and Children – CEO Elizabeth Newman
14. ASIA, INC – CEO Elaine Tso
15. Beech Brook – CEO Tom Royer, Jennifer Bruegler, Senior Director and Carolyn Szweda, Ex. VP
16. Bellefaire JCB – Ex. Director Jeffrey Lox

Summary of meetings and discussions:

Core questions discussed:

- 1) What are the challenges with your workforce?

- 2) How have you responded to your challenges involving recruitment and retention?
- 3) What are your workforce goals for the future?
- 4) What other experiences, opinions and recommendations re: workforce at your agency?

Highlights from discussions:

- Provider agencies and stakeholders confirm # 1 challenge is the recruiting, retaining and expanding of staff.
- All are facing issues with burnout among some staff members.
- Some new staff believe initially that they will work and help people but soon come across resistance. Clients view staff as part of the criminal justice system. Change is painful so many do push back. Then there can be resistance from an employer to get their required hours and services while the client continues to push back... which can lead to burnout.
- Staff are frustrated at times because it is tough to work with client population. They are trying hard with addict population that often relapses, while many do finally get the treatment. Staff has personal relationships and often the clients don't follow up and can cause staff members to be disappointed.
- The mission of an agency does have a positive reason for staff to stay. There is pride and commitment for many.
- Medicaid redesign has been positive with the payment of more services but also has caused headaches with staff -- reimbursement issues, multiple MCO billing, time consumption etc.
- Maintenance Technicians staff are difficult to find. Probably because not as many people are going into the trades.

- Generally, some agencies will say to staff you have rights to take a lot of paid time off, but you can never use it because the place has to be run 24/7 – creates stress and some staff seek to be paid out.
- A \$20 million coalition between New Directions, Hitchcock Center, Beacon Health and Crossroads allows for administrative cost saving and efficient operations. One senior management team, one board of directors and one set of by-laws. Provides flexibility to provide funds to other staff to retain them.
- Looking to different approaches to sustain services like centralization of back-office operations. Get services from a reliable partner. New efficiencies initiatives that non-profits need to look at, not just seeking money.

Challenges:

- Recruitment and retaining individual staff members.

- Reasons staff leave:

1. Financial (salary & benefits)
2. Burnout
3. The reality of what the day to day work with clients actually is vs. what they learned during degree or certification process, or what they assumed before being hired.
4. The clients being served possess difficult social issues and this is more of a stark reality than what many staff are prepared for. For example, one client may be polite and another very disrespectful. (“pay is not worth what they are putting up with”).

- For almost all providers entry level support staff (administrative, front desk, program monitors, intake, maintenance, custodian, security, kitchen etc.) are the most difficult to keep because of minimum salary ranges of between \$9.00 - \$13.00 per hour and the competition with other behavioral health agencies and non-behavioral health employers paying equal or more. Some staff have second jobs.
- For majority of providers there is a struggle to keep needed Master and bachelor's degree professionals, independent licensed and other professionals. Significant competition from hospitals, government institutions, larger organizations and others. Salary and benefits are number one reason.
- Burnout with some staff members a daily reality for providers. Staff frustrations and anxiety caused by concerns for salary, school debt, relationship with co-workers and supervisors, client relationships, agency policy and procedures and others.

Action steps done or being considered by providers to respond to staff vacancies, turnover and/or burnout challenges include:

- Salary studies followed by some salary raises
- Longevity pay incentive programs (1, 3, 5, 10, 20 years)
- Tuition Reimbursement
- Internships
- Continuing Education cost payments
- 403(b) plans with match payments
- Parental Leave benefit

- Improved vacation/sick time benefit
- Staff and Supervisor training
- “Open door” policy for all staff
- Counseling for staff
- Peer support programs
- Collaborations with other agencies to centralize administrative work (HR, IT etc.) to save money for staff raises and benefits.
- Provide health club memberships for staff.

Opinions and Recommendations

- Provide leadership development programs focused on the development and growth of staff leadership skills.
- Staff should be supported to take licensing exams and with the recertification process by providing payment of their fees.
- Would be helpful to have support provided to assist with staff training in administrative areas.
- Seek change in state Medicaid law that disallows individuals with a criminal record from providing Medicaid services.
- Continue and expand support services and fulfill a valuable role to make sure individuals without insurance receive treatment services.
- A central area for job posting where an agency can provide the necessary information for an opening would help.

- More advocacy is needed to bring people into the Behavioral Health profession. Attracting “new blood” into the field is very important.
- Support more housing in Behavioral Health because it is developing as a service. This is good for the continuity of care.
- Sponsors should be found to do “counseling sessions for counselors” to help reduce burnout. “For mental health staff they need mental health support.”
- Race equity and diversity important within a workforce.
- Some concern about increased competition from MCOs. Some MCOs are considering going beyond just being a payer of services but also providing the services directly.
- Peer support training with mentoring and skill development activities and socialization is not covered by Medicaid in Ohio but should be.
- A question should be asked if state requirements of certain work within the community population by high level licensed professional are necessary? Are we pricing ourselves out of this? State government is deciding this via Medicaid charging rules.

Expanding available workforce

- Participated in a meeting with CEO Eric Gordon of CMSD. We agreed that Behavioral Health would be included in their efforts to develop career pathways for CMSD students connected to the *Say Yes To Education Cleveland* program. We are members of the CMSD Exemplar Career Pathway Advisory Committee created to develop the initiative.
- Participating on the Early Childhood Mental Health Workforce Project. Expanding the pool of available workforce for ECMH is among the issues to be discussed.

Agenda Process Sheet

Date: September 11, 2019

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<input checked="" type="checkbox"/> Planning & Oversight Committee
<input type="checkbox"/> Joint Planning & Finance Committee | <input type="checkbox"/> Faith-Based Outreach Committee
<input type="checkbox"/> Finance & Operations Committee
General Meeting |
|---|--|

Topic: Amendment to Resolution 18-05-04 Addiction Treatment Program (ATP)

Contractual Parties: Catholic Charities-Matt Talbot for Men and Women
 Cleveland Treatment Center
 Community Assessment and Treatment Services (CATS)
 Hitchcock Center for Women
 The MetroHealth System
 Moore Counseling
 Recovery Resources
 The Salvation Army
 Stella Maris
 Cuyahoga County TASC (Treatment Alternatives to Street Crime)

Term: July 1, 2019 – June 30, 2020

Funding Sources: Pass-through funding from Ohio Mental Health & Addiction Services (OhioMHAS) administered by the ADAMHS Board as a service to the Drug Court Programs

Amount: \$ 1,103,952 (includes unspent dollars as of 07/01/2019)

Service Description: **New Program** **Continuing Program** **Expanding Program** **Other**

- The Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board) and Drug Court Programs with specialized docket(s) is addressing the need for addiction treatment to individuals who are offenders within the criminal justice system.
- OMHAS has expanded eligibility to any client with a SUD, not only those with OUD or alcohol use disorders.
- The client will receive SUD treatment and recovery support services as necessary.
- Clients will be enrolled by Drug Court staff and services will be provided by ADAMHS Board contacted agencies certified by OhioMHAS.
- The ADAMHS Board will act as the fiscal agent to draw down funds in the OhioMHAS grant system and pass the funds to the contracted providers for services rendered.

Background Information:

- OhioMHAS provided the ADAMHS Board of Cuyahoga County \$325,000.00 for the Addiction Treatment Program for the period July 1, 2019 – June 30, 2020 (SFY 2020).
- OhioMHAS has approved \$778,952 in carryover funds into the next fiscal year.

- ADAMHS Board staff also requests for the addition of Cleveland Treatment Center, Hitchcock Center for Women, Recovery Resources to the panel of providers approved for the MAT program.

Number of Individuals to be Served: Estimated up to 320 clients in SFY 2020.

Funding Use:

- SUD treatment and recovery supports, inclusive of Medication Assisted Treatment Medications (MAT) used to treat Substance Use Disorder (SUD) clients with opioid addiction (primarily Vivitrol /naltrexone), assessments, Intensive Outpatient Services (IOP), Outpatient Services (OP), urinalysis, recovery supports, including recovery housing, transportation, ID services, employment/training, peer support and assisting in Medicaid applications.

Client & System Impact:

- To provide increased access to medication assisted treatment and recovery support services to Drug Court involved opioid addicted individuals under contract with the ADAMHS Board.

Performance Measures:

Metrics	<p>OMHAS requires ATP Projects to report:</p> <ul style="list-style-type: none"> Total number of ATP clients in the docket at the beginning of SFY20 Number of new clients admitted to ATP each Quarter Total number of ATP clients served by the docket each Quarter Amount of Allocation funds used during the reporting period for Treatment Amount of Allocation funds used during the reporting period for Recovery Supports
Evaluation/Outcome Data (Actual Results From Program)	<p>In SFY 19:</p> <p>392 Clients were served through the ATP program 49% of funds were expended on Treatment Services; the remaining 51% covered clients' recovery support needs including housing, clothing, food and transportation.</p>

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To approve the amendment to Resolution 18-05-04 to accept OHIOMHAS additional funding in the amount of \$325,000 for the period July 1, 2019 through June 30, 2020 (SFY 2020), to accept \$778,952 carryover funding from the period July 1, 2018 through June 30, 2019 (SFY 2019), and to add CTC, Hitchcock Center for Women, and Recovery Resources to the panel of approved providers for the Addiction Treatment Program.

Agenda Process Sheet

Date: September 11, 2019

- | | |
|--|---|
| <input type="checkbox"/> Community Relations & Advocacy Committee
<input checked="" type="checkbox"/> Planning & Oversight Committee
<input type="checkbox"/> Executive Committee | <input type="checkbox"/> Faith-Based Outreach Committee
<input type="checkbox"/> Finance & Operations Committee
<input type="checkbox"/> General Meeting |
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Topic: Approval to Issue a Request for Proposals (RFP) for Security Services for CY2020

Contractual Parties: To Be Determined

Term: September 26, 2019 – October 31, 2019 for the RFP Process

Funding Source(s): ADAMHS Board Operating Budget

Amount: To Be Determined

- New Program**
 Continuing Program
 Expanding Program
 Other: RFP Request

Service Description:

- Armed security guard services at the ADAMHS Board's administrative office located at 2012 West 25th Street, Cleveland, Ohio, as well as Seasons of Hope building.

Background Information:

- The Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board of Cuyahoga County currently contracts with Safe Choice LLC for armed security guard services at the ADAMHS Board's administrative office located at 2012 West 25th Street, Cleveland, Ohio, as well as Seasons of Hope building.
- Safe Choice LLC is paid for services provided on an hourly basis for armed security officers at \$17.50 per hour for regular hours, and \$26.25 for overtime hours.
- Duties include but are not limited to: building opening and closing inspections; foot patrol of building, visual surveillance, visitor check-in and physical presence in the ADAMHS's Board entrance during employee arrival/departure times and evening meetings, responding to emergency situations, completing incident reports and daily logs, and participation in workplace violence reduction trainings and procedure drills.
- The contract with Safe Choice LLC is from January 1, 2019 through December 31, 2019, with the option of a one year renewal through CY2020.
- ADAMHS Board staff and Board of Directors would like to consider other security vendors and to begin the RFP process.

Number of Individuals to be Served: N/A

Funding Use:

- Funds will be used to contract with a security services company to provide armed security guard services for ADAMHS Board administrative office and Season's of Hope.

Client & System Impact:

- Selection of a qualified security services company to provide safety of clients and staff, and de-escalation when needed.

Metrics <i>(How will goals be measured)</i>	<ul style="list-style-type: none">• Selection of a qualified security services company to provide security services.
Evaluation/ Outcome Data <i>(Actual results from program)</i>	<ul style="list-style-type: none">• N/A

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

Request approval by the Board of Directors for the issuance of an RFP for the selection of a security services company to provide armed security guard services for ADAMHS Board administrative office and Season's of Hope.

Agenda Process Sheet
Date: September 11, 2019

- | | |
|---|--|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input checked="" type="checkbox"/> Planning & Oversight Committee | <input type="checkbox"/> Finance & Operations Committee |
| <input type="checkbox"/> Committee of the Whole | <input type="checkbox"/> General Meeting |

Topic: Independent Peer Review of AOD Residential Treatment Services

Contractual Parties: Brown Consulting, Ltd.

Term: October 1, 2019 – January 31, 2020

Funding Source(s): ADAMHS Board Funds

Amount: Up to \$50,000

- New Program**
 Continuing Program
 Expanding Program
 Other Independent Review

Service Description:
Independent review of contract agencies' records to determine the quality and appropriateness of AOD residential treatment services delivered to clients.

- Background Information:**
- The Ohio Department of Mental Health and Addiction Services requires that Boards conduct an independent peer review annually on AOD provider agencies that receive Federal SAPT Block Grant funds. Each year a different Level of Care in service is reviewed. This year's review will focus on AOD Residential Treatment Services.
 - Agencies to be reviewed include: Catholic Charities, Community Assessment and Treatment Services (CATS), Hispanic UMADOP, Hitchcock Center for Women, New Directions, ORCA House, and Signature Health.

Number of Individuals to be served: N.A.

Funding Use:
Implement comprehensive Independent Peer / Utilization Review Plan to assess the quality, appropriateness, and efficacy of selected Outpatient & Intensive Outpatient treatment providers

Client & System Impact:
Improved quality of client AOD services by ensuring correct documentation of appropriate care.

Metrics <i>(How will goals be measured)</i>	<ul style="list-style-type: none"> Full provider reviews to include a representative sampling (95% Confidence Level) of clinical records to determine quality and appropriateness of treatment services from both an agency and service system perspective. The completed project will include a system wide report / analysis with recommendations plus agency specific reports / analysis with recommendations for each participating organization.
Evaluation/ Outcome Data	N.A.

*(Actual results
from program)*

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

To request approval by the Board of Directors to contract with Brown Consulting, Ltd. up to \$50,000.

Agenda Process Sheet
Date: September 11, 2019

- | | |
|---|---|
| <input type="checkbox"/> Community Relations & Advocacy Committee
<input checked="" type="checkbox"/> Planning & Oversight Committee
<input type="checkbox"/> Committee of the Whole | <input type="checkbox"/> Faith-Based Outreach Committee
<input type="checkbox"/> Finance & Operations Committee
<input type="checkbox"/> General Meeting |
|---|---|

Topic: Approval to Issue a Request for Proposals (RFP) for an Independent Evaluation Contractor to Conduct a Needs Assessment/Analysis
Contractual Parties: To Be Determined
Term: September 26, 2019 – December 31, 2019 for the RFP Process
Funding Source(s): ADAMHS Board Operating Budget
Amount: To Be Determined

- New Program**
 Continuing Program
 Expanding Program
 Other: RFP Request

Service Description:

- Approval to issue a Request for Proposal (RFP) for an independent evaluation contractor to conduct a comprehensive Needs Assessment/Analysis of the Cuyahoga County Public Behavioral Health and Recovery System.

Background Information:

- The ADAMHS Board routinely conducts a system Needs Assessments/Analysis to ensure Cuyahoga County's Public Behavioral Health and Recovery System continues to adapt to an environment of high service demands and that constrained resources are allocated appropriately.
- The Needs Assessment/Analysis will assist the Board in identifying areas of greatest need for client services for planning, funding, evaluating, and advocacy purposes.
- OhioMHAS, as well as general evaluation standards, suggest that local Boards conduct a thorough Needs Assessment/Analysis approximately every five years.
- The Board's last Community Needs Analysis was completed in 2016. In preparation for the development of the Board's 2021–2025 Strategic Plan, Executive Staff and Board Members are requesting that the Needs Assessment/Analysis be completed by April 30, 2020.

Number of Individuals to be served: N/A

Funding Use:

- Funds will be used to engage an independent evaluation contractor to conduct a comprehensive Needs Assessment/Analysis.

Client & System Impact:

- Selection of a qualified Independent Evaluation Contractor will result in a Needs Assessment/Analysis that will impacts the Board's current and potential clients.

Metrics <i>(How will goals be measured)</i>	<ul style="list-style-type: none"> • Successful selection of an Independent Evaluation Contractor to Conduct a Needs Assessment/Analysis of Cuyahoga County's Public Behavioral Health and Recovery System.
Evaluation/ Outcome Data <i>(Actual results from program)</i>	<ul style="list-style-type: none"> • N/A

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

Request approval by the Board of Directors for the issuance of an RFP for the selection of an Independent Evaluation Contractor to Conduct a Needs Assessment/Analysis of Cuyahoga County's Public Behavioral Health and Recovery System.

Agenda Process Sheet
Date: September 11, 2019

- | | |
|---|---|
| <input type="checkbox"/> Community Relations & Advocacy Committee
<input checked="" type="checkbox"/> Planning & Oversight Committee
<input type="checkbox"/> Committee of the Whole | <input type="checkbox"/> Faith-Based Outreach Committee
<input type="checkbox"/> Finance & Operations Committee
<input type="checkbox"/> General Meeting |
|---|---|

Topic: Approval to Issue a Request for Proposals (RFP) Seeking a Consultant for the Development of a 2021-2025 Strategic Plan for the ADAMHS Board of Cuyahoga County

Contractual Parties: To Be Determined

Term: September 26, 2019 – December 31, 2019 for the RFP Process

Funding Source(s): ADAMHS Board Operating Budget

Amount: To Be Determined

- New Program**
 Continuing Program
 Expanding Program
 Other: RFP Request

Service Description:

- Approval to issue a Request for Proposal (RFP) Seeking a Consultant for the Development of a 2021-2025 Strategic Plan for the ADAMHS Board of Cuyahoga County.

Background Information:

- The ADAMHS Board utilizes a Strategic Plan to position the Board and its service delivery system for success in a recovery oriented system of care that is continually changing and increasingly demanding.
- The Strategic Plan is intended to be a living document that will be modified with the ever-changing environment and will be regularly reviewed and updated as needed by the ADAMHS Board of Directors and leadership staff.
- The ADAMHS Board is currently operating under the 2017-2020 Strategic Plan. Executive Staff and Board Members are requesting to begin the process of developing the 2021-2025 Strategic Plan in the second quarter of 2020, with a completion date and approval by the Board of Directors during the November 18, 2020 General Meeting.

Number of Individuals to be served: N/A

Funding Use:

- Funds will be used to engage a consultant to develop the 2021-2025 Strategic Plan for the ADAMHS Board of Cuyahoga County.

Client & System Impact:

- Selection of a qualified consultant will result in a Strategic Plan that will guide the success of the ADAMHS Board of Cuyahoga County in the continuation and development of quality behavioral health and recovery services.

Metrics <i>(How will goals be measured)</i>	<ul style="list-style-type: none"> • Successful selection of a Consultant to Develop the 2021-2025 Strategic Plan for the ADAMHS Board of Cuyahoga County.
Evaluation/ Outcome Data <i>(Actual results from program)</i>	<ul style="list-style-type: none"> • N/A

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

Request approval by the Board of Directors for the issuance of an RFP Seeking a Consultant for the Development of a 2021-2025 Strategic Plan for the ADAMHS Board of Cuyahoga County.